Social Sciences Department
Meeting Minutes
Hale Alakai 118
1:00 p.m., January 9, 2013 (W)

Attended: Kathleen French, Pam DaGrossa, Paul Briggs, Roy Fujimoto, Sarah Inouye, Toshi Ikagawa
Not attended: Frank Palacat, Margie Coberly

Meeting was called to order at 1:05 pm.

1. Minutes of last meetings → Posted (1/9/2013)

2. Old business/actions
   - Action 1: Annual report → PBC revisions were sent to IR and posted
   - Action 2: Discussion and approval of a SSCI course
   - Action 3: Frank’s report on AA (?) SW

3. ESRI ArcGIS maintenance fee
   - $366.49 (tax incl.) will be paid from SS budget
   - The amount will be supplemented via Department Supplies Allocation later

4. GLO #2: Information
   - Confirmation of classes
     - ECON 130, 2 sections (Paul)
     - GEOG 101 Lab (Toshi)
     - SW 200 (Sarah)
     - ANTH 150 or 200 (Pam will figure this out)
   - Form A, Section 1 = Due 1/31/2013

5. GLO #1: Communication discussion (Tabled for 1/23 meeting)
   - Departmental dialog of Frank’s assessment materials
   - Priorities, plans & timelines for Form B (Record of Departmental Dialog; Due 2/8/2013)

6. Other Discussion Items/announcement
   - SW brochure was sent to Bonnie.

Meeting adjourned at 1:25 pm.
Submitted by Toshi Ikagawa