Social Sciences Department
Meeting Minutes
Hale Alakai 118
1:00 p.m., December 6, 2012 (Th)

Attended: Frank Palacat, Kathleen French, Margie Coberly, Pam DaGrossa, Paul Briggs, Roy Fujimoto, Sarah Inouye, Toshi Ikagawa

Meeting was called to order at 1:05 pm.

1. Minutes of last meeting → Soon to be posted

2. Old business/actions
   • Action 1: Annual report → PBC revisions still going on
   • Action 2: Discussion and approval of a SSCI course
   • Action 3: Frank’s report on AA (?) SW
     o Frank will check with KCC about procedures
     o We will continue discussion on this

3. SS budget
   • >$1,300 left (according to Toshi’s records)
   • Plaque dedicated to Bob DeLoach → Kathleen will research

4. Class cut date (Toshi will take it to VCAC meeting on 12/7)
   • Currently, it is set on 12/10/2012 → It is too early
   • Humanities requested it be 1/1, 1/2 or 1/3/2013 → These dates are too late
   • What will recommend 12/21 after the grade rolls

5. Purging the old lecturer pool (2009 or older)
   • Please review now

6. Summer report discussion
   • Toshi will discuss this at VCAC

7. GE # 1 & #2
   • Review of GE #1: Communication
     o Frank will complete Form A by 12/26
     o Department will review Franks videos at the next meeting (1/9/2013)
   • Selection of 5 classes for GE #2: Information literacy
     o ECON 130, 2 sections (Paul)
- GEOG 101 Lab (Toshi)
- SW 200 (Sarah)
- ANTH 150 or 200 (Pam will figure this out)

8. Other Discussion Items
   - UHPA question about NEA → Send comments to Pam
   - eCigarette issue → Individual instructor includes in her/his syllabus

Meeting adjourned at 2:05 pm.
Submitted by Toshi Ikagawa