Social Sciences Department
Meeting Minutes
Hale Alakai 118
1:00 p.m., November 8, 2012 (Th)

Attended: Frank Palacat, Kathleen French, Margie Coberly, Pam DaGrossa, Paul Briggs, Roy Fujimoto, Toshi Ikagawa

Meeting was called to order at 1:05 pm.

1. Minutes of the last meeting → Soon to be posted

2. Old business/actions
   • Action 1: Annual report → Draft sent to Brian (11/1/2012)

3. SOCS course proposal
   • We will keep using SSCI title, instead of SOCS, to avoid confusion
   • Frank will update the CCAAC form and share it with the department
   • Action 2: Then the department will discuss and vote for approval via e-mail

4. AA degree in SS department
   • Action 3: Frank will research which option will be the most appropriate choice for us:
     o AA in SW
     o AA concentration in SW (KCC’s way)
     o ASC
   • Frank also will check with Mike DeMattos (UHM SW Chair), if our selection will be acceptable

5. IEC poll for GSIEC issue
   • Social Sciences votes yes to separate GSIEC (or a new committee which includes GSIEC functions) from IEC
   • Also, votes yes to make it a standing committee

6. PBC classroom furniture & equipment request for our new building
   • Thin Client
     o Toshi will ask Mike Tom about this (NOTE: Toshi found that the Thin Client is a stationary system and will not meet our need)
   • Other furniture
     o Toshi will update it with Elizabeth Ratliff, Mike Tom and Libby Young
7. SS budget
   • If needed, budget is still available

8. WCC International Education Week 2012 on 11/14 (Wed)
   • Printing of posters and flyers was done under Social Sciences account

9. No other discussion Items

Meeting adjourned at 2:15 pm.
Submitted by Toshi Ikagawa