Social Sciences Department
Meeting Minutes
Hale Alakai 118
1:00 p.m., October 4, 2012 (Th)

Attended: Frank Palacat, Kathleen French, Margie Coberly, Pam DaGrossa, Paul Briggs, Roy Fujimoto, Sarah Inouye, Toshi Ikagawa

Guests: Doug Dykstra, Elizabeth Ratliff

Meeting was called to order at 1:00 pm.

1. Minutes of last meeting → Soon to be posted

2. ANTH/PSY positions (Doug)
   • Doug explained what we need to do to get these positions
   • Doug answered questions from several department members

3. Budget for AV (Elizabeth)
   • SS Dept voted “Yes” to adopt a smart board for Alakai classrooms we use now
   • We will further discuss what we need for the new building, toward the end of this semester

4. Old business/actions
   • Action 1 (Cont.): PACS 108 proposal (Roy/Ian Masterson) → Sent to FS

5. SS budget approved
   • GEOG: GPS units (6 units) will be purchased ($593.70)
   • ANTH: “Lucy” will be purchased ($319.00)

6. Annual Department Report
   • New template → Please complete your narratives by Halloween
   • SSCI 193V & 293V: Need SLO assessments → Frank will prepare “evidence”
   • Need data to support ANTH/PSY positions → Pam will prepare data for ANTH

7. WI courses
   • Issues (Pam): Explained
   • Departmental feedbacks
     o Too many ENG classes are designated as WI
     o VCAA should set up the policy
Meanwhile, the policy should be a general one, with guidelines providing fine details. Easier to revise or update later

8. Other Discussion Items
   • SSCI or SOCS?: We will further discuss this matter later
   • SOCS course proposal (Frank): We will discuss this at our next meeting

Meeting adjourned at 2:15 pm.
Submitted by Toshi Ikagawa