Math&Business Department Meeting
November 23, 2011

Present: Clayton Akatsuka, Kay Beach, Vanessa Cole, Deacon Hanson, Wei-Ling Landers, Jean Okumura, Peggy Regentine, Johnny Singh and Emi Troeger.

Excused: Young-A Choi

Call to Order
The Math&Business Department meeting was called to order at 3:32 pm in Mana 107.

Approval of Minutes
The minutes for the October 19, 2011 department meeting was tabled to the next meeting. Clayton to resend the October 19, 2011 meeting minutes via e-mail attachment.

Committee Reports
  o VCAC – Clayton Akatsuka: 11/18/11 meeting. Geri Imai, Registrar, announced (1) the last day of attendance for students that never show up for class should be a day prior to the start of the semester, (2) recommends using Banner when inputting grades rather than Laulima, and (3) with the waitlist feature, instructors should not do any capacity overrides for students until the waitlist is turned off (Saturday before classes begin). Other items: Requesting of Teaching Project Assignments (TPAs), Developmental classes offered in summer will be at a lower rate, Senate needs to resolve issue of Dean Richardson attending the senate meetings.
  o Faculty Senate – Kay Beach. The CCAAC policy to be placed on a discussion board for review and discussion.
  o CCAAC – Johnny Singh. October 25, 2011 and November 22, 2011 meeting minutes were sent out via e-mail attachment. A question was raised: Must SLO changes go through the CCAAC process? What is the procedure?
  o IEC – Clayton Akatsuka (DC): 11/21/11 meeting minutes were sent out via e-mail attachment. Highlight: GSIEC Surveys for 2011 will be conducted in Spring 2012 for all governance structures.
  o Developmental Education Group – Clayton Akatsuka (Chair). No meeting.
  o Foundations Board – Young-A Choi/Jean Okumura (Chair). Foundations Board met to discuss how the hallmarks could be revised. Suggestions were forwarded to the multi-campus board.
  o HAP – No meeting.
  o Staff Development – Vanessa Cole. October 25, 2011 meeting. Kay attended the meeting for Vanessa and reports that SD funds were enhanced by the proceeds from the Hoolaulea Sarah’s Garage sales. The 2011-2012 Grant Committee members are Kalawaia Moore, Heipua Kaopua and Letty Colmenares.
  o MapSAC– Deacon Hanson: The Vet Tech and Malai items were approved.
  o Planning and Budget Council – Clayton Akatsuka: 11/18/11 meeting minutes were sent out via e-mail attachment.
Kapiko (formerly Tutoring Service Committee) – Wei-Ling attended the Nov. 16, 2011 meeting for Clayton. She reports that a draft of the KaPiko levels of responsibilities, funding sources and the various discipline components of the learning center were discussed. Minutes were sent to department members.

- WAB – Emi Troeger: No meeting.
- Aesthetics – Peggy Regentine: 11/18/11 meeting. The Aesthetics committee wants more input into what happens to buildings whenever changes are made.

3. Old Business
   - Business discipline space needs. The Business discipline would like to have the use of Palanakila 122 as a Mac/dual boot lab instead of Akoakoa 113. They will need to move out from the Noeau building at the end of Spring 2012.

4. New Business
   - New Course proposal for BUS 121 – Introduction to Entrepreneurship focused on Sustainable Agriculture being worked on by Brian Richardson and Dave Ringuette.

5. Announcements
   - None.

6. Adjournment. The meeting was adjourned at 4:33 pm.

Recorded by Clayton K. Akatsuka