Math/Business Department Meeting
September 21, 2011
(Draft – sent out 9/30/11)

Present: Clayton Akatsuka, Kay Beach, Young-A Choi, Vanessa Cole, Deacon Hanson, Wei-Ling Landers, Jean Okumura, Peggy Regentine, Johnny Singh and Emi Troeger.

Note: We enjoyed a fabulous pineapple cake freshly baked by Linda Kodama (go to get the recipe). Thank you Linda!

Call to Order
The Math&Business Department meeting was called to order at 3:30 pm in Mana 107.

Approval of Minutes
The minutes for the August 31, 2011 department meeting were approved and will be posted on the department’s web page.

Committee Reports
  o VCAC – Clayton Akatsuka: 9/16/11 meeting canceled (Tuition Fee hearing).
  o Faculty Senate – Kay Beach (No report at this time).
  o CCAAC – Johnny Singh: 9/13/2011 meeting report was sent out 9/20/11.
    Highlights: New Course Proposals for Math 19-DM I, Math 28-DM II and Math 29-DM III were approved. The Course Syllabus for Ready, Set, Grow-Hawaii was also sent out for your information.
  o IEC – Clayton Akatsuka (DC): 9/19/2011 meeting report was sent out 9/20/11.
    Highlights: The online voting of the General Education Mission and SLOs will take place September 21-26, 2011; three subcommittees of IEC are SLO, Workshop(SPDA), and the AA SLO Task Force. If you would like to volunteer for one of these subcommittees please contact Jan Lubin.
  o Developmental Education Group – Clayton Akatsuka (Chair) (No meeting)
  o Foundations Board – Young-A Choi/Jean Okumura (Chair) (No meeting)
  o HAP – Vanessa Cole (No meeting)
    Highlighted: There is $1,373 in the Staff Development UH Foundation Account, the Hoolaulea's White Elephant (now known as Sarah’s Garage) has an overload of stuff – former WCC Chancellor Angela Meixell donate lots of items
  o Master Planning and Space Allocation Committee (MapSAC)– Deacon Hanson (No meeting)
  o Planning and Budget Council – Clayton Akatsuka: 9/16/11 meeting canceled (Tuition Fee hearing)
  o Kapiko (formerly Tutoring Service Committee) – Young-A Choi (No meeting)
  o WAB – Emi Troeger (No meeting)
  o Aesthetics – Peggy Regentine: 9/16/11 meeting canceled – no quorum.
3. **Old Business**

- The New Course proposals for Math 19-DMI, Math 28-DM II and Math 29-DM III were approved by the CCAAC. We are presently awaiting approval by Faculty Senate.
- An activity to gather immediate goals for AY2011-2012 was conducted. Clayton will compile and forward the results to the department members for their review.
- Follow-up on Academic Affairs Office’s Goal 2 – Complete ATP and Program Proposal for AA in Art with entrepreneurship component. An inquiry of this goal was made to Dean Brian Richardson. Brian referred the question to Acting Dean of Division I Ellen Ishida-Babineau since Art is under her division. Since the program proposal idea is still in the discussion phase among the art faculty, it was thought best to wait until the idea was further developed. Brian mentioned that another entrepreneurial class is being discussed connected to the Aquaponics Certificate in Natural Sciences. Brian hopes construct a generic entrepreneurship class that can change its focus as needed (sometimes art, sometimes aquaponics or something else).

  Emi requested that in the discussion with the art folks, if they would entertain courses in marketing, accounting (Quick Books), Desktop Publishing, PhotoShop, etc. Peggy mentioned that Mike Tom would be a resource since he and Marvin Yoshida did a class on entrepreneurship skills with projects in various areas.

- Follow-up on Academic Affairs Office’s Goal 14 – Ensure timely payment of overload to faculty, along with its stated measureable outcomes: All paperwork for faculty overloads will be completed accurately and forwarded to the HR office by the end of September (fall semester) and February 15 (Spring semester). An inquiry was made to VC Richard Fulton to address the timeliness of this goal (with cc to Chancellor Dykstra and UHPA’s James Kardashian). VC Fulton’s 9/7/11 e-mail reply was forwarded to all department members. VC Fulton mentioned that his goal is to have all of the overload paperwork in by mid-September and the end of January! Jean Okumura and Young-A Choi are the only faculty receiving (non-Federal funds) overload payment this semester.

- Follow-up on HAP – At-Large representative. A call was again placed to Loke Kenolio who is the chair of HAP. There seems to be no rush to select the At Large representative since there are no requests submitted to HAP. Vanessa is Math&Business department’s nominee; there presently in no nominee from Social Sciences. The recommendation to Loke is that the Social Science’s nominee be made the At-Large representative since Emi served as the last At-Large representative.

- Follow-up on Department’s AY2011-2012 budget. At this time, no update and receipt of the budget was received. Departments were told that the AY2011-2012 budget is the same as last year’s. Department’s requested an update and copy of the Student Help budgets since students received a raise.

- Update for Math 232-Calculus IV New Course Proposal. Jean reported that she received the IEC’s approval for the SLOs, and the Proposal was forwarded to CCAAC for their review.
4. **New Business**
   a. **New Course idea: BUS 250-Applied Math in Business.** Deacon presented his idea for a new course which would satisfy a UHM’s pre-business requirement. Since Math 203, which we offer, also satisfies this requirement it was decided to forego this new course idea at WCC.
   b. **Hoolaulea 2011.** Johnny distributed a handout outlining the department’s Origami Activities (airplane, boat and cube) and a sign-up schedule for shifts. He and Young-A led a “workshop” to make each item.
   c. **ICS/BUS new CA or AS?** Peggy shared that ICS is doing research to determine the feasibility of offering a certificate. This certificate will involve coordination/articulation with Maui College and UM.

5. **Announcements**
   a. **Online learning program grant.** Peggy announced that she, Dave Maxon and Deacon were accepted in the online learning program Perkin’s grant system-wide. The goal is to develop real world related, authentic projects for online courses. Peggy will be working in the area of Veterinary Office procedures and Deacon in Accounting cycle simulations.
   b. **The Fall 2011 Ready, Set, Grow – Hawaii course syllabus was distributed, for your information,** via e-mail attachment by Johnny.

**Note:** Kay Beach brought a Committee Report of the 9/20/11 Faculty Senate meeting with her to this meeting. Unfortunately, we barely had enough time to go over the items on the agenda.

6. **Adjournment.** The meeting was adjourned at 4:50 pm.

Recorded by Clayton K. Akatsuka