Math Discipline Minutes
Wednesday, Nov. 23, 2011

Attendance: Clayton Akatsuka, Linda Kodama, Jean Okumura, Navtej (Johnny) Singh, Jody Storm and Weiling Landers

Excused: Young-A Choi,

1. Called to order at 2:30pm, in conference room Manao 107

2. Minutes of 11/9/11 Meeting were accepted.

3. SI policy:

(1) For Developmental Math MWF classes, One and half hours per week will be required for SI sessions, since 30 minutes per day was embedded in MWF schedule.

(2) For Developmental Math T R classes, at least one hour per week will be required to attend SI session arranged by the SI leader. Students will be encouraged to attend at least one SI session before the add/drop deadline. However students may go to see the Math Lab or TRIO tutors to substitute for SI sessions if they cannot attend the SI session due to conflict schedule (We don't want them to fail because they can not attend SI session, so we encourage them to seek alternative ways to success). Instructor needs to know which students do not attend an SI session so these students will not be included in the data at the end of the semester.

(3) SI session can be either before or after each lecture.

(4) SI sessions should include some activities. Attending/participating in SI sessions will be counted 2% to 5% of the course grade. Each instructor can decide how many percent between 2% to 5% count into course grade.

(5) For transfer level Math courses, instructor should adopt a policy similar to Developmental Math courses.

4. Transfer course evaluation:
California State University, Sacramento
Math 1, Mathematical Reasoning:
Equivalent to/fulfill FS: Math 100 / FS
Satisfies the math graduation requirement: Yes
Next course that the student can take is: COMPASS Placement Test

Mt. San Jacinto College
Math 105, College Algebra
Equivalent to/fulfill FS: Math 103 / FS
Satisfies the math graduation requirement: Yes
Next course that the student can take is: Math 135, or Math 100, 101, 111, 115.
College of Southern Maryland
Math 1040 – Contemporary Algebra
Equivalent to/fulfill FS: NO/ NO
Satisfies the math graduation requirement: Yes
Next course that the student can take is: COMPASS Placement Test

5. Adjournment: The meeting is adjourned at 3:30.

6. Clayton showed a revised registration form for level change of math courses. Everyone likes it. It will be effective in Spring 2012.

Next meeting: Wed. Dec. 7, 2011 from 2:00 to 3:00

Recorded by Weiling Landers