Math Discipline Minutes

March, 9, 2011

In attendance:  Young-A Choi, Jean Okumura, Navtej (Johnny) Singh, Linda Kodama and Weiling Landers

Excused:  Clayton Akatsuka,

1. Call to order at 3:05PM at Mana'opono room 107.

2. Minutes of Feb. 22, 2011 were accepted with corrections.

3. After lengthy discussion, the following decisions were made:
   a. Stewart Calc Multi-variable, 7th edition will be the textbook for Math 231.
   b. Weiling will make a decision between Stewart Calc Single variable, 7 edition and Hybrid edition for Math 205/206 courses.
   c. Stewart Pre-Cal, 6th edition will be the textbook for Math 135/140 courses.
   d. For Math 103 textbook:
      1. Clayton, Jean, Young-A and Weiling will review four possible textbooks and meet at 2:00 pm on April 13 to discuss the selection before our next Math discipline meeting on 4/13.
      2. Weiling will contact the book rep to see if we can use Gustafson’s 9th customized textbook for one more year.
   e. For Math 24/25 textbook:
      1. Lial, Beginning Alg., 11th edition hardbound will be the textbook for Math 24/25 courses. A decision still needs to be made whether to bundle with MML or MXL.
      2. Need to check with the book rep to see if students use MML for Math 22, and move on to Math 24, can they still use the same MML access code?
      3. Check with the book rep: Can students use MML independently without instructor setting up a course?
      4. My workbook comes with 11th edition. Is there additional cost of this workbook to be bundled with our textbook?
      5. Ask for desk copies, 12 sets of new 11th edition from the publisher. Some faculty would like to start to prepare their lesson plans.
   f. We support the bookstore’s rental program since we have so many new adopted textbooks. In the past, many students could not buy their textbooks on-time because the bookstore did not have enough copies in stock. Weiling will talk with the bookstore manager to make sure that there will be a full supply of our new textbooks at the beginning of the semester.

4. a. Full time faculty agree to do overload if the overload contract will proceed in a timely manner for Fall 2011, and if we cannot get a full-time position for next year.
   b. We support that the time frame of MWF developmental math courses should include the mandatory SI session. As we have learned at the Hawaii Strategy Institute, students don’t do optional. The mandatory SI session works most effectively. For example, we should block 8:00 to 9:20 for MWF Math 20,
though 50 minutes lecture and 30 minutes SI session. Tuesday and Thursday schedule will not be so lucky, because the SI session must be planned before or after each class.

5. Others
   (a) In our minutes of Dec. 10, 2010, “Consider using common final exams for all Math 103 classes”; “Consider common final exam" for Math 135. How should we proceed? We will work on Math 103 first. The Common Final Exam for Math 103 will be effective Fall 2011. Weiling will solicit the final exam from each Math 103 instructor. We will form a committee to review, discuss and select questions. Tentatively, that meeting is scheduled on Sept. 16, 2011.
   (b) Jean has a meeting with counselors soon, and asked for input from each faculty on what to share with counselors.
   (c) Assigned Time request due March 18, 2011. We remind every faculty who has re-assigned time in Fall 2011 and/or Spring 2012 to submit a request by March 18, 2011.

6. Adjournment – The meeting was adjourned at 4:45 pm.

Next meeting: Tuesday, March 29, 2011 from 3:00 to 4:30 pm

Recorded by Weiling Landers