Language Arts Meeting Minutes for September 6, 2013

Present: Robert Barclay, Jeannine Buckley, Tim Cubero, Carol Cunha, Audrey Mendoza, Kalani Meinecke, Janine Oshiro, Desi Poteet, Annette Priesman, Susan St. John, Akiko Swan, Laurie Tomchak, Lance Uyeda, Jenny Webster, and Libby Young.

Guest: Kelly Montgomery – LA department student aide – available for 5 hours a week

Call to Order: Libby called the meeting to order at 11:33 a.m.

Approval of the Minutes: Minutes were approved.

Committee Reports:

Vice Chancellor’s Advisory Council—Libby

Libby reported that regarding the budget, we’re told to take a more conservative approach to spending. We currently have funds available for 10 hours per week for the speech lab and 10 hours per week for Writing Resource Center student assistant. WCC English instructor Annette Priesman also staffs the Writing Resource Center for an additional 9 hours per week.

Libby reported that to make this year’s budget we might have to borrow from supply money to cover the cost of student workers in the speech and writing lab.

Libby announced that we will hear more about PLA (Prior Learning Assessment) in the future. Carla Rodgers is the point person for WCC.

Curriculum Committee—Janine

Janine reported that the committee has not met and will meet on the 9/24.

Faculty Senate—Janine

Just a reminder the Faculty Senate is having an election for the off-campus chair. The ballot closes on 9/9.

Institutional Effectiveness Committee—Libby

Libby reported that the IR website is not yet ready for the critical thinking assessment but that the first part should be inputted by Sept 27th. Jenny, Tim, Robert and Audrey volunteered for assessing critical thinking and creativity in one or more classes.

We will also be assessing global and cultural awareness. Kalani and Jeanine Buckley volunteered to assess one or more classes.

MaPSAC—Lance

Lance reported that the committee has not met.
Distance Education Committee—Lance

Lance reported that they met in July and discussed making changes to student evaluation system for online classes. In the next few weeks a recommendation should be made to faculty senate.

Old Business:

Susan St. John reported that the Core to College Website is up and running and that material on the site includes information from the workshop, P4C material, rubrics, assessments, compass test information, and links to useful sites for educators. Susan also reported that as of now, Libby is the contact person but that the responsibility may be passed on to Diane Lee. Susan is the web master of the Core to College Website.

New Business:

Libby announced that many of our LA goals and objectives were met last year. The following goals were proposed as top priorities for this year’s goals and objectives.

1. Resubmit request to the PBC for another full-time tenure track English faculty position.
2. Resubmit request to the PBC for another full-time tenure track Speech faculty position.
3. Fill current vacant positions in English to meet critical student demand.*
4. Secure funding for furniture and equipment for the new Language Arts building.
5. Increase the use and funding of the writing and speech labs.
6. Consolidate remedial/developmental courses and work with TRiO and other campus programs to improve student success.
7. Continue to assess effectiveness of innovative approaches in Composition I (English 100) courses.
8. Continue to explore ways to support first- and second-year language courses through a variety of delivery systems.*
9. Maintain communication with WCC’s feeder intermediate and high schools through the Windward Common Core to College website and other means.*

Further proposals are as follows: creating an English immersion experience during the fall semester, possibly hiring a teacher who specializes in working with student disabilities, possibly creating SI classes, putting in a request for Compass prep material, purchasing more assistive technology, increasing the hours in the speech and writing labs, and coordinating TRIO tutors better for our students.

Janine presented goals for the remedial developmental program and a proposed sequence of design. Robert moved to approve Janine’s curriculum proposal. Desi seconded, and all members voted in favor.

The results of the Information Literacy assessments are in and will be discussed in the next meeting. Libby requested for those who completed the assessments to compile summaries and make recommendations to improve Information Literacy.
Announcements:

Janine announced that there will be a Poetry Club workshop on Thursdays from 3:30-5:00 p.m. in Palanakila 227. Both staff and students are welcome to join. She announced that there will be a monthly open mic on the last Fridays of the month from 5:00 – 7:00 p.m. in Akoakoa lobby.

Robert announced that Rain Bird has rebranded the current issue to “Appetite for Evolution,” and the date for submissions is 10/7. Robert also announced that Desi’s “Love” issue Launch in May was the best launch party that Rain Bird ever had and it will be hard to top.

Desi announced that the first RAD (Reading Across the Discipline) meeting will be held on Monday, 9/16 from 1:00-2:00 p.m. and also from 4:00- 5:00 p.m. for those who cannot attend the early session. There will be two more meetings to following.

Audrey announced the Debate Club will have a workshop on 9/26 from 6:30-8:30 p.m. probably in Akoakoa 101, though the location is still pending. She will send out an email. Audrey also announced that she needs judges for the debate tournament on 10/26.

Lance announced the Blood Drive is Wednesday, 9/11. Lance also announced that there will be a UHPA faculty forum on Thursday, 9/12.

Libby announced that Ka Ohana’s first issue will be available 9/23. Libby also reminded everyone that the October 4th meeting has been moved 11th.

Adjournment: The meeting was adjourned at 1:10 p.m.