Language Arts Department Meeting Minutes February 3, 2012

Present:
Mary Lewis, Lance Uyeda, Annette Priesman, Janine Oshiro, Desi Poteet, Jean Shibuya, Laurie Tomchak, Jill Dahlman, and Mary Segura.

Call to Order:
The meeting was called to order at 12:30 p.m. by Jean Shibuya.

Lance moved to approve the Minutes, Jill seconded, and all voted to approve.

Committee Reports:

Vice Chancellor’s Advisory Council --no report

Faculty Senate – Mary
Mary encouraged members to post comments on topics currently on the Discussion Boards, especially regarding CCAAC policies and procedures.

Mary also asked for input regarding:

- Accepting a D or higher as a transfer grade.
  (Members shared: UH-Hilo requires a C or higher from a non-system transfer; “Credit or no credit” requires a C or higher. At UH-Manoa, the D grade is accepted for General Education courses.)

- Proposal for common course numbering and consistency: general education and core courses shared in common by different campuses. There was general agreement that consistency would be good.

- Charge a one-time matriculation fee for the UH system that will cover any future transcripts requests. The fee would be collected the first time a student registered and be kept by the home campus no matter where the student earns degrees in the future. There were questions about how much the fee would be and what services it would provide.

- Cell phone use in class. (Members agreed cell phone use should be determined by the individual instructor and covered in the syllabus.)

There was discussion on all topics, but no motions; Mary asked for input by email for those who had more to say on the topics.

Credit Curriculum and Academic Affairs Committee – Janine
Janine reported that there’s a system level plan regarding offering an AS. LCC, WCC and HCC are currently working together to have a AS.

Old Business
Castle High School Design Team: Jean reported no further news has been received. Janine reported that she has invited the Redesign Team to present on Wild Day.

New Business

AA Task Force
Jean and Desi reported that the AA Task Force met on Wednesday and passed three motions regarding the AA degree learning outcomes and mission statement. Jean explained that Lumina proposes civic learning, and the AA TF decided to include “Civic Learning” under Global and Cultural Awareness. Members were asked to review and comment.

Desi moved, Lance seconded, all voted in favor to adopt the three motions.

Review of Eng 100, Eng 22, and Eng 21
Course descriptions were distributed
Janine, Lance, Jean, Jill, and Desi volunteered to be a part of a task force to update the descriptions.

Announcements
Janine shared that MJ and Janine have been working with their students on a domestic violence awareness project that will be presented on Tuesday, February 14 at 1pm in the Akoakoa Cafeteria.

Jill announced that she’s part of online education group within the UH system. There’s currently a system-wide evaluation in process; the focus is to ensure quality.

Lance (UHPA) explained that he attended a “Grievance Workshop.” If anyone has a grievance, contact Lance, Paul Briggs, Lettie Colmenares, or Sarah Hodell, as the first step in the process. They are the campus Primary Academic Unit (PAU) representatives.

MJ passed out a Speech Lab flyer.

Jean adjourned the meeting at 1:22 p.m.