Language Arts Department  
Minutes of April 21, 2005  
12:45-1:20 p.m. Manaleo 116

Present: Jean Shibuya, Frank Mattos, Libby Young, Alan Ragains, Jean Hanna, Robert Barclay, Aileen Yim, Ellen Ishida-Babineau, Jerry Levinson

I. Meeting called to order: 12:45 p.m.

II. Minutes of April 7 meeting approved.

III. Reports:

A. Dept. Chairs Meeting–Minutes circulated. Reminder to faculty to contact Dean’s office (Clinton Nishida) when absent. With present UHPA contract, lectures’ pay are docked when absent.

B. Faculty Senate (A. Yim)
   Reminded members to vote on Senate Constitutional Amendments by Wednesday, April 26. Last Senate meeting on Tuesday, May 3.

C. Curriculum Committee (J. Hanna)
   Actions taken by CAAC on 4/12/05:
   1) Approved new course proposal for PSY 250 Social Psychology (3cr.)
   2) Approved new course proposal for PSY 270 Intro to Clinical Psychology (3 cr.)
   3) Accepted & forwarded memo from Natural Sciences Dept. on placement of GEOG 101 and GEOG 101 lab courses.
   4) Accepted & forwarded memo from Language Arts Dept. on course placement of Diversification Literature category.
   5) Accepted & forwarded memo from Humanities Dept. on courses placement of Diversification Arts & Diversification Humanities categories.

D. Budget Committee (Libby Young)
   Chaired by Marvin Yoshida and Mike Tom.
   Angela will attend its Tuesday, April 26 meeting to discuss committee’s role, especially in relationship to program assessment.

IV. New Business:

A. Alan reported on system-wide speech/communications meeting about a possible change from the UH-Manoa Gen. Ed. requirement of “Writing Intensive” to a “Communication” requirement. This would allow the inclusion of Sp 151 or Sp 251. This discussion is at its nascent stage.

B. Discussion of A. A. degree outcomes from March 4 Assessment Workshop was deferred.
C. Ellen set Monday, April 25, 2005 as the deadline for additional comments regarding the Institutional Outcomes from March 4 Assessment Workshop. Voting by faculty/staff will commence during the first week in May.

D. Jean Hanna was elected to serve on the CAAC. Kalani Meinecke was chosen to serve on the Faculty Senate.

E. Ellen asked the members to brainstorm departmental goals for 2005-2006.

V. Announcements:

A. A listing of each members accomplishments for the 2004-2005 academic years is due on April 29.

B. Student government is sponsoring a Japanese immersion lunch on Thursday, April 28 from 12:30-2:00 pm. Look for flyers.

C. Ka ‘Ohana May issue deadline is Wednesday, April 27.

D. Free performance of Robert Frost’s writing on May 3, at the Campus Center.

E. Successful Service Learning conference held at Punahou on Sat., April 9.

F. TLC will be open to all students on Sat., April 30 and Sat., May 7. All welcome.

Submitted by,

Aileen Yim