Minutes of the Language Arts Department  
December 2, 2004

Present: Jean Hanna, Ellen Ishida-Babineau, Jerry Levinson, Frank Mattos, Alan Ragains, Jean Shibuya, Aileen Yim, Libby Young

Ellen Ishida-Babineau called the meeting to order at 12:45 p.m.

Minutes of the November 19 meeting were amended and approved. Libby Young added the following clarification:

- There is $42,253 budgeted for reassigned time, and the allocations have not been determined.
- WCC will ask Wo Fund monitors if we can have a budgeted amount for campus use.
- The top two budget priorities are Hawaiian Studies and Financial Aid needs. WCC will also be making the case for technological support, campus infrastructure and equipment. The listing on the budget handout (distributed two meetings before) has the priority order that was submitted to the UH system.

Reports:

- Faculty Senate: Aileen Yim reminded faculty to vote on the future of the “N” grade by Friday, December 3 and to attend the December 3 faculty forum at 1:30 p.m. on revisions to Windward’s A.A. degree.
- There was no CAAC report.
- There was no Department Chairs report.

Old Business:

- There was discussion on the AA degree. The group went over each item of the draft ballot. The group reached consensus on the following:
  - Continue the Oral Communication requirement: YES
  - Should THEA 221 and THEA 222 be choices for the Oral Comm requirement: NO
  - Should the requirement be expanded to “Oral Comm and Language Arts”? NO
  - Should the requirement be reduced to two courses for Arts and Humanities, two courses for Social Sciences, and a minimum of 6 credits for Natural Sciences? YES
  - Should WCC try to follow the groupings that UHM uses? YES
  - Should WCC try to follow the placement of courses in the Diversification categories? YES
  - Should Journ 205 remain in the DL grouping? YES
  - Should there be a math placement requirement? YES, but re-word
  - Should WCC change the WI requirement to “two courses”? YES
  - Should WCC keep its CIL requirement? YES

The meeting was adjourned at 1:20 p.m.
Submitted by Jean Shibuya