MINUTES
Language Arts Department
Thursday, September 16, 2004
Manaleo 116

Present: Robert Barclay, Jean Hanna, Ellen Ishida-Babineau, Franny Oliver, Laurie Tomchak, Aileen Yim

Call to Order: The meeting was called to order at 12:40 p.m. by Department Chair Ellen Ishida-Babineau

Minutes: Approval of the minutes of September 10, 2004 were deferred due to a lack of a quorum.

Committee Reports:

CAAC – Jean Hanna reported on the status of the reworking of the AA degree and asked that recommendations be finalized by the next department meeting on October 7 pursuant to the Faculty-Senate November deadline. Because of the lack of a quorum, the following were discussed but not acted upon:

- Deletion of the Oral Communication requirement and creation of an Oral Communication and/or Language Arts requirement. Proposed to be added to the new category are THEA 101/221, foreign language(s), ENG 102, ENG 209, Journ 205, and LSK 110.
- Change writing intensive requirement from “credits” to “courses.”
- Retain CIL? All were in favor of retention.
- Math 25 as a prerequisite to Math 100? All were in favor of this.
- Questioned the wisdom of English 209, 210, and 211 courses under “Group 3: Literatures.”
- Where to group GIS 150, and IS 160B, 160L, 260, and 260L?
- Number of required credits (9/9/9 or 6/6/6-7)?

Ellen will poll the department for feedback on the above and Jean Shibuya will be asked to approach the institutional researcher for information on student opinion on the need for fewer or more electives.

Department Goals – Ellen passed out Kapiolani Community College’s goals and asked that the goals created at convocation be reviewed in conjunction with drafts to be submitted to her by October 5. (Frank Mattos’s goals were also handed out.)

Adjournment: The meeting was adjourned at 1:20 p.m.

Respectfully submitted,

Franny Oliver