August 24, 2012 Humanities Department Meeting Minutes
Friday 1pm room: Palanakila 117
Meeting started at 1:01 pm

Present: Ryan Koo, Rensen Mattering, Mark Hamaski, So Jin Kumura, Liko Hoe, Krista Steinfeld, Norm Graffam, Rob Molyneux, Tom Holowach, Ron Loo, Kamuela Kimokeo, Bryce Myers, Janice Nuckols, Andrew Dom, Christina Weisner, Nicholas Logue, Malia Lau Kong, Paul Nash, Sarah Hadmack

1. Committees: It was difficult finding a member of our department who can serve on CCAAC given that the committee meets at 1pm on Tuesdays. Paul will email Kathleen (CCAAC chair) to see if the day or time of the CCAAC meetings can be changed. Sarah will serve on the committee.

2. Final Report: Paul reported on class increase by discipline and brought up some inconsistencies with the data. The department recalled meeting with Jeff and Nalani last fall to go over the data. Paul concluded, by looking at course offerings, that we might not want to offer more courses in Hawaiian Studies and the fine arts then we have in past semesters.

A discussion ensued about course cancellations this semester. The department is very confused on how the decision is made, how many students are needed to keep a course, and how the cutoff deadline is made. The department is also confused as to why courses with 3 students are still going while other courses that had 7 students were canceled. Paul will invite Ellen and Richard and Brian to our next department meeting to explain how they made those choices and to provide a list of the cancelled courses.

Mark would like an administrator on campus for the night and weekend students.

3. Spring 2013 Schedule: The schedule has already been submitted but we might want to give greater thought to developing criteria for our course offerings. The department is concerned that the campus is offering too many courses without any criteria. We’re also concerned that the online courses are being offered without consideration on how that affects the nighttime face-to-face students.

So Jin Kurumua was appointed by the humanities chair as music coordinator for the scheduling of music courses.

4. Supplies: the department is unsure of where the $600 allocated to the theater program comes from. The theater has been operating without a serious budget for years; this is also true for the printing making program and sculpture program. Paul will ask the administration about adding additional funds. There has been a need for additional money going back at least 4 years if not longer.
5. Equipment List: The following items are already on our list: four potter’s wheels for ceramics, two replacement enlarger timers for photograph. New item, four electronic pianos for the music program. The two equipment items that are on the equipment list our very high priority being that they were listed since 2010.

6. Lecturers teaching full-time load: WCC has many lecturers who have been teaching a full time load for years. Paul will speak with Lance Uyeda (UHPA representative) about what the union position is about lecturers teaching full-time load. We would like to know what specifics are required for those lecturers to become full-time faculty.

Faculty Senate- we have been asked to give thought to whether another fac/staff email should be created for blackboard announcements, discussion forums, and curriculum proposals. We will give Ryan our feedback before the next department meeting.

Meeting adjourned at 2:20 pm.

Paul Nash
Humanities Chair