Minutes Humanities Department Meeting
Friday, December 2, 2011

Attendance:
Mark Hamasaki, Snowden Hodges, So Jin Kimura, Rob Molyneux, Sarah Hadmack, Keliko Hoe, Bryce Meyers, Janice Nuckols, Paul Nash, Malia Lau Kong, Ron Loo, Kalawaia Moore, Robert Doan
Guests: Jeff Hunt, Nalani Kuan

Meeting started, 1:00pm

Jeff Hunt and Nalani Kuan came from the Office of Institutional Research as guests to answer questions about the IR numbers prepared for the departmental report.

Sarah H. asked about the measurement of success or effectiveness across numbers like the “success rate.” Nalani provided a new chart with a guide explaining the composition of cap rate number at the bottom of the page.

Some of the classes that have not been counted because of their proximity in number, alpha, or their cross listing were asked by Liko to be counted correctly to help with our numbers when making departmental requests to the PBC. Jeff agreed that this could be done.

There was no Faculty Senate report.

CCAAC report by Sarah H.
Vet tech proposal modification was passed
Curriculum policies for all those involved in curriculum process will be posted on the discussion board for comment.
We need to replace Sarah as the department rep for CCAAC for the spring semester. Kalawaia volunteered to be the replacement rep for Humanities for the Spring 2012 semester. There were no objections.

Janice mentioned that she is the department rep for the AA SLO task force committee.

MAPSAC, there was no report this meeting.

Summer Session discussion:
Summer program suggested by Robert Doan was referred to Liko to discuss the possibilities. Robert came into the meeting. Liko and Janice advised Robert on the issues of 300 level courses at WCC, and on working with Nicholas directly on the proposal based on the direction that all of the theatre people can agree the program should go.
Rob M. noted that the summer session last year was almost completely filled with job corp students. These students have funding set up for them to attend classes. Rob recommended that we market directly to these potential students. Summer session class suggestion should be in to Liko by next week.

Liko let everyone know that PBC forms are due by Sunday. Janice brought up the idea of having SI requests go into the PBC, and she let everyone know that she would be putting in such a request.

Ellen (Interim Dean) wants additional artifacts for our class assessments that are in our departmental report. This might include assignments and rubrics.

Supply budget for Humanities is $16,000 approx. We are asking for an increase through our requests.

Kalawaia re-presented the Hawaiian Studies AA. He passed out the draft of the proposal for the Hawaiian Studies AA and asked the department for feedback. Janice questioned how HWST 101 and 107 can fulfill both a graduation requirement and an elective course. Kalawaia answered that he was counseled by Louise Pagotto. Malia and Janice recommended removing the 17 credits next to the graduation requirements column. Jeff asked whether the ASC in Hawaiian studies would be phased out if the Hawaiian Studies AA is adopted. This is still being discussed. Janice also voiced concern about Kalawaia not teaching full time and going up for tenure in 2014.

Discussion ensued about protecting positions as professors retire. Everyone agreed that positions in Humanities should be prioritized to remain in their discipline once someone retires.

Motion made by Janice Nuckols: As retirements occur in the Humanities department, the department will make it a top priority to keep these positions in place as is, replace the retired personnel with faculty in the same disciplinary area. Seconded by Liko Passed unanimously.

Motion made by Kalawaia Moore: Motion to pass the Program proposal for the Associate of Arts in Kahua ʻIke Hawaiʻi (Foundation in Hawaiian Studies) with suggested revisions Seconded by Ron Loo Passed unanimously.

Meeting adjourned, 2:15 pm