HUMANITIES DEPARTMENT MINUTES

Friday, Oct. 7th, 2011—11-12 PM

Imiloa Conference Room (122)

Present: Mark Hamasaki, Liko Hoe, Malia Lau Kong, Rob Molyneux, Bryce Nimitz-Myers, Janice Nuckols, and Sarah Hadmack.

I. Reports
   a. Faculty Senate – Aaron wasn’t present to report.
   b. CCAAC –
      i. Sarah reported that MUS 101 has been deactivated.
      ii. Course modifications for MUS 108, GG 101, and GG 101L were unanimously passed.
      iii. Sarah described the new course proposals for MATH 19, 28, and 29 and that they passed unanimously. Janice asked if the computer software for these courses is pre-packaged or if the math faculty will develop it. She raised the difference between paying a faculty member to prepare, lead, and grade a three credit course versus paying a faculty member to essentially be present for tutoring. Sarah will ask Clayton about the software.
      iv. Bryce raised a concern with navigating the new online course proposal form. He had trouble finding the old form that department members signed to indicate that they had discussed and approved the course. Sarah will bring this issue back to CCAAC.
   c. VCAC – Liko reported that topics from this meeting will be discussed under ‘new business.’

II. Old Business
   a. Safety Concerns with Hospital Patients – tabled until Paul Nash can attend the next department meeting.

III. New Business
   a. New Course Proposals
      i. Art 249 Mold Making – Bryce will make a few revisions to the syllabus. Janice proposed that we move to accept the course after revisions to the syllabus. Liko seconded. The motion passed unanimously.
      ii. HWST 265 Social Movements course – The Humanities department had suggested that, given the content of the course, this course be offered through the Social Sciences department. Liko reported that the Social Sciences department turned the course down. Further discussion
about this course proposal was tabled until Kalawaia can present it at the next department meeting.

b. Spring Schedule –
   i. Liko reported that any adjustments to the spring schedule need to be completed within the next two weeks.
   ii. After reviewing the results of the Survey of WCC’s Class Schedule that 131 students completed, Janice recommended to Brian that the campus offer 7am courses in the spring. This time period would fit nicely before the 8:30am courses start. It would enable students who have other obligations in the afternoons to fit more classes into their day.
   iii. Sarah requested that the department support her in developing REL 150 as an online course. The department approved.

c. Annual Report – Liko will send out the template soon. Department members should look it over and send evidence of student learning and achievement. It’s due by the end of this month.

d. Budget Allocations – Liko reported that our budget is about the same as last year. Liko recommends that we leave the allocations the same. If we go beyond our allocations, the office of instruction may have additional funds available that were not divided by department.

IV. Announcements – Humanities department meetings will be held at 1pm from now on this semester. The screening committee has made their recommendation for the history tenure track position and it has moved on to the Vice-Chancellor’s office.

V. Meeting adjourned at 12:00.

2011-2012 Humanities Meeting Schedule
All meetings will be in ‘Imiloa 122
November 4, 2011
December 2, 2011
January 13, 2012
February 3, 2012
March 2, 2012
April 6, 2012
May 4, 2012