Humanities Department Meeting  
Thursday, January 27, 2011

Present: Renee Arakaki, Norm Graffam, Sarah Hadmack, Mark Hamasaki, Snowden Hodges, Liko Hoe (Chair), So Jin Kimura, Malia Lau Kong, Ron Loo, Toni Martin, Ben Moffat, Robert Molyneux, Kalawaia Moore, Paul Nash, Bryce Meyers, Janice Nuckols, Aaron Sala, Krista Steinfeld

Guests: Ardis Eschenberg, Brian Richardson

The meeting started at 12:40 pm.

I. New Schedule of Classes Process (Brian): Brian presented on a new scheduling process in which the start times of classes have been changed to 90-minute segments for every weekday. This accommodates MW, TTh, & MWF classes so that there are no time conflicts. This follows the recommendation made by Faculty Senate 2 years ago. Questions were raised regarding impact on classroom space, and the problem of two classes requesting the same room at the same time. Brian explained that the impact on classroom space doesn’t seem to be a problem (based on research), and that classes will just have to go later in the day. Rooms will also have to be reconciled so that no two classes are scheduled in the same room at the same time. Also, scheduling will be done online through the department, which brings up the need for discipline coordinators. The scheduling process for FALL 2011 and SPRING 2012 begins the week of 1/31/11.

II. Reports

1. CCAAC (Sarah): Sarah reported on six courses, 2 certificates, and 2 PCRs that passed CCAAC. She also explained that a timeline for Curriculum Central has been implemented, and passed out the timeline. Starting this semester, there is an online course proposal/modification/deletion form. There was a motion that passed the CCAAC to standardize the wording of contact and credit hours in the WCC curriculum. Also, the Writing Advisory Board has been reinstated, and Sarah will serve as the Humanities Rep.

2. Faculty Senate Report (Malia): Malia reported that Version 1 of the MVCV statement passed. She also explained that the Faculty Senate Constitution will need to be rewritten in order to deal with the closure of ETC.

III. Paliku Arts Festival (Ben): Ben reported that the Paliku Festival is on-track for April 2, 2011, and will run from 10:00—4:00. He passed out forms for people to sign up to conduct open studios. He is also pursuing additional grants, and will check about the need for waiver forms.
IV. VCAC (Liko & Ardis): Liko said that it is the top priority of the department to see to the refilling of the Music, History, and Theatre positions. Ardis reported that some funded, unfilled ETC positions will be coming to WCC, and that now is the time to start looking at and providing justification for new position requests. She also reported that starting next year, underfilled courses will be cancelled, and that she will be passing out info regarding the Humanities Challenge Grants sponsored by the National Endowment for the Humanities which matches funds.

V. Next Meeting: Thursday, February 24, 2011 at 12:40pm in Palanakila 117.

The meeting was adjourned at 1:28 pm.