Minutes of Humanities Dept. Meeting, 1/28/10

(Present at meeting: Jonathan Busse, Gloria Falstrom, Norm Graffam, Sarah Hadmack, Liko Hoe, Mark Hamasaki, Snowden Hodges, Malia Lau-Kong, Ron Loo, Toni Martin, Ben Moffat, Rob Molyneux, Kalawaia Moore, Janice Nuckols. Paul Nash and Bryce Myers had another meeting they had to attend.)

1. Jan Lubin was a guest at the meeting. a) She asked that everyone sign up to participate in the up-coming Self Study by 2/15/10. b) She also announced that the new Committee on the Mission and Core Values of the College will be meeting soon, and will decide who will be chair. Ross Langston is the Division II representative and Kalani Meinecke is Division I's representative. Any suggestions from our department should be given to Kalani. c) Jan was also concerned that data be collected and kept that will be an accurate reflection of our ASC programs. Forms are available at Admissions & Records. Snowden and Norm, Kalawaia and Liko might follow Frank Palacat in keeping copies of these forms and personally handing them to Jeff. d) Jan also personally suggested that our department consider replacing the ASC’s in Art and Hawaiian Studies with degrees. This would of course have to go through the Board of Regents for approval. e) Finally, Jan asked if we had any suggestions for additions to the Strategic Plan, we either email her directly or drop them in her mailbox. Ben commented that the Arts, even the whole Liberal Arts program, are not really represented in the present Strategic Plan. The two things we have to keep in mind, however, is make sure our suggested additions are measurable and that they fit into the broader goals. The focus in February for the Budget & Strategic Plan Committee will be the budget and in March, the focus will be the Strategic Plan. So suggested additions need to be to Jan by mid-March.

2. Gloria moved and Janice seconded a motion reaffirming department support for growth in Music and Theatre. The motion reads “The Humanities Dept. hereby reaffirms its longstanding support to promote growth in the areas of Music and Theatre at WCC. We further move that the job descriptions in these two areas be modified to include serving as discipline coordinator and producing student performances as parts of the instructors’ workloads. (Approximate credit for these duties: 3 credits.) The motion was passed unanimously.

3. Ben reminded the faculty that changes to the catalog need to be submitted to him soon, especially if these changes impact an ASC.

4. Ben also asked faculty to submit by the end of the week their proposed schedule for both Fall and Spring of next year.

5. Ben discussed the report initiated by Jayne Bopp (see attachments sent via email earlier) of possible upper division courses requested by our students. Nursing, Business, Art and Education were top priorities. Art 314, 313, 322 were suggested, for example. Toni pointed out that the pre-requisite for advanced color was both Art 114 and Art 115, and that change was noted. The Art faculty will meet, along with Ben, to further discuss this issue.
6. Gloria asked and received unanimous support for a course modification for MUS 241, making it repeatable for credit two times, for a total of 6 credits. She had already gathered the necessary signatures.

7. **Faculty Senate Report** – Malia reported that Faculty Senate had been discussing a request for a written policy on cancelling classes. However, Ben and Janice suggested not straitjacketing administration with a hard and fast written policy. Instead there was a consensus that administration issue a set of guiding principles or criteria used in deciding on class cancellations. Ron Loo also reported that the Faculty Senate had an ad-hoc subcommittee that met to discuss whether or not the CIL is still needed for an AA degree at WCC and whether the college wants to keep the requirement of testing at the MATH 25 level before PHIL 110 (Logic) meets the Quantitative Reasoning requirement for an AA. The subcommittee has made recommendations to the Faculty Senate, which will be brought to the individual departments for discussion. The question raised was whether or not WCC has created barriers that have lessened the number of AAs earned at our campus. This is an important issue as we approach our Self-Study and prepare for accreditation in 2012.

8. **Institutional Effectiveness Committee** - Sarah followed up Jan’s report by telling the department that the MAPs for the ASCs need to be updated and put on the on-line catalog this Spring. Our ASCs also need to have an updated Program Guide that accompanies each MAP to guide students. Ideally, the result will be that more students may choose to sign up for an ASC before rather than after the fact. Sarah emailed us back in November the MAPS for the AA and our two ASCs. She will email us as links to the on-line MAPs, on the IEC Committee Page. These were last done in 2004 and need to be looked at again. The Program Guides also have to be reviewed again. The first priority should be the ASCs in Hawaiian Studies and Art.

9. **CCAC** – Liko reported that course modifications for ART 104 D (Introduction to Printmaking) and REL 296 (Special Topics in Religion) had been accepted. The two Hawaiian Studies courses, (Geneology and Hula) were still being discussed

The meeting was adjourned at 1:28 p.m. The next meeting is set for 2/25. Kanani Baker will be a guest. Respectfully submitted, Janice Nuckols