Humanities Department Meeting Minutes
Date: 9/10/09

Present: Jonathan Busse, Gloria Faltstrom, Sarah Hadmack, Mark Hamasaki, Snowden Hodges, Liko Hoe, Malia Lau Kong, Ron Loo, Ben Moffat (chair), Kalawaia Moore, Paul Nash, Janice Nuckols. Note: Toni Martin was excused from today’s meeting.

Old Business
1. eCafe: We will use the questions for eCafe that are common to the Mathematics and Business, Natural Sciences, and Social Sciences departments. Studio classes will use questions that are similar to the questions from the hard copy evaluation form they have used in the past. Sarah, Snowden, and Toni will bring the list of questions to the next department meeting.
2. Turn It In: The Social Sciences department is paying for Turnitin.com this year and other departments can use it for free. They are asking that we help pay for it in future years. To learn about Turnitin.com see http://windward.hawaii.edu/Teaching/Turnitin.html
3. New Course Proposal: Kalawaia’s course proposal will be titled Introduction to the Hawaiian Kingdom: Navigators and Kings. Janice recommended that we ensure that the majority of our Hawaiian Studies courses can tie into UH Manoa’s Hawaiian Studies program. This entails having the same numbers and titles. The WCC Hawaiian Studies program is going through a Strategic Planning process that involves developing their mission and goals. Future courses will follow this plan. The Humanities department approved Kalawaia’s two course proposals to move forward to the CCAAC.
4. Hawaiian Studies Student Survey: Received 315 completed surveys. There was a lot of interest in material culture, Hawaiian history, etc. The survey provided data and evidence that there is interest in building up the Hawaiian Studies program.

New Business
5. Course Assessment: The following courses need to be assessed this year- ART 105, 111, 114, 223, 243 HIST 224, 231, 281, (Paul F. will check if his HIST 297 needs to be assessed this semester) MUSIC 108, 166, 222C, 253 PHIL 211 REL 150, 151, 201, 205, 207 THEA 222 The course assessment form is available at http://windward.hawaii.edu/assessment/Documents/SLO_Assessment.pdf and must be handed into Ben by the end of the spring semester 2010.
6. CCAAC: Is there a conflict of interest having Paul Field as chair of the CCAAC and serving as Interim Dean of Instruction? Janice mentioned that it would
be difficult to compensate a new chair considering the semester has already started and that it is a lot of work for someone new to learn for only two months until Paul could return as chair. Ron cautioned about any possibility of impropriety. Liko noted that these are extenuating circumstances, not a precedence we’re setting. A motion was passed to keep Paul Field as chair of CCAAC with a statement that Paul should allow Margie to sign off on the CCAAC material and that having an administrator as CCAAC chair is not to serve as precedence.

7. Faculty Senate: There is a proposal to combine the Budget and Strategic Planning Committees into one committee. Mark feels they should not become one because it would concentrate too much power into one committee. Malia shared that Chancellor Doug Dykstra has experience in a combined committee similar to the one being proposed. Janice asked that Doug present his vision of how this would work in a faculty forum before we vote. We do not have a consensus at this point.

Meeting adjourned around 1:30pm.