Minutes from Humanities Department Meeting 8/27/09


The meeting was called to order by Humanities Chair Ben Moffat.

Minutes from the April 30, 2009, were approved as circulated.

Old Business:

- The summary action plan (SAP) was briefly discussed. Faculty wanting to add items to the list need to submit them to Ben no later than Friday, September 4th. They will be on the SAP on September 10th at 12:40.
- SLOs need to be completed and submitted to Ben by Friday, September 4th.
- There was a discussion of exceeding the supply budget in three art areas. Ben will check with Erin about some items, which appear to have been charged to the wrong account. V-C Fulton is looking into the possibility of increasing the supply budget for the campus to reflect the much larger enrollment figures. Faculty should calculate needed increases in their supply budgets and get the information to Ben soon.
- Paul Field will not be attending Humanities Department meetings while he is acting Dean for Unit 1.
- Gloria has announced plans to retire at the end of the academic year 2009-2010. Ben will not run again for department chair and will resign his faculty position at the end of the academic year 2010-2011. The department is asked to support expansion of music and theater courses and personnel. It was pointed out that the department needs to strongly support the hiring of full-time faculty for both positions when the time comes for hiring replacements.
- The list of eCafe questions was handed out and faculty were asked to indicate those they preferred. Sarah will coordinate the list for lecture classes; Toni and Snowden for lecture/lab art courses and Gloria for music and theater. Area choices need to be worked for the September 10th meeting.
- Ben asked if anyone was planning to use Turnitin. There is some confusion about whether departments will be charged if their faculty choose to use the program. If departments are charged for faculty use, Humanities feels strongly that it should be a per person based on actual usage (i.e., number of faculty using it), not a flat fee per department.
- Kalawaia presented two course proposals for Hawaiian studies. Since faculty members were leaving to teach their 1:30 classes, discussion and action on the proposals were deferred until September 10th.
- Rob will work with Mark to submit a course modification proposal to bring the class length of ART 102 in line with ART 253.
The agenda for the September meeting will begin with the Hawaiian Studies course proposals, and other items that were not covered adequately or at all.

The meeting was adjourned at 12:30 PM.

Respectfully submitted,

Gloria Faltstrom