Minutes
Humanities Department Meeting
September 27, 2007
Palanakila 117
12:40pm

Present: Stan Egi, Gloria Faltstrom, Paul Field, Liko Hoe, Malia Lau Kong, Ron Loo, Toni Martin, Janice Nuckols, and Sarah Hadmack
Guest: Interim Dean of Instruction Elizabeth Ashley

1. September 13th, 2007 minutes approved with a change regarding the art department.
2. CAAC report
   a. Liko reported that Introduction to Women’s Studies, a new course proposed by Kathleen French, is being revised due to HAP qualification concerns.
   b. Curriculum central is being considered as the new format for curriculum changes. It would co-ordinate all curriculum changes, you could follow the progress of your course’s approval, and you could look at other course outlines in the system.
3. Faculty Senate report
   a. Ron reported that there is a motion to support CAFÉ and stated that it was up to each department to decide whether or not to use it. Janice made a motion to support CAFÉ, Paul would like to know when the deadline is to submit questions for the class evaluations, and the motion passed.
   b. Ron reminded the department of the Oct 2nd re-org meeting and the Oct 4th class schedule (MWTTh) meeting.
4. DC’s meeting report
   a. Gloria provided the department with a list of supplies currently offered to faculty. She reminded the department to request supplies if needed. The paper and toner for the department printer may be removed from the supply list. If this occurs the costs would have to be paid for by the department budget.
5. Foundations Board report
   a. Paul provided the department with a handout with general information about the Foundations board and several handouts on the designation process and application.
   b. Foundations board will consider revisions first and then new proposals.
   c. The deadline to submit a course for Foundations designation is November 9th.
6. Reorganization proposals
   a. Elizabeth passed out several handouts representing the Deans of Instruction (DOI) reorganization proposal. The Dean of Instruction may be renamed the Vice Chancellor.
   b. A second DOI will be re-established regardless of which re-org model is accepted. Having a second Dean will provide the faculty with more personal support than having only one Dean can achieve. The position can be paid with existing money that was allocated for a management position on the ETC side, which was given by ETC to the DOI.
   c. One Dean will cover Language Arts, Humanities, and Academic Support (which includes library, computing, and media.) The other Dean will cover
Business/Math (aside – isn’t it Math/Business now??), Social Science, and Natural Sciences. The DOI fears that the re-org model presented by Academic Support does not guarantee that faculty are assisted first nor is there proper accountability for potential grievances.

d. Janice motioned that the department support the current organization model presented by Elizabeth Ashley. The motion passed.

7. New course proposal
   a. Sarah presented a new course proposal, REL 207 Understanding Buddhism. The department approved the course proposal.

8. Announcements
   a. The department will try to offer PHIL 100 on MW at 7:15pm in the spring semester.
   b. There will be no more community mailroom keys after October 1st. If you have student help, they need to use your key in order to open the mailroom.
   c. Toni reported that something needs to be done with the building’s pipes because there was a leak over her head, which she was informed was toilet water. It was agreed that this is unprofessional, unacceptable, and unsanitary.

9. Meeting adjourned at 1:30pm

Submitted by Sarah Hadmack