The following activities were accomplished during the spring semester:

1. A needs-based survey was conducted during the Spring convocation. Results were tallied and discussed in SPDA meetings.

2. A series of assessment-related workshops was conducted and evaluated for effectiveness. Attached is the workshop schedule for the semester. Workshop feedback results were given to presenters and are available upon request.

3. Assessment-related activities (such as revisiting non-instructional units and assessment tools) are in the planning stage and will start in the fall semester.

4. Meetings were conducted on November 5 and December 3, 2010, February 1, March 15, April 12, May 6, 2011. All minutes will be posted on the IEC website under the heading of SPDA (ad hoc committee).

5. The committee discussed future workshops related and unrelated to assessment:
   - Planning and Budget process and request form
   - Methodology/Pedagogy in math and English
   - Under-prepared students
   - Various assessment tools: portfolios, rubrics, knowledge surveys

Recommendations for Future Professional Development Related to Assessment

1. A sustainable schedule of assessment workshops and dialogue should be developed after revisiting the current staff/professional development structure:
   - The current staff development committee (Chancellor's standing committee) could include in their mission, regularly scheduled workshops on assessment and professional development. Duplication of efforts and resources would be eliminated.
   - If the staff development committee retains their current mission, the IEC should be directed to create a permanent subcommittee charged with scheduling and implementing assessment-related workshops and dialogue. The chair of this subcommittee should be compensated in some way.
   - The development and implementation of professional learning teams in assessment (by department or disciplines, or areas of interest) should be explored using Kapiolani's C4ward professional development model. These teams would allow faculty to explore, share, or develop methods, strategies, and ideas in a wide range of
o topics or issues. Team members at the department or discipline level would not receive compensation.

2. During convocation, the following series of assessment workshops should be conducted. Workshops would include different assessment tools, analysis of data, using the new course-level template (online).

3. In addition, workshops and PLT (professional learning teams) need to be planned and supported throughout the academic year.

Comments Related to Assessment

1. A review of where we are now and what will be happening for the upcoming year should be provided at least at the fall convocation.

2. The results of 2010-2011 course-levels assessments and a discussion of campus goals and priorities related to these assessments must be addressed in a campus-wide dialogue.

3. After the GenEd SLO summer task force presents and gains campus consensus, the AA degree SLOs need to be revised.

4. The members of the IEC must revise or develop an assessment process and timeline to ensure assessment results are used in planning and budgeting.

5. The department chairpersons need to have a clear directive about their role and duties as members of the IEC. They should spearhead the alignment of course SLOs to the program/degree/certificate SLOs and eventually to the GenEd SLOs. The DCs could also assist in providing training opportunities for assessment tools in their disciplines, course-level assessment reports, and triangulation of assessment tasks.