Members Present: Patti Chong, Malia Lau Kong, Ryan Koo, Annette Priesman, Dave Ringuette, and Roy Fujimoto

1. Meeting was called to order at 2:38 pm

2. Minutes from last time were not completed, will approve during next meeting.

3. New Business
   
a. Math 135
      i. Reviewed changes, especially SLO #9 that was redirected to meet all Hallmark
      ii. Motion to accept: Roy, Second: Ryan. Approved unanimously by committee.
   
b. English 100
      i. Main issues from last time?
         1. Needed clearer description of exactly how each assignment meets SLO, and how each SLO is linked to the Hallmarks in the new matrix
         2. More examples of student work or data needed to show exactly how assignments ultimately link with Hallmarks
      ii. English Department followed the recommendations
         1. New example assignments were added to clearly show links between student work, SLO, and Hallmarks
         2. New sections added to show how SLOs are linked with Hallmarks
      iii. Conditional approval as long as Department Chair agreed with changes, particularly with phrase “See attached document(s) as an example assignment that fulfills the following Foundation Hallmarks” in final version
      iv. Motion to accept with conditionally approval: Ryan, Second: Patti. Approved unanimously by committee.
   
c. Philosophy 110
      i. Malia is in process of gathering all data from previous semesters. Since Ron Loo did an assessment in 2008, hopefully more data exists to complete the assessment.
      ii. More information is needed to clarify assessment
      iii. Question: Did philosophy have any lecturers in last five years? Or did Ron teach all sections?
      iv. It seems like SLOs 3 and 4 link with all 6 FS Hallmarks, but needs clarification.
      v. Assignments were provided as assessment data, but not thoroughly explained how each meets the SLOs or the FS Hallmarks.
      vi. Committee decided to table Phil 110 until next meeting

4. Meeting adjourned at 3:45