Minutes: WCC Foundation Board Meeting
February 25, 2013
Minutes

Members Present: Patti Chong, Malia Lau Kong, Ryan Koo, Annette Priesman, Dave Ringette, and Navtej (Johnny) Singh

1. The meeting was called to order at 2:32 p.m. Malia Lau Kong, presiding.

2. Minutes of the Feb 25, 2012 meeting were accepted as circulated.

3. New Business
   a. FW General Matrix
      i. New improved matrix completed by Patti.
      ii. After discussion to add course alpha and a line for the date, format is approved.
      iii. Motion to accept: Johnny, Second: Ryan. Approved unanimously by committee members.
   b. Religion 150
      i. Sarah Hadmack was asked to include more assessment data from last meeting. Patti suggested that all lecturers follow same structure as Sarah, and Sarah complied.
      ii. The missing hallmarks from lecturer syllabi is now included.
      iii. Committee suggested fixing the bizarre page numbers on assessment.
      iv. Page one, committee recommended switching section “a” to “3,” Malia will remedy this problem.
      v. With above considerations, Motion to accept: Dave, Second: Patti. Approved unanimously by committee.
   c. English 100
      i. Old business: We tabled the discussion of SLO’s link with Hallmarks from the last meeting.
      ii. Matrix was revised, but difficulty persists with respect to linking SLO and Hallmarks. Committee discussed various solutions to this problem.
iii. Committee agreed that English 100 must go back and use existing data to assess SLOs 1 and 2, rather than 2,3,4, so that all hallmarks are actually assessed (see matrix for Eng 100).

iv. Committee also agreed that more specific details on individual assignments used to collect data for assessment should be included. Committee urged Eng 100 to provide clear connections from the assessment of assignments to SLOs to Hallmarks.

v. English 100 tabled until next meeting.

d. Philosophy 110

i. Tabled until more data can be retrieved.

4. Meeting adjourned at 3:35