WCC Foundations Board Meeting  
April 20, 2012  
Minutes

Present: Robert Barclay, Patti Chong, Toshi Ikagawa (proxy for Roy Fujimoto), Malia Lau Kong, David Ringuette, Navtej (Johnny) Singh, and Jean Okumura

1. Call to Order – The WCC Foundations Board Meeting was called to order at 2:06 p.m. in Akoakoa 236.

2. The minutes for the December 2, 2011 meeting were approved as circulated.

   a. Jean reported on the Foundations Symbolic (FS) Task force that worked during the Spring 2012 semester on the proposal from UH Manoa. Ronald Loo and Jean Okumura represented WCC on the FS Task Force.
   
   b. The FS Task Force recommendation to the Multi-Campus Foundations Board:
      1) Change FS Hallmark 5 to read “Focus on computational and/or quantitative skills.”
      2) Add to the explanatory notes for FS Hallmark 5 the statement “The course will not focus solely on computational skills, i.e. the application of algorithmic processes leading to determinant answers.”
      3) Introduce the possibility of a quantitative skills/numeracy requirement. Some suggestions:
         - Create a Foundation – Quantitative (FQ) requirement.
         - Create a Quantitative Focus requirement (so that double dipping is possible.)
         - Require 4 years of high school math as part of the admissions requirements for four-year campuses.
   
   c. It was learned that there may be a potential problem with Curriculum Central and Foundation Designation. On Curriculum Central, there is a place for “Core designation.” It is possible for faculty members to indicate in this spot that the course meets a Foundations requirement even though the course did not go through the Foundations review yet.

4. The WCC Foundations Board unanimously recommended acceptance of the following changes to the FS Hallmark 5:
   a. Change the hallmark to read “Focus on computational and/or quantitative skills.”
b. Add to the explanatory note “The course will not focus solely on computational skills, i.e. the application of algorithmic processes leading to determinant answers.”

- These recommendations will be forwarded to CCAAC and Faculty Senate (via CCAAC).

5. Curriculum Central and Foundation designation.

a. It is hoped that WCC’s CCAAC would have noticed if someone listed Foundations requirement for a course that was not already approved for Foundations.

b. Jean will check with Kathleen French CCAAC Chair and with Dean Brian Richardson.

c. It was suggested that maybe there could be a check box to confirm if the course has obtained Foundations designation.

d. Jean checks the course availability site every semester to make sure that the courses listed with Foundations designation are approved courses.

6. Elections for chairperson:

Jean was nominated. However, Jean indicated that she is applying for sabbatical for Spring 2013 so if elected to the post, someone will have to substitute for her for one semester if she is granted the sabbatical.

Jean Okumura was elected for another 3 year term.

7. Representatives for Math/Business, Humanities, Language Arts, and Student Services need to reappoint or appoint representatives for the Foundation Board for a 3 year term.

a. Malia Lau Kong will most likely be the Humanities representative again.

b. Language Arts and Math will be finalizing their appointment soon.

8. Adjournment – The meeting was adjourned at 2:45 p.m.