This report summarizes the work of the Windward Community College (WCC) Foundations Board during the 2011-12 academic year.

Course Renewals & New Foundations Courses

No course proposals for Foundations designation were submitted this year. However, the Board recognizes that next year will be a busy one with several courses applying for renewal.

The Foundations Board spent the year discussing the recent proposal by UH Manoa for revising the Foundations Symbolic (FS) explanatory notes.

Multi-campus Foundations Board

The Multi-campus Foundations Board (MFB), composed of the Foundations Board chairs of UH Manoa (UHM), UH West Oahu (UHWO), Honolulu Community College (HonCC), Kapiolani Community College (KapCC), Kauai Community College (KauCC), Leeward Community College (LCC), Maui Community College (MCC), and WCC, met on November 4, 2011 and April 13, 2012.

At the November meeting, Shawn Ford was elected to serve as the 2011-12 MFB chairperson, UHM presented a proposal to change the FS explanatory notes to help UH Manoa to meet WASC requirements, the mechanism for revising Hallmarks and Explanatory Notes were discussed, and the effective date for Foundations courses specifically with regard to KauCC.

On the matter of UHM’s proposal, it was decided to convene the FS working group that should be comprised of faculty who teach (or come from departments that offer) deductive logic courses and/or courses involving quantitative skills. The group was asked to consider the following:

- the proposed change to the FS Explanatory Notes, which would require inclusion of quantitative skills in each FS course
- A possible new Foundations requirement for quantitative/computational skills if the proposed change is rejected.

At the April meeting, the FS working group presented its recommendations to the MFB. There was no consensus to approve UHM’s proposal and it was clear that adding a new requirement would not be acceptable to several other key groups. The FS working group recommended the following:

- Change Hallmark #5 from “not focus solely on computation skills” to “focus on computational and/or quantitative skills.”
• Add an explanatory note under Hallmark #5 that states, “The course will not focus solely on computational skills, i.e., the application of algorithmic processes leading to determinant answers.”
• Introduce the possibility of a quantitative skills/numeracy requirement. Some suggestions:
  ➢ Create a Foundations-Quantitative Skills (FQ) requirement
  ➢ Create a Quantitative Focus requirement
  ➢ Require four years of high school math as part of the admissions requirements for four-year campuses.

The MFB voted to approve the changes to Hallmark #5 and its Explanatory Note. Campus representatives were asked to check with their campus Foundation Board, curriculum committee, and/or Faculty Senate to see if these changes were acceptable.

The MFB will continue to discuss the final recommendation of the FS Task Force during the 2012 – 2013 academic year.

Also at the April meeting, each participating campus Foundation Board chairperson or representative summarized the year’s work and discussed relevant issues.

An issue that surfaced as a result of the implementation of curriculum central at several UH system campuses was the possibility of having a course listed as meeting Foundations requirement on the curriculum form even though the course had not gone through the campus Foundations Board for that designation. Campus representatives need to check on this situation at their campus as curriculum central implementation continues.

It was made clear that as participants in this MFB and as part of the Articulation Agreement entered into to become members of this MFB, participating campuses may not designate courses as meeting Foundations requirements unless the courses have gone through the campus Foundations Board and obtained their approval for Foundations designation. It appears that at KapCC, courses had been designated as meeting Foundations requirement without review and approval of the designation by their Foundations Board. It was decided to give KapCC one year to clear this matter up before any sanctions are taken.

A UH system website is available and each of the participating Foundations Board chairs is responsible for maintaining current information about the courses approved for Foundations designation by their respective Boards.

This website can be found at
http://www.hawaii.edu/offices/app/aa/afc/
However, it is not certain whether this site is being used by campuses when checking degree requirements for graduation or if the campuses only rely upon the designations listed on the Banner site that goes to the student’s STAR information.

**FS Task Force**

Ronald Loo, Philosophy Professor, and Jean Okumura, Math Professor and WCC Foundations Board chairperson, represented WCC in the FS Task Force that met three times during the spring 2012 semester.

**WCC Foundations Board Website**

The WCC Foundations Board website continues to be updated. A listing of the courses that have been approved for the Foundations designation and its effective dates are available at the site. Minutes of the Foundations Board are also available at the website. The detailed procedure for applying for Foundations Designation is available at the website in addition to the Directives (guidelines for the operation of the Board) and a listing of the Board members.

The Foundations Board website is found at [http://windward.hawaii.edu/Committees/Foundations/](http://windward.hawaii.edu/Committees/Foundations/)