WCC Foundations Board Meeting
May 6, 2011
Minutes

Present: Young-a-Choi, Roy Fujimoto, Malia Lau Kong, Leslie Opulauoho, David Ringuette, Lance Uyeda (proxy for Robert Barclay), and Jean Okumura

1. Call to Order – The WCC Foundations Board Meeting was called to order at 1:09 p.m. in Akoakoa 201.

2. The minutes for the February 11, 2010 meeting were approved as circulated.

   a. The system has developed a Foundations website.
   b. Mechanism for revising Hallmarks and Explanatory Notes

      Campus Foundations Board Chairs were asked to get suggestions on this matter from their campus Foundations Board, from their campus Curriculum Committee, and campus Faculty Senate Chairs.

      b. The responsibility for ensuring that Foundations courses meet the Hallmarks over the 5 year period that the course has Foundations designation is the responsibility of the department, not the campus Foundations Board.

      c. At UHM, the General Education Assessment Office was given the charge to assist with assessment. They worked with the Foundations Board at UHM to develop SLOs. See: www.hawaii.edu/assessment

      d. Honolulu CC has one assessment office. In the past, they looked at knowledge surveys but found that it was not helpful because it only had student perceptions. They are in the process of revising their assessment.

      e. The Multi-campus Foundations Board plans to meet on November 4, 2011.

4. Mechanism for Revising Hallmarks and Explanatory Notes
   a. For proposed minor changes or grammatical changes, it is suggested that a short form be used. Perhaps the Multi-campus Foundations Board could handle the proposed grammatical error changes. However, for “minor changes,” the Multi-campus Foundations Board would need to decide if the proposed changes are really minor.

   b. For substantive changes, perhaps, at least the curriculum committee may need to review the proposed changes. If the proposed change would affect certain courses that have satisfied a Foundations requirement, a notice should be sent to those that might be affected.

   c. We will discuss additional ideas in fall 2011.
5. Other Business

a. Concern about Copying

1. A concern was voiced that the ICS 141 proposal for Foundations designation copied so much of the ICS 141 proposal at Leeward Community College.

2. Should we be concerned about copying?

3. We will continue this discussion in fall 2011.

b. Many courses will be coming up for renewal soon. They are: Eng 100, Math 100, 103, 135, 140, 203, 205, Phil 110, Hist 151, 152, and Rel 150. The designation will end at the end of summer 2013. Renewals must be submitted in Fall 2012.

6. Adjournment – The meeting was adjourned at 2:00 pm.