Present: Robert Barclay, Young-a-Choi, Joe Ciotti (proxy for David Ringuette), Roy Fujimoto, Malia Lau Kong, Leslie Opulauoho, and Jean Okumura

1. Call to Order – The WCC Foundations Board Meeting was called to order at 2:05 p.m. in Akoakoa 236.

2. The minutes for the November 19, 2010 meeting were approved as corrected.

3. Introduction of new members – Roy Fujimoto, the new social sciences department representative for fall 2010 to spring 2013 was introduced. Leslie Opulauoho was introduced as Patti Chong’s substitute for spring 2011 while Patti is on sabbatical leave.

4. Math 112 Renewal proposal
   a. It was commented that the revised Math 112 renewal proposal was much better at the end of the proposal compared to the original proposal.
   b. The Foundations Board voted unanimously to approve the Math 112 Renewal for Foundations designation.

   Foundations Designation – FS  
   Effective Dates – Fall 2011 to Summer 2016

5. What does the Board expect on the evaluation part of the Foundations proposal?
   a. It was felt that faculty/departments should be given flexibility in how they assess that the hallmarks will be met in the next five years.
   b. Stating that the course meets the hallmarks by giving examples of course materials within the description that follow is fine.
   c. Faculty can do their own assessment of the hallmarks. If the SLOs for the course are not written specifically tying them to the hallmarks, then one can just list the hallmark number that the SLO might satisfy or be connected to.
   d. Departments could verify every year that their faculty meet the hallmarks.

6. What does the Board expect regarding evaluation within the renewals?

   The Board does not expect to have any evaluation reported for the past 5 years. The application needs to address how the faculty/department will assess that the course meets the hallmarks in the next 5 years.

7. IEC is trying to determine how to assess General Education.
8. **How do we fix/change the Hallmarks?**
   This question will need to be posed to the Multi-Campus Foundations Board.

9. **Adjournment –** The meeting was adjourned at 3:05 pm.