WCC Foundations Board Meeting  
April 30, 2010  
Minutes

Present: Robert Barclay, Young-a Choi, Patti Chong, Letty Colmenares, Kathleen French, Malia Lau Kong, and Jean Okumura

1. Call to Order - The WCC Foundations Board meeting was called to order at 1:50 pm in Akoakoa 236.

2. The minutes for the April 9, 2010 meeting were accepted as circulated.

3. ICS 141 – Discrete Mathematics for Computer Science I was approved for Foundation designation by email vote on April 16, 2010.

   Foundations Designation – FS  
   Effective Dates – Fall 2010 to Spring 2015

4. Area Meeting Reports

   a. Young-a Choi for FS

      (1) Most of the time was spent helping the Kauai CC representative understand the Hallmarks.

      (2) There was no discussion of any changes to the hallmarks.

      (3) There was some discussion of how FS is assessed. Honolulu CC uses knowledge survey.

   b. Malia Lau Kong for FG

      (1) Representatives felt that the Hallmarks worked well.

      (2) Assessment was discussed

         (a) Honolulu CC has embedded questions in each course.

         (b) Leeward CC has 2 quizzes for History 151 and 152.

         (c) UHM – There has been no assessment of FG yet due to the volume and diversity of the courses.

      (3) A Laulima site was developed for the group to continue with their discussion.

      (4) The group felt that it would be nice if there was a central site with all approved courses.
Robert Barclay for FW

(1) Robert felt that the 5th Hallmark was redundant and there really only needs to be 4 hallmarks. Also, there were punctuation errors in the hallmarks. He was told they couldn’t change the hallmarks if it is substantive. There needs to be a procedure to change the Hallmarks.

(2) The group would like to see the applications on the web.

(3) Todd Sammons will write explanatory notes for the 5th Hallmark.

(4) Some campuses have done or will do SLO assessments soon.

5. Multi-campus Foundations Board Meeting – April 30, 2010

a. The UH system office (Joanne Itano) will explore the logistics of getting a central website where all campuses can list their approved Foundation courses. Ideally, each Foundations Board chair would enter the data for his/her campus. However, there was no agreement about putting the entire application online

b. Transfer courses to UH Manoa

(1) If Admissions and Records or the receiving department thinks that a course transferred from a non-UH campus might meet a Foundations requirement and is not deemed equivalent to a Foundations course (e.g. freshman experience, interdisciplinary course) then it is submitted to the Foundations Board for review.

(2) If the transfer course from a non-UH campus is deemed as equivalent to a Foundations course then the transfer course automatically meets the appropriate Foundations requirement.

c. A process by which system hallmarks are changed will be discussed next year.

6. Deadlines – Should we have a separate deadline for fall and spring/summer? The members of the board felt that our current one deadline is sufficient.
7. Board Memberships
   c. Humanities – Malia Lau Kong’s term is Fall 2008 to Spring 2011.
   d. Term of Fall 2007 to Spring 2012
      (1) Student Services – Patti Chong
      (2) Math/Business – Young-a Choi
      (3) Language Arts – Robert Barclay
      (4) Chairperson – Jean Okumura

8. Assessment – Young-a Choi suggested that when courses come up for renewal, departments should submit their assessment of the previous 5 years for that course.

9. At some campuses, there was some concern that the length of the proposal is as long as a thesis. This topic was not discussed at all the area meetings. Each campus’s Foundations Board determines what departments are required to submit. Therefore, it is up to each campus’s Board to determine what is the appropriate length.

10. Adjournment – The meeting was adjourned at 3:04 pm.