2013-2014 Senators Present:

Dave Krupp (Off-Campus Chair)  Janine Oshiro (Language Arts)
Deacon Hanson (Math/Business)  Kaʻala Carmack (Humanities)
Ellen Nagaue (Academic Support)  Kathleen French (CC Chair) Ex-Officio
Floyd McCoy (Natural Sciences)  Kathleen French (Social Sciences)
Heipua Kaʻōpua (Recording Chair)  Liko Hoe (Presiding Chair)
Lisa Gillis-Davis (Student Affairs)

1. Called to Order: 1:00pm
2. Approval of September 15, 2013 Minutes: Motion to approve minutes of September 17, 2013 by Liko Hoe. Motion passes via voce.

3. Reports
   A. Curriculum Committee (CC): Kathleen French
   B. ACCFSC/CCCFSC (Dave Krupp)
      1. CCCFSC and Strategic Planning Council meetings
         a. John Morton spoke about supplemental budget for CCs
         b. Money to cover snap back (Supplemental Budget is meant to cover return to normal salaries plus 3% increase and faculty salary increases will be added to Supplemental Budget request and not come out of tuition monies.

   2. Academic Policies
      a. Course Numbering Conventions: identified what numbers will be applied to special courses with numbers such as 196 or 197.
      b. Common Course Numbering: Courses with same alpha and numbers don’t have to have same SLOs and same prerequisites. Courses similar in content can share same course alpha and number. Regarding SLOs and prerequisites--too much resistance to make them the same. For example, HonCC lists 39 SLOs for BIOL100. BIOL171 also has diverse SLOs and prerequisites.
      c. UHCCP Prerequisites for Classes Identified as Writing Intensive
         i. Students need to be English 100 “ready;” they do not need to have passed ENG 100 at other CCs. WCC requires a “C” or better in Eng100. Floyd McCoy commented that the extent of training required for WCC faculty to teach WI courses is extensive at WCC.
         ii. Originally, WI courses were intended to use writing to learn, whereas now they seem to be more about learning to write well.
         iii. Floyd McCoy asked, “Do we have any data regarding the number of students who have completed WI courses?”
      d. UHCCP Prior Learning Assessment Program. This policy addresses different ways to assess prior learning. WCC and other campuses have adopted this policy.

3. Transfer without an AA degree. Students with an AA degree can transfer with a 2.0. Students without an AA degree must have a 2.5 GPA to transfer.
4. Excellence in Education Day – The plan is to revert back to the former format by getting all campuses together at a non-campus location to collaborate with their disciplines; on March 7, 2014

5. March 14, 2014 - 50th anniversary of CCs

6. UH President search– Ongoing community meetings are soliciting input.

7. UHCC Strategic Planning Council – looking at goals and existing strategic plans; task force groups headed by one of the chancellors and a FS chair to discuss performance measures.

8. Program Planning: Peter Quigley presented information about various programs (Career & Tech) that are offered by CCs–how do we facilitate future program planning? Which programs are being audited, modified, reviewed, or cut? What kind of performance measures may be more useful? Need to increase enrollment in underserved regions. Quigley discussed programs trending in WICHE states.

9. Faculty Overload: Faculty Overload is not paid until Spring semester. John Morton clarified that Faculty Overload is paid on one’s annual (not semester) credit load (FT=27 credits). Morton said that faculty members are not eligible until Spring semester schedule is set (when total credits can be counted).

10. Smoke Free: KapCC and UH Mānoa have moved to be completely smoke free.

11. UH Sustainability Task Force: UHCC goal regarding sustainability; Meeting scheduled on 10/24-25 to plan next summit and pull policy together to gain system approval. What outcomes are we going to measure? How is it incorporated into the UH System? What is the ecological input of maintaining electronic documents as opposed to paper copy?

URL for Strategic Planning Council. Look to the bottom left of the page for links to task-force-specific info.

URL for UHCC Program Health:
http://uhcc.hawaii.edu/OVPCC/analytics/program_health.php

4. Old Business
   a. FS email account: Dave Krupp reported that a FS email account has been set up. A practice test will be sent out

5. New Business
   a. Academic Grievance Committee: Kaʻala Carmack and Deacon Hanson selected as members with Heipua Kaʻōpua serving as alternate.

   b. Teaching Equivalencies Committee (formerly known as “assigned time”): Janine Oshiro (Fall 2013 semester only); Liko Hoe, and Ellen Nagaue.

6. Announcements

7. The meeting was adjourned at 2:01 pm

Next Meeting: Tue. Nov. 5, 2013, 1:00-2:00 p.m.
Minutes submitted by: Heipua Kaʻōpua, PhD, Recording Chair