FACULTY SENATE MEETING  
Tuesday, February 5, 2013  
1:00-2:00 pm Palanakila 117

Senators Present:  
Dave Krupp for F. McCoy (Natural Sciences)  
Kathleen Zane for C. Rogers (Student Affairs)  
Frank Palacat (Social Sciences)  
Liko Hoe (Presiding Chair)  
Heipua Kaʻōpua (Recording Chair)  
Mike Tom (Academic Support)  
Jane Uyetake (OCCE)  
MJ Lewis (Language Arts)  
Jody-Lynn Storm (Math/Business)  
Paul Briggs (Off-Campus Chair)  
Kathleen French (CCAAC Chair)  
Ex-Officio (non-voting): 

Senators Absent: Carla Rogers, Floyd McCoy

Guests Present:  
Rick Murray (Security); Patti Chong (Academic Policy Subgroup); Jan Lubin (Director of Planning and Program Evaluation); Leslie Opulauoho (Student Affairs)

1. Called to Order: 1:04pm

2. Approval of January 15, 2013 minutes deferred to next meeting

3. Reports
   A. CCAAC (Kathleen French)  
      • Three proposals passed: ENG 204, Introduction to Creative Writing (Poetry); Chem100, Chemistry and Society; and Chem100L, Chemistry and Society Laboratory (Title and description were changed to articulate with UH Mānoa).  
      • The motion to approve these proposals passed unanimously.

   B. ACCFSC/CCCFSC (Paul Briggs)  
      ACCFSC:  
      • ACCFSC budget request for $25,000 is primarily for leadership development workshops for ACCFSC members.  
      • Faculty Dependent Scholarships: M.R.C. Greenwood and Linda Johnsrud are putting forth a proposal to UH Regents.  
      • UH President Greenwood is concerned about the number of legislative bills that are seeking to reduce UH autonomy.  
      • Common Course Numbering: Paul Briggs reported there is tremendous disagreement among faculty over the use of SLOs and objectives. Four-year faculty tend to favor objectives (overall goals of the instructor) rather than SLOs (what students are expected to be able to do). FS to ruminate.

      CCCFSC:  
      • UHCC Notation of Credential Draft  
         ○ If a student earned a degree, the credential will be noted even if they did not ask for it. The default is an opt-out, not an opt-in process.

         ○ FY 2013 Budget Execution  
            ○ John Morton mentioned the possibility of a $2 million shortfall. May need to use UHCC reserves (which is about $30 million).  
            ○ Still do not have final allocations from the UH System for this year's budget.  
            ○ Last year, the Governor restricted $2 million to CCs; UH System covered the shortfall. The Governor tends to cut the budget more than the legislature. He is currently recommending only 5% of our budget request.  
            ○ The budget is subject to legislative reductions and governor restrictions.
4. **New Business**

A. **Security Update: Rick Murray**

- We’re three months into a new contract with new security company (Star Protection). New set of standard operating procedures necessitated an Emergency Response Plan for WCC. Colleges such as ours are mandated to have emergency drills for evacuation, lockdown, etc. The plan is to do an evacuation drill this semester for lower campus buildings (Kuhina, Alaka‘i, and Na‘auao).

- The second evacuation drill will include one of the larger buildings. We’ve never had any emergency drills on this campus so there might be some reluctance to participate. Faculty will be given a two-week notice initially. The evacuation will occur 10 min. before the end of class. Everyone is to meet on the Great Lawn (building captains & flags will be established). Signal will be the alarm going off. WCC will use UH Alert & text message system to notify faculty, staff, and students. We need to identify issues for students, faculty, and staff with special needs. Rick reported that evacuation timing will try not to interfere with exams.

B. **UHCC Subgroup on Academic Policies (Patti Chong)**

- **Academic Forgiveness (AF):** UH Mānoa did away with the 10 year policy in early 90s. It is proposed that low grades be forgiven after 4-5 years. Patti suggested that students should apply for AF; it should not be automatic. AF should be a one-time thing; students should not be able to request AF every 5 years. Patti discussed this with Geri Imai who suggested it would be like our Repeat Policy (whereby the higher of two grades is considered). UHCC is considering making this a system policy.

- **Academic Suspension:** This proposal suggests that if a student is suspended from one CC, the student will be suspended from the UH system.

  - **UAP policy:** Committee also considered a system-wide UAP policy; not basing academic status solely upon GPA. A student must have *forward academic progress* (e.g., a student who takes four classes and gets 3Cs and 1D has made forward progress because he/she has earned three Cs in contrast to a student who takes four classes, withdraws from three and passes a fourth class with C or higher. Passing just one class is not considered forward progress.

- **Grading Policies:** N grades are inconsistent among campuses. The subgroup is also discussing the system-wide use of + and – grades.

- **Streamlining Applications for Life Long Learners (LLL):** Back in mid-90s Maui CC had something called a Life Long Learner program wherein students were not required to submit a complete college application – just the top portion with TB clearance. Community members, not seeking a degree, often take credit classes for the love of learning. Subgroup is considering a shorter version of application process. It would be helpful to identify these students (who are also factored into our graduation rates).

- Liko suggested that senators report these issues to their departments and provide feedback at the next FS meeting.
C. Leslie Opulauho (Frosh Cohort):

- Leslie presented a PowerPoint on the Frosh Cohort Proposal. Cohorts are not new; we’ve been doing it for four years. This proposal suggests that first-time freshmen (who are full-time students with no prior credits anywhere) take IS103 (Introduction to College) and a thematic class (such as Psychology, Biology, Hawaiian Studies, etc.), along with the appropriate Math and English. Students will be encouraged to take a 5th class (supporting the “15 to Finish” initiative).

- Dave Krupp argued that this policy would require all first time students to mandatorily be placed into a cohort (although Leslie clarified how students can be exempted or opt-out of the policy). He stated that the numbers of first-time freshmen taking science classes is significant (no percentage or number was stated).

- Dave expressed concern over how the Frosh Cohorts might affect the scheduling of science classes for Fall 2013. He suggested that the faculty discuss the impact of mandatory Frosh Cohorts on class scheduling, faculty workloads, budget, and enrollment patterns. He stated that making IS 103 a mandatory class presumes we’ve made a new graduation requirement. This requires a campus-wide discussion which needs to be voted on by FS. Dave suggested that the Frosh Cohort policy be vetted by the curriculum committee and other stakeholders. Kathleen suggested going through a wider vetting process.

- Leslie clarified that Frosh Cohorts are not an issue; requiring that they be mandatory is the primary issue.

- Kate Zane stated that all first time freshmen are essentially at risk. We have 357 students on warning; a large proportion of which are first time freshmen. We need to be proactive with this warning category. We are refocusing our efforts from increasing enrollment to increasing retention.

- Kathleen French reminded the FS that if this is going to be a campus policy, it needs to follow new policy procedures employing a wider vetting process

• **Announcements**: none

• **The meeting was adjourned at 2:40 pm**


Next Meeting: Tuesday, February 19, 2013

Minutes submitted by: Heipua Kaʻōpua, Recording Chair