Senators Present:
Paul Briggs (Off-Campus Chair), Liko Hoe (Presiding Chair), Gerri Kabei (OCCE), Ryan Koo (Humanities), Floyd McCoy (Natural Sciences), Frank Palacat (Social Sciences), Carla Rogers (Student Affairs), Jody-Lynn Storm (Math/Business), Mike Tom (Academic Support) Ex-Officio (non-voting): Kathleen French (CCAAC Chair)

Senators Absent:
Leslie Opulauoho (Recording Chair), Mary Segura (Language Arts), Jane Uyetake (OCCE)

Guests Present:
Kalawaia Moore (Hawaiian Studies), Kevin Morimatsu (Curriculum Central)

Call to Order: 1:03 pm

1. Approval of October 16th minutes
   Motion to accept November 20, 2012 minutes with noted amendments (Carla/ Frank)

2. Reports
   A. CCAAC - (Kathleen French)
      1. New Course: ENG 280
      2. New Course: ICS 207
      3. New Course: AG 171
      5. Program Modification: HWST AA
      6. Certification Modification: HWST ASC
      7. New Certificate of Completion: Sustainable Agriculture
      8. A.S. modification: Veterinary
      9. Course modification: ANSC 152
      10. Course modification: ANSC 190
      11. Course modification: ANSC 252
      12. New course: ANSC 252L
      13. Course modification: ANSC 263
      14. Course modification: ANSC 266
      15. Course modification: ANSC 151
      16. Course modification: ANSC 261
      17. New Course: ANSC 261L
      18. New Course: ANSC 271
      19. New Course: ANSC 271L

There were no questions on any of the proposals but since Liko Hoe was present, he briefly explained the following modifications:
HWST AA: Change the electives section to allow for the use of any class 100 level and above offered here at WCC to count toward the 12 elective credits of this degree. Eliminate the HAP requirement, which was not listed in their official proposal, and is not necessary as the HWST 107 requirement helps students fulfill that requirement.
HSST ASC: Include the expansion of the number of classes that count as area of emphasis core requirements, the renaming of two areas of emphasis, and the inclusion of two new areas of emphasis, Hawaiian Performing Arts and Hawaiian
Visual Arts.

Motion to approve CCAAC recommendations (Paul/Floyd)
Motion passes viva voce. Details on the modifications can be found in Kathleen’s Nov. 27th email.

B. ACCFSC/CCCFSC (Paul Briggs)

Accreditation Comprehensive Evaluation Visit – John Morton
Reports are just starting to come in for the campuses, WCC is in.
Just recommendations at this point, cannot tell yet what the action will be until ACCJC report in January. Did not do a separate system self-evaluation, came in with the expectation that we had done it.
• They created a separate group to look at the UHCC system, they generated a separate system report for the UHCC system.
• Do not give UHCC system a warning, but do it through the campuses.
  Example: One recommendation is that there be a UH System Technology Plan, is this UHCC or UH System.
  o Recommendations are not the deal, but are these recommendations dire enough to warrant a sanction/warning.
    ▪ Do you meet the standards, but not far enough, or
    ▪ Do not meet the standards and therefore warning.

FB 2013-2015 Budget
BOR approved the budget request for the biennium budget. But the Governor only approved 10% of what BOR asked for. Now it goes to the Legislature, where they traditionally will approve more than the Governor but less than the BOR.
Timeline as follows
BOR ask, then budget goes at same time to Governor and Legislature, governor and legislature makes his own decisions, ultimately governor has the authority to restrict monies.
Economy is doing well, Morton-hotel occupancy rate is one of the highest in the world.
Tax revenues are up but not necessarily filtering down to UH system.
Many nonprogrammatic items in state budget as well.
Union settlements, rainy day funds, positions, etc.
Morton will send out a complete report to the campuses.

Hawaii Graduation Initiative: Summit 2
Big issue was improving student success with part time students.
Transfer and completion rates not as good as full-time students.
UHCC System has allocated $250,000 for studies on this.
Campuses have submitted names, will be convening soon. Carla Rogers and Ellen Ishida-Babineau will represent WCC.

Wonder Blunder Briefing
Legislative committee has filed its report with a series of recommendations.
BOR took up recommendations and came up with its own task force, looked at policies and practices that might need more oversight.
Morton’s perspective is that people did not do their job-started selling tickets without proof of insurance.
Period of time where people will be more conservative in making decisions.
Legislature can always jump back in at any time if it deems it a matter of statewide concern-matter of interpretation.

Faculty Teaching 300 Level Courses
It is the decision of the four-year partner campus, their nickel, cannot be done independently of UHM. CCs offer two year degree programs or advanced BA programs in applied tech areas. There are a few CC classes that are at the 300 level-tech programs such as Respiratory Therapy at KCC.

**Issues from Other Campuses**
Length of Application is still an issue, especially health clearances.

**New Courses**
Does it pass through Foundation and then through Curriculum, or the other way around? Kathleen clarified that new courses must pass through the Foundation Board before moving to Curriculum.

**Smokeless Tobacco**
Smokeless tobacco products—is there a policy on this? Can it be enforced in classroom? Some ambiguity as to what defines a tobacco related product. Senators decided to place this on the new business agenda for our next meeting. Get feedback from your unit prior to discussion of the possibility of establishing a campus-wide policy.

**Gen Ed-CTE vs. Liberal Arts**
Very contentious, is gen ed the same for AAS degrees as CTE programs? CTE thinks liberal arts are trying to cram things down their throats. English 100: Morton-gen ed for college degrees must be at college level Faculty responsibility. Students will rise up to the occasion.

3. **New Business**
   A. **Campus Security Update**
   Floyd requested information on updates regarding security issues with State Hospital patients; i.e. what is protocol with escapees who might pose a security alert. Senators agreed to invite Rick Murray to the January meeting to 1) better explain procedures and what measures are being taken to protect our students and 2) inform faculty where the Campus Safety Committee is at with detailing emergency procedures and disseminating them to all concerned.

4. **The meeting was adjourned at 1:58 pm**

Next Meeting: Tuesday, January 15, 2013

Minutes submitted by: Carla Rogers, Senator