Faculty Senate Meeting  
Tuesday April 17\textsuperscript{th}, 2012  
1:00-2:00 PM Palanakila 117

Members  
Kay Beach (MAT/BUS), Paul Briggs (Off Campus Chair), Ross Langston (Presiding Chair), Floyd McCoy (SCI), Carla Rogers (Student Affairs), Mary Segura (LANG), Kathleen Zane (Recording Chair)  
Kathleen French (CCAAC Chair)

Guests  
Jan Lubin (Director of Planning and Program Evaluation), Rick Murray (Safety and Security)

1) Call to Order 1:05 pm

2) Approval of Minutes- April 3\textsuperscript{rd} meeting deferred

3) Safety and Security Survey (Rick Murray)

Rick M. presented some preliminary results of the safety and security survey that had been sent online. He reported the objectives of this survey were to determine what people thought about safety and security at WCC and what they knew about safety and security provisions. There were 92 participants, the majority of whom answered affirmatively to such issues as feeling safe, adequate security coverage, and appropriate response time. A small majority felt that accessibility was inadequate. However, in the area of knowledge about safety provisions, participants’ responses indicated they had less information and knowledge, for example, on the presence and location of AED (defibrillators). When the data has been more fully analyzed, Rick M. will report the results to the WCC community.

4) 4) Reports

A. CCAAC (Kathleen French)

Kathleen F. presented the following curriculum proposals approved by the CCAAC:

**Associate of Arts in Liberal Arts Program Learning Outcomes**

*A motion to approve the AA in LA Learning Outcomes was passed unanimously.*

**New Courses**

**ICS 119**: Introduction to Social Media
ICS 203: Digital Image Editing
ZOO 154: Exercise for Wellness

Course Modifications

MUS 121 F
MUS 122F
MUS 122Z
MUS 130F

The motion to accept these proposals for new courses and course modifications was approved unanimously.

Kathleen F. also announced the upcoming training for submitting curriculum changes.

B) Planning and Budget Council (Ross Langston)

Ross Langston said that the committee was approximately 2/3 way through in its review of the 67 funds proposals submitted by the different divisions. There will be one more meeting in which the faculty will rank the proposals by need/importance. Ross L. also stated that the UH system has issued a draft budget policy paper for the next academic year. Like previous versions, this one has themes for funding priority, including graduation and workforce initiatives.

C) Policies and Procedures (Jan Lubin)

Jan Lubin and the policy and procedure subcommittee circulated the following three proposals for senate review:

1. Discussion Board Policies & Procedures: tabled to be taken up next semester.

2. Policy on Policies: deferred for clarification concerning another subcommittee, headed by Lance Uyeda, which is currently working on another revision of the Policy and Procedures policy that may be ready by the 5/1/12 meeting.

3. Policy on Governance Assessment: passed by the IEC and sent to the Chancellor to sign. Faculty Senate consensus or “blessing” to approve.

D) Assigned Time Committee (Paul Briggs, Frank Palacat, Kay Beach)

Applications are currently under review.

E) ACCFSC/CCCFSC (Paul Briggs)
Paul B. reported that John Morton discussed the noting of credentials and the upfront matriculation fee, issues still under discussion on several campuses. The credit hour policy for UHCC is needed by 7/1/12, but federal law about credit hour is undergoing review for amendment or deletion. Paul B. also reported John Morton’s announcement about the proposal to continue the Achieving the Dream project, and that Morton’s power point presentation will be part of his Spring 2012 visit to WCC.

Ross L. asked for feedback on a statement from the WCC Faculty Senate regarding the matriculation fee proposal.

4) Old Business

A. Gmail Transition: Should WCC protest the mandatory transition from UH WEBMAIL to GMAIL?

The majority of the departments feel that the transition to Gmail is inevitable and were NOT in favor of passing a resolution to demand its repeal.

B. Tobacco Free Campus:

The ASUH recently passed a resolution to make UH Manoa a Tobacco-Free Campus. This resolution was endorsed by the UH Manoa Faculty Senate. The possibility of designating smoking places with ashtrays around campus for smokers was raised. The discussion of whether a resolution similar to UH-Manoa’s should be endorsed at WCC concluded with a consensus that such an action would be unenforceable. It was suggested that the issue might be revisited next year.

The senate discussed the pros and cons of the tobacco issue. Although the majority of senators agreed that tobacco smoke was a serious nuisance and health problem, they also believed that enforcement would be an issue, since there is usually only one security guard on shift at any given time, and they are tasked with ensuring security and safety of the campus rather than enforcing smoking policies. Some senators also worried how a "no tobacco" policy would affect attendance. The committee decided to table further discussion until the 2012-2013 academic year.

C. Credit Hour Definition Policy

The senate is still awaiting a CHDP from the UH system.

5) New Business

A. Senator Positions for 2012-2013
Current Senators announced their continued representation of their departments on Faculty Senate: Carla Rogers (STU AFFAIRS), Floyd McCoy (SCI), and Mary Segura (LANG). Ryan Koo will succeed Aaron Sala (HUM) and the Senators for MATH/BUS, SOC SCI, OCET, and SUP are to be announced.

B. Results of Faculty Senate Elections (Briggs)

Paul B. announced the election of Liko Hoe as Presiding Chair, of Leslie Opulauo as Recording Chair, and of Kathleen French as Chair of CCAAC.

C. Meeting of May 1, 2012 is the last meeting for this academic year.

The last meeting of the year will be a potluck, with current chairs and senators introducing their successors.

Note: Although the last senate meeting is typically a "non-business" meeting, there will probably be some last-minute curriculum items that need to be handled during the 5/1 meeting.

6) Adjourned at 2:15 pm