Faculty Senate Meeting
Tuesday October 4th, 2011
12:30-1:30 PM Palanakila 117

Members present
Kay Beach (MAT/BUS), Paul Briggs (Off Campus Chair), Jane Uyetake for Gerri Kabei (CCE/OCET), Ross Langston (Presiding Chair), Floyd McCoy (NAT SCI), Frank Palacat (SOC SCI), Carla Rogers (Student Affairs), Aaron Sala (HUM), Mary Segura (LANG), Mike Tom (SUP), Kathleen Zane (Recording Chair)
Kathleen French (CCAAC Chair)

Guests
Jan Lubin (Director of Planning and Program Evaluation), Lokelani Kenolio, Patti Chong

1. Call to Order 12:35

2. Approval of the minutes-of September 20th, 2011 meeting was unanimous.

3. Presentation of Proposed System Academic Policies (Lokelani Kenolio and Patti Chong)

   A. Academic Residency Requirements for Graduation
   This proposal will allow for graduation with any 12 credits from one campus which can confer degree. At present, some campuses require the final 12 for conferring the degree.
   Ross L. asked about nursing programs with special requirements. Patti C. responded that in stipulation #4, exceptions to policy are addressed. If accrediting bodies require the final 12 credits be awarded from the institution, flexibility is allowed. The proposal allowing any 12 credits for graduation is meant for two year programs. It broadens the scope if a student can do any 12, not necessarily the final 12 credits. This applies only to CC degrees. Kay B. asked if Manoa will alert students to the option of a CC degree. The response was affirmative.

   The motion to approve this proposal was accepted unanimously.

   B. Program credentials: degrees and certificates
   This proposal intends to create procedures and guidelines to bring together in a purposeful way the creation of program credentials. Ross discussed non-transferable AAS and the need to better identify and cover the number of credits. Carla clarifies that it is the courses, not degree, that can be transferred. Paul B. noted that it’s a guideline to set up a certificate. Patti C. pointed out that this system document allows flexibility to the CCs and provides only guidelines. A discussion followed of the effect of guidelines. The chancellors are expected to have a more defined role when the process is written. CCCMs are being used as policy at some campuses; they can be used as good foundations. Patti stated that the attempt to employ a conversion table has stagnated and offered the suggestion that the policy be reworded.

   The motion to approve this proposal was accepted unanimously
C. CCAC (Kathleen French)
Kathleen F. presented the proposed Certificate of Achievement in Agripharmatech, with two tracks: Plant Biotechnology and Ethnopharmacognosy as outlined in her email of September 27, 2011.

Paul B. posed the question of laboratory space and how it will be expanded. Floyd M. responded that the use of space is already combined. Ross L. asked how will space be expanded in department’s request for funds. Ross reported that there was to be building for a Vet Tech laboratory room.

The motion for the approval of the Agripharmatech Certificate of Achievement was accepted unanimously.

D. ACCFSC/CCFSC (Paul Briggs)
Paul B. reported that the issue of a common course numbering is emerging as a common theme for both bodies. The resolution is not a top down process, but rather a matter of getting various members of different disciplines to hash out these issues. Peter Quigley has a spreadsheet listing all discrepancies in credit hours as well as names and numbers. Ross L. responded that UH-Manoa is always going to take precedence. The variance of the core designation makes it difficult for students. Patti C. recommended that the first to number a course should take precedence. A discussion followed concerning Manoa’s expectation and insistence that all others will follow suit when it makes a change and how to keep Manoa from doing this. It was pointed out that Jeff Hunt was attempting to resolve this ten years ago; Floyd M. also remembered this issue being examined ten years ago in Faculty Senate. Kathleen F. mentioned that at LCC, external access to Curriculum Central was no longer available.

E. Planning, Budget & Accreditation
No report

F. Policies and Procedures
Jan will set up a meeting to discuss some policy changes, articulation, and transfer credit

4. Old Business

A. General Education Learning Outcomes
Jan stated that having been approved, the outcomes will go into the catalog and foundation report, followed up by the alignment of all courses with GE outcomes. A workshop will be conducted with department chairs on November 4 on how to do alignment. The assessment in the Spring will not use the new GE; the old outcomes approved in 2004 will be used.

B. Online Balloting for DPC Elections
Ross: asked for further input and timeline from the Senate concerning this proposal. However, the voting has already been conducted through the Dean’s office so it has been negated at this time. There was an informal Faculty Senate show of hands in the majority to approve online balloting for DPC elections.

C. Distance Ed Concerns about directorship
Kate Z. and Paul B. reported from Chancellor’s meeting that the responsibility for directing Distance Education falls under Vice Chancellor Richard Fulton. It is assumed that Dean Brian Richardson is in charge. Carla R. asked why no one has been designated to head it if this is a big initiative. Ross stated that most schools have a consistent look to all online courses, but on Laulima they all look different. Jan L. reported that this initiative is important at the system level because of accreditation since ACCJC is looking at how many students succeed/persist and whether the quality of online instruction is similar to face to face instruction. There is an on-line learning strategic plan from Peter Quigley. Anything concerning the FDLAC will be handled by Letty C. although she is on both the faculty run FDLAC and the DLAC

D. Online Feedback for Accreditation Survey (Jan Lubin)

5. New Business
A. Assigned Time Requests
Ross asked the senators to remind their department members about these applications and deadlines.

B. Administrators in Faculty Senate
There was a discussion of whether administrators should be present on a regular basis at Faculty Senate meetings. Currently, they are invited to discuss specific issues as relevant, and the Faculty Senate leaders’ meeting with the Chancellor offers an opportunity to hear answers to questions from the Senate.
Ross L asked that this matter be discussed within the departments so it can be voted on at the next Faculty Senate meeting.

C. Policies & Procedures for Renovation & New Construction
There was no new feedback from the departments.

D. Resolution honoring Ho’olaule’a committee
Floyd M. proposed that there be a formal acknowledgement of those who so successfully put on the 2011 Ho’olaule’a. Carla R. suggested that other people volunteering would be more welcome than a plaque.
A resolution will be drafted.

E. UHCC System-wide Proposal to automatically award UHCC credentials (Lokelani K.)
Loke K. stated that this proposal was intended to increase the number of degrees.

F. UHCC System-wide Proposal for transaction and service fee (Lokelani L.)
These fees would constitute a one time charge within the system, at the front end, for a UHCC diploma, diploma cover, and an unlimited lifetime transcripts. Loke L. reported that the Registrar Jeri Imai prefers separate charges, and that Financial Aid and Records divisions are not in favor because it affects students and the workload. Jan added that it would create problems within the Banner system.
Faculty Senators were asked to bring feedback from their departments on these last two system-wide proposals.

Adjourned at 1:43