Curriculum Committee Minutes

1. **Date:** March 11, 2014 2:00pm  
   **Note taker:** Vanessa Cole  
   **Present:** Kathleen French, Paul Briggs, Ross Langston, Patti Chong, Lance Uyeda, Ryan Koo, Vanessa Cole  
   **Guest:** Johnny Singh

2. Minutes from February 25, 2014 Committee voted unanimously to accept the minutes as changed:  
   a. “Kuali” spelling corrected  
   b. OCN 120 DP approval added to minutes  
   c. OCN120 Course description changed to match to Manoa added to minute

3. Discussion: When make changes are made to the original proposal, should these be recorded in minutes?  
   a. **Proposed:** Recording of all substantial changes to curriculum proposal should be recorded in minutes.  
   b. Ross motioned. Ryan seconded. Passed unanimously 7-0.

4. New Course: EE 160, Programming for Engineers  
   ![Link to Details](http://windward.hawaii.edu/curriculum/Details.php?Alpha=EE&Number=160)  
   a. Discussion: Generic syllabus needs to go to Manoa so it can be articulated quicker. Request that Heather Stroupe do this.  
      Prerequisite comparison: KCC has Pre-calculus Math 140 & ICS101. We have ICS101 recommended prep. Manoa doesn’t have ICS101  
      SLOs are lengthy, but are same as KCC.  
   b. Changes: Added to ASNS Biological & Physical and also meets DP  
   c. Lance motioned. Ryan seconded. Passed unanimously 7-0.

5. New Course: MATH 21, Developmental Mathematics I  
   ![Link to Details](http://windward.hawaii.edu/curriculum/Details.php?Alpha=MATH&Number=21)  
   a. Discussion: Johnny explained Math 21A and Math 21 B are lecture based developmental math courses 2 credit each. Math 19 is has been same as 21a & b except for geometry unit and is self-paced. Math 21 will be self-paced and same
content as Math 21A & Math 21B. Numbering is for consistency Math 19 will be archived. Patti checked and there is a course by that number at Kauai, and the content is similar so that justifies reusing Math 21.

b. Vanessa motioned. Paul seconded unanimous. Passed unanimously 7-0.

6. Course Modification: MATH 28, Developmental Mathematics II
   
   
   a. Discussion: Updating prerequisite to change from Math 19 to Math 21 and geometry is taken out to be in Math 21. Math 28 can be completed in one semester without geometry.
   
   b. Paul motioned. Ryan seconded. Passed unanimously 7-0.

7. New Course: CE 270, Applied Mechanics
   
   
   a. Discussion: Prerequisite. Manoa has Math 243 and C or better in Physics 170. KCC has Physics 170 with C or better and Math 231 pass. LCC Physics 170 C- or better. Decided to keep as just passing.
   
   b. Changes: Added to ASNS Biological & Physical and also meets DP
   

8. New Course: PHYS 274, General Physics III
   
   
   a. Changes: 2nd SLO change EM to electromagnetic Added to ASNS Biological & Physical and also meet DP.
   
   b. Paul motioned. Lance seconded. Passed unanimously 7-0.

9. New Course: MUS 296, Special Topics in Music
   
   
   a. Discussion concerning utilizing 296 as special topics so every discipline doesn’t need to submit and also can be listed once listed in catalog like independent studies. Need to determine how it will be structured and we need to make credible. Everyone bring this to department for input and approval. Since MUS296 is already submitted we reviewed for approval.
   
   b. Changes: #28 “What Program Requirements are fulfilled by the Course?” changed to blank and DH specification taken off to be consistent.
c. Ross motioned. Ryan seconded. Passed unanimously 7-0

10. Patti brought up concerns about rule for students meeting all diversification at another college (based on the Manoa Transfer of General Education Core Requirements memo of May 2010), because then we have to award AA degree even if they don’t meet our diversification requirements.

Meeting adjourned 2:31pm