CCAAC Meeting 3-12-13

**Members Present:** Patti Chong, Vanessa Cole, Elizabeth Ratliff, Janine Oshiro, Ross Langston, Kathleen French, Kevin Morimatsu, Dave Krupp (Guest)

**Members Absent:** Kalawaiia Moore (Kathleen Proxy), and Margie Coberly (Kathleen Proxy)

1) **Motion to approve minutes of 2/26/13:** (1st, Patti Chong; 2nd Vanessa Cole). Approved unanimously.

2) **BIOL 171 & 172 Change in SLOs and Course Description (Krupp):** Proposed changes in course description are intended to reflect updates in content and shifts of material from 171 to 172 happening at KCC and elsewhere in the UH system. The SLOs are being reduced in number and clarified. Removal of certain prerequisites and corequisites will allow more students to take the course while still ensuring that students are adequately prepared for success in these courses. Motion to approve (1st, Vanessa Cole; 2nd Ross Langston). Changes approved unanimously (8:0).

3) **ANTH 151:** There was a discussion as to whether course competencies reflect what the student should be able to “do” upon completion of the course OR whether it is the minimum level of proficiency a student should have before enrolling in the course. It was decided that competencies are specific, concrete, skills taught in the course, and that competencies are narrower in scope than SLOs. Thus, comments in # 16 were deleted, as they appear to be prerequisites rather than competencies. The current proposal requests FG status, which is usually granted by the Humanities department. It was asked whether the proposer consulted relevant stakeholders, as requested in #1B (this box was left blank in the proposal). It was decided that the Humanities department will need to vote on this before it can be approved by the CCAAC. Motion to table until #1B is answered (1st, Vanessa Cole, 2nd, Elizabeth Ratliff)

4) **ICS 241 (Cole):** This new course is a continuation of ICS 141. The following was added to notes and special changes: “Will be applying for then AA; Foundations Symbolic (FS) designation. The committee requested clarification on the SLOs.” Proposal tabled until next meeting (1st Ross Langston; 2nd Elizabeth Ratliff; unanimous).

5) **CCAAC Charter:** Tabled until next time

6) **Memo to Change in minimum grade for WI ENG courses:** A memo is circulating to only grant enrollment in WI courses with a prerequisite of ENG 100 passed with a grade of “C” or better. This memo was initiated by the WI board last fall. Does this recommendation need formal input from CCAAC? Yes. It should be posted on the discussion board.

Meeting adjourned 2:34 PM