Present: Tom Doi, Ellen Ishida-Babineau, Mariko Kershaw, Lara Kong, Christy Lawes, Andy Li, Rick Murray, Bryan Tokuda

1. Windward Community College’s relationship with the Hawaii State Hospital
   Rick and Doug met with Dr. Sheehan from HSH and he seems very understanding of the issues. Dr. Sheehan reiterated that he cannot say that there is no danger. Smoking seems like it’s something he’d like to address, but he does not have an answer, but will talk to people about it.

2. Windward CC’s quest to become a smoke free campus (follow up)
   Rick reiterated that WCC has designated smoking areas. Get people acclimated to do the right thing. It doesn’t look like we’ll be a non-smoking campus within the next year.

3. Updates in the Violence Against Women’s Act (VAWA) and how they affect reporting on cases of sexual assault, date rape, stalking, etc. at WCC (follow up)
   Will be hearing a lot about it coming up. Rick is putting together something for security page within the next couple of weeks. Rick will be giving out lanyards that promote awareness of sexual violence against women at convocation.

4. Behavior Intervention Teams (BIT) (follow up)
   There has been nothing additional from Ellen or Ardis. Rick will keep bringing it up and pushing it – keeping in forefront of people’s minds – doesn’t want it to die. Library should have been there – will be informed in the future.

5. Miscellaneous
   Active Shooter Exercise Debrief: Mariko asked about the debrief of the active shooter exercise. There were only some/little people. Could there be a campus wide debrief? People wanted to give feedback. Per Rick, he will be doing a presentation/breakout session at convocation with two 50 minute segments. Rick will be sending an email to facstaff regarding his presentation with a summary of what it will entail.

   Mariko also brought up the Library staff’s concern about the Hub not being able to lock their door from the inside. Per Andy, if the campus has a lockdown, the Hub doors are included in the doors that can be remotely locked down. The reader is by the handle. Doors did not lock down during active shooter exercise because . . . . “Flash Point”.

WCC Campus Safety Committee Meeting
August 13, 2014
10:00am – 11:00am
Hale Akoakoa 201
Minutes
**CPR Certification:** Rick may offer a CPR certification in October. It will be 4 hours long. As long as at least 5 people sign up, he’ll do it.

**MVP training:** MVP training is a tool that needs to be refreshed.

**Campus Lighting Issues:** Library staff is concerned that there is a lack of blue lights in some of the darker areas on campus. The campus is a lot lighter than it was before and there should not be any dark areas. The only lights that are currently not working are: light outside of the Vet Tech area in Imiloa and the light in the fire lane by the Library. If there are any areas that are dangerously dark, please let Rick know.

**Palanakila Parking Lot:** The Palanakila parking lot is now one-way traffic. Stalls were also made by the fence. Pothole in parking lot is being worked on.

**Reserved Parking Issues:** It was suggested that parking lots that are reserved for faculty/staff should be more clearly marked. Painting “RESERVED EMPLOYEE” in each stall will help.

**The next meeting is set for:**
Wednesday, 9/10/2014
10:00am – 11:00am
Hale Akoakoa 201