**UNIVERSITY OF HAWAII COMMUNITY COLLEGES**  
**PROPOSAL TO INITIATE, MODIFY OR DELETE A COURSE**

**(July 26, 1979)**

<table>
<thead>
<tr>
<th>TYPE OF ACTION (circle appropriate)</th>
<th>C. Modification</th>
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<tbody>
<tr>
<td>A. Addition</td>
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<td>1. Regular</td>
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<td>2. Experimental</td>
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<td>3. Other __________________________ (specify)</td>
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<td>B. Deletion</td>
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<table>
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<tr>
<th>2. NEW ALPHA, NUMBER AND TITLE</th>
<th>3. CREDITS.</th>
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<td>Mus. 121 D Beginning Classical Guitar (formerly Mus. 121F)</td>
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5. NEW DESCRIPTION  
Basic principles of classical guitar performance; relevant problems in literature. Repeatable.

7. PREREQUISITES OR RECOMMENDED PREPARATION  
None

8. STUDENT CONTACT HOURS PER WEEK  
2. Lecture  
Lab  
Other (specify)  

9. PROPOSED DATE OF FIRST OFFERING  
Spring 1981

10. THIS COURSE IS (REQUIRED) (ELECTIVE) FOR THE Humanities PROGRAM

11. THIS COURSE (INCREASES) (DECREASES) (MAKES NO CHANGE) IN THE NUMBER OF CREDITS REQUIRED FOR THE PROGRAM.

12. SIMILAR COURSES OFFERED ELSEWHERE  
College(s): HCC, KCC, LCC  
Alpha, Number, Title: Mus. 121 C

13. THIS COURSE IS (ALREADY ARTICULATED) (APPROPRIATE FOR ARTICULATION) (NOT APPROPRIATE FOR ARTICULATION)  
PROVIDE DETAILS OF EXISTING OR DESIRED ARTICULATION (Date, college(s), purposes, pre-major or major, etc.):

14. REASON FOR INITIATING, MODIFYING OR DELETING COURSE OR OTHER PERTINENT COMMENT:  
To conform to unilateral renumbering by OH. Music Dept.

**REQUESTED BY**  
Ron Lee / Humanities  
Department/Division  
Chairperson  
Date

**APPROVED BY**  
Beas Thai  
Curriculum Committee  
Date

Carol Weising  
Faculty Senate  
Date  
(Other required campus signature)

Dean of Instruction  
Date  
Provost  
Date
GUIDELINES FOR NEW COURSE PROPOSALS

Each college is responsible for developing a course proposal format which requests the information necessary to making decisions on that campus. The Guidelines which follow cover only those matters which must be included in new course proposals, as relevant, for periodic course audits, and are not intended to be comprehensive.

1. What are the general course objectives? (What knowledge and/or skills will successful completion develop in the student?)

2. How is this course related to the educational needs and goals of the division, college, and community, as reflected in the EDP? How is it related to courses and programs in other disciplines?

3. For what program was the course designed? Is it an approved program? Will the course be required or elective? Would the course lengthen the time for students to complete the program? Does it replace another course?

4. How many hours will the student spend per week in lectures, laboratories, seminars, or other supervised instruction?

5. What independent work will be required of students? (Reading, research, writing, special projects, etc.) For written or other special projects, identify the usual number and length of projects. For readings, where the entire book or pamphlet is not used, indicate the percentage of the book to be used.

6. Will this course require additional staff, equipment, facilities, or other cost items? If so, are they available? Are they included in the budget, or will they be covered by reallocation?

7. Is a similar course taught at any other community college? Any other UN college? If so, provide information about the course identification and content of similar courses. If this course differs in important ways from existing similar courses, explain how.

8. If this course is comparable to a course taught on a four-year campus, and is intended to count in lieu of that course, the proposal must contain evidence of up-to-date information as to the content and objectives of the course on the four-year campus. (This information may be obtained through discussion with faculty teaching the course on the four-year campus or by obtaining a copy of the course syllabus or outline.)

9. If the course is appropriate for articulation with the UN General Education "core" or with any other department or college requirements on a UN four-year campus, provide a brief rationale.
COURSE MODIFICATIONS

Course: Mus. 121 D
Transfer: Nontransfer
Submitted by: [Signature]
Date: 3/5/80

1. CHANGES PROPOSED WITH THEIR RATIONALE:
   - Change title of Mus. 121 C - Beginning Classical Guitar to Mus. 121 D Beginning Classical Guitar to conform to unilateral renumbering by UH Music Dept.

2. CHANGES IN ADDITIONAL SUPPORT REQUIREMENTS:
   - None

3. ANY COURSE IDENTIFICATION CHANGE?
   - No

4. IMPACT IF ARTICULATED WITH 4 YEAR PROGRAM:
   - None

5. HOUR CHANGE FOR CERTIFICATE OR DEGREE:
   - None

6. GENERAL OUTLINE (CCC M 100 FORM ATTACHMENT 3) REQUIRED IF CONTENT OF COURSE IS CHANGED BY MODIFICATIONS:
   - Content remains the same.
COURSE NAME: Beginning Classical Guitar

COURSE NUMBER: MUS 1210 Beginning Classical Guitar

CREDIT HOURS: One (1) Hour

CATALOGUE DESCRIPTION: This is an introductory course in classical guitar. Students will learn to read music and play in the classical style. This course is designed for students with little or no experience in playing the guitar.

REQUIREMENTS COURSE SATISFIES:

AT WINDWARD COMMUNITY COLLEGE: Meets AA degree Humanities requirements.

AT UNIVERSITY OF HAWAII: Meets the U.H. elective requirement.

PREREQUISITES: None.

RECOMMENDED SPECIAL PREPARATION: Student must provide own guitar.

ACTIVITIES REQUIRED AT OTHER THAN REGULARLY SCHEDULED CLASS TIMES:

PUBLIC PERFORMANCE: Optional.

FIELD TRIPS: Optional.

INSTRUCTOR: Ron Loo

OFFICE: Haloa 108

OFFICE PHONE: 235-0129

EFFECTIVE DATE: DEC 16 1978
OUTLINE OF COURSE OBJECTIVES

A. Goals of the Course

Upon completion of this course, you should ....

1. Be able to play simple musical arrangements from musical notation.

2. Be able to give a plausible answer to the question: What is "classical guitar?"

3. Be able to explain and demonstrate the principles of tuning the guitar to the standard tuning.

B. Objectives of the Course

Tasks for the course may be attempted as many times as necessary to attain mastery of course materials.

REQUIRED OBJECTIVES:

1. The student will identify, describe, analyze, and/or apply musical concepts as they relate to the classical guitar.

   TASK #1: The student will demonstrate achievement of Objective 1 by correctly identifying, describing, analyzing, and/or applying musical concepts as they relate to the classical guitar in an in-class exam without the aid of reference materials. The exam will consist of short answer items and be administered as a midterm exam. Minimum level of achievement: 60% accuracy.

2. The student will apply musical concepts to the classical guitar.

   TASK #2: The student will correctly perform selected classical guitar music. Minimum level of achievement: Satisfactory performance of one (1) short classical guitar solo.

   TASK #3: The student will correctly perform selected classical guitar exercises. Minimum level of achievement: Satisfactory performance of six (6) exercises.
CRITERIA FOR EVALUATING SOLOS AND EXERCISES:
1. Accuracy of performance.
2. Fluidness of performance.
3. Timing of selections properly executed.

3. The student will attend class regularly. Minimum level of achievement: no more than four (4) unexcused absences.

4. The student will acquire insights in the principles of guitar construction, in the principles of classical guitar technique, in the literature of classical guitar.

SELECT one (1) of the following:

TASK #4: The student will visit a shop which manufactures classical guitars and find out how they are made. Minimum level of achievement: one (1) visitation. Students who select this option are required to complete a visitation report which will be distributed to you upon request. Visitations must be submitted to the instructor before the last day of the course. Late reports will not be accepted.

TASK #5: The student will attend a concert/performance featuring a classical guitarist. Minimum level of achievement: attendance of one (1) concert/performance. Students who select this option are required to complete a concert/performance report which will be distributed to you upon request. Concert/performance reports must be submitted to the instructor before the last day of the course. Late reports will not be accepted.

TASK #6: The student will write a biographical sketch of one of the classical guitarists who contributed to the literature that we presently have today. Minimum level of achievement: one (1) biographical sketch. Students who elect this option are required to complete a biographical sketch report which will be distributed to you upon request. These reports must be submitted to the instructor before the last day of formal instruction in the course. Late reports will not be accepted.
C. **Mode of Instruction**

The following learning modes are available to students in keeping with the philosophy of Windward Community College that alternative modes of learning be offered in recognition of the different learning styles of its students.

1. **Traditional mode:** consists of short lecture/demonstration/application sessions where classroom attendance is necessary for optimum results.

2. **Independent study:** consists of a course of study which involves a contractual understanding between student and instructor where the course material can be pursued more independently than in the traditional mode. (NOTE: The student must inform the instructor during the first week of class about the mode of learning he/she will adopt.

3. **Specific strategies used by the instructor:**
   a. Taped exercises and selections.
   b. Peer teaching techniques.
   c. Demonstration of techniques.
   d. Work sheets.
   e. Handouts/reprints.
   f. Assigned readings.
   g. Announcements regarding performances by classical guitarists.
   h. Weekly lab sessions.

D. **Method of Grading**

1. All students must satisfactorily complete Objectives 1, 2, 3, 4 to receive a passing grade for the course.

2. Letter grades are based on the total number of points earned in the course for satisfactory completion of tasks for Objectives 1, 2, 3, 4.
A - 88 - 100 points
B - 75 - 87 points
C - 62 - 74 points
D - 49 - 61 points
F - 48 points
CR - 49 - 61 points
W - formal withdrawal from the course

Point Analysis

Task #1 (Mid-term Exam) ................. 40
Task #2 (Solos) .......................... 30
  (15 points each)
Task #3 (Exercises) ...................... 20
  (2 points each)
Tasks #4, 5, 6 (Concert/visitation/literature)
  (Each worth 10 points) ............. 10

TOTAL 100

E. Textbooks and Other Instructional Materials

Check with instructor before purchasing required materials for the course. Supplementary materials will be disseminated in class.

F. Other Information

1. Type of Course:
This is a performance course. It will demand approximately two hours of practice time per week.

2. Office hours:
To be announced in class.

3. Course Evaluation:
All students who complete this course are expected to complete a course evaluation for the course.
4. Weekly Lab Sessions:  
All students are expected to attend at least one (1) lab session per week. Lab sessions were designed to accommodate different learning speeds as well as styles.

5. Extra Set of Strings:  
Each student is expected to bring an extra set of strings to class in the event breakage occurs.

6. Optional Field Trips:  
Students attending optional field trips are required to complete a "release form" absolving the UH from any blame for any injury sustained on said trips.

7. Attendance:  
Attendance is expected of all students (whether the weather is inclement or sunny).

8. Guitar Accessories:  
Check with instructor before making any purchases. Instructor may be able to apply his discount toward the items you may wish to purchase. (instructor's discount ranges from 25-33% depending upon the music store.)