UNIVERSITY OF HAWAII COMMUNITY COLLEGES

PROPOSAL TO INITIATE, MODIFY OR DELETE A COURSE

1. TYPE OF ACTION
   A. Addition [ ] Regular [ ] Experimental [ ] Other __________________ (specify)
   B. Deletion [ ]
   C. Modification [ ] in credits [ ] in title [X] in number or alpha [ ] in prerequisites [ ] Other _______ (specify)

2. NEW ALPHA, NUMBER AND TITLE
   ICS 121 Microcomputer Topics

3. CREDITS
   variable 1-__

4. OLD ALPHA, NUMBER AND TITLE
   DP 121 Microcomputer Topics

5. CREDITS
   variable 1-__

6. NEW CATALOG DESCRIPTION
   ICS 121 Microcomputer Topics - This course covers current microcomputer topics. The course is designed to have variable credits to coincide with the rigor of the topic. A student may enroll and receive credit for this course more than one time (for different topics). A course description will be on record to designate the various topics for a student's transcript.

7. PREREQUISITES

8. STUDENT CONTACT HOURS PER WEEK
   Lecture ______ Lecture/Lab ______ Lab ______
   Other (specify) ______ variable
   (determined by the instructor)

9. PROPOSED DATE OF FIRST OFFERING
   Microcomputer Application C
   PROGRAM/CORE
   (Please specify) _______
   (Circle approp.) _______
   REQUIREMENT
   (Please specify)

10. THIS COURSE [X] IS REQUIRED [ ] IS AN ELECTIVE FOR THE WCC _______
     see attachment _______
     [ ] CAN FULFILL _______
     [ ]

11. THIS COURSE [ ] INCREASES [ ] DECREASES [X] MAKES NO CHANGE IN NUMBER OF CREDITS REQUIRED FOR THE PROGRAM/CORE

12. SIMILAR COURSES OFFERED ELSE WHERE:
   College(s): University of Hawaii
   Alpha. Number. Title: CSCI 481/681 Special Topics (1-4)
   Hawaii Pacific University
   ICS 691 Topics in Software (3)
   ICS 692 Topics in Theoretical Computer Science
   COSC 480 Topics in Computer Science
   CIS 453 Advanced Topics in Computer Info. Syst

13. THIS COURSE IS
   [ ] ALREADY ARTICULATED WITH _______
   [ ] APPROPRIATE FOR ARTICULATION WITH _______
   [ ] NOT YET APPROPRIATE FOR ARTICULATION
   (Provide details of existing or desired articulation (date, college(s), purposes, pre-major or major, etc.)

14. REASON FOR INITIATING, MODIFYING OR DELETING COURSE OR OTHER PERTINENT COMMENT:
   To make alpha consistent with all other community colleges.

REQUESTED BY: [Signature]
Department Chairperson
Date

APPROVED BY: [Signature]
Curriculum Committee
Date

[Signature]Faculty Senate
Date

[Signature]Dean of Instruction
Date

[Signature]Provost
Date

CCCM #6100
(Amended for WCC use Sept. 1991)
### PROPOSAL TO INITIATE, MODIFY OR DELETE A COURSE

#### 1. TYPE OF ACTION
- **A. Addition**
  - Regular
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  - Other
- **B. Deletion**
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  - in credits
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#### 2. NEW ALPHA, NUMBER AND TITLE
**ICS 121** Microcomputer Topics

#### 3. CREDITS
variable 1-4

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DP 121 Microcomputer Topics

#### 5. CREDITS

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#### 7. PREREQUISITES
ICS 100 or ICS 101/Consent of Instructor. Prereq. for specific courses will be announced. (See Dept. Chair or Instructor)

#### 8. STUDENT CONTACT HOURS PER WEEK
- Lecture __
- Lecture/Lab __
- Lab __
- Other (specify) __
- Variable __

#### 9. PROPOSED DATE OF FIRST OFFERING

#### 10. THIS COURSE
- □ IS REQUIRED
- □ IS AN ELECTIVE FOR THE WCC PROGRAM/CORE
- □ CAN FULFILL ______ REQUIREMENT

#### 11. THIS COURSE
- □ INCREASES
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- □ MAKES NO CHANGE IN NUMBER OF CREDITS REQUIRED FOR THE PROGRAM/CORE

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- □ NOT YET APPROPRIATE FOR ARTICULATION

(Provide details of existing or desired articulation (date, college(s), purposes, pre-major or major, etc.)

#### 14. REASON FOR INITIATING, MODIFYING OR DELETING COURSE OR OTHER PERTINENT COMMENT:
To make alpha consistent with all other community colleges.

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**REQUESTED BY:**
- **Perry T.**
- Date: 10-5-93

**APPROVED BY:**
- **Dean of Instruction**
- Date: 11-4-93
- **Provost**
- Date: 1-16-94

CCCM #6100
(Amended for WCC use Sept. 1991)
2. ICS 121 B-Z. Letter will be placed after alpha to designate different topics.

10. 8 hours of credit from ICS 121 can count towards NCC's coursework.
# Levels of Review of Course Proposals at WCC

<table>
<thead>
<tr>
<th>Signatures</th>
<th>Dates</th>
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<tbody>
<tr>
<td>1. Subject Area (one or more instructors in the area)</td>
<td>3/30/94 10-7-93</td>
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<td>Department Chairperson</td>
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Was this course discussed in a dept. mng.? Yes 9-28-93

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<tr>
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<tr>
<td>Assistant Dean of Instruction</td>
<td>10-1-93</td>
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<tr>
<td>Curriculum Committee Chairperson</td>
<td>4/10/93</td>
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<tr>
<td></td>
<td>10-9-93</td>
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<tr>
<td>Mary A. Yoshida</td>
<td>10-7-93</td>
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<tr>
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<td>10-7-93</td>
</tr>
<tr>
<td>Helen Kasten-Jones</td>
<td>10-5-93</td>
</tr>
<tr>
<td></td>
<td>10-5-93</td>
</tr>
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| **2. Department** | |
| Peggy Beugat | 10-5-93 |
| Department Chairperson |

Was this course discussed in a dept. ming. **Yes**

| **3. Division** | |
| Assistant Dean of Instruction | 10-7-93 |

| **4. Curriculum Committee Review** | |
| Approved | |
| Disapproved | |

Reason:

| **Curriculum Committee Chairperson** | |
| Mark Metzen | 10-9-93 |
WCC FORM FOR COURSE MODIFICATIONS

Course: DP 121 Microcomputer Topics
Submitted by: Peggy Regentine
Date: October 13, 1993

1. What change is proposed in the course? Provide specific information comparing both the "new" and the "old" course.

   The only change would be changing the alpha from DP to ICS.

2. What is the rationale for the change?

   The rationale is to make the courses consistent with other community colleges.

3. Is the change substantive enough to require a change in course identification? If so, explain thoroughly.

   No.

4. Is the course articulated with any 4-year program? If yes, give details of the agreement(s) and explain any impact the proposed modifications may have on articulation.

   No.

5. Provide details of any additional staff, equipment, facilities, library/media material, faculty preparation and other financial considerations that would be required to implement this course modification. What has been done to provide for these additional costs? Who will teach the course? Is additional preparation needed?

   Nothing is needed.

6. Will this course modification result in any alterations in the number of hours required to attain a certificate or degree? If yes, provide details and justification for these alterations.

   No.

7. If the course is renumbered to 100 or above, does it meet the criteria for transfer level courses?

   N/A.
WINDWARD COMMUNITY COLLEGE

OUTLINE OF COURSE OBJECTIVES

COURSE NAME: ICS 121 Microcomputer Topics

COURSE ALPHA: ICS 121

CREDIT HOURS: To be determined by Business Department and Assistant Dean of Instruction

CATALOG DESCRIPTION: This course covers current microcomputer topics. The course is designed to have variable credits to coincide with the rigor of the topic. A student may enroll and receive credit for this course more than one time (for different topics). A course description will be on record to designate the various topics for a student’s transcript.

REQUIREMENTS COURSE SATISFIES:

AT WCC: None at Present
This course can be an elective for the Microcomputer Applications Certificate.

AT UHM: None

PREREQUISITES: ICS 100 or ICS 101/Consent of Instructor
Prerequisites for specific courses will be announced. (See Department Chair/Course Instructor)

RECOMMENDED BASIC SKILLS LEVELS:
Basic Computing Literacy skills mastered in ICS 100 or ICS 101
Skills for specific courses will be announced (See Department Chair/Course Instructor)

ACTIVITIES REQUIRED AT OTHER THAN REGULARLY SCHEDULED CLASS TIMES:
Students who are unable to complete their assigned work during regularly scheduled hours may have to spend more time in the lab to complete assignments.

INSTRUCTOR: To Be Announced

OFFICE: To Be Announced

OFFICE PHONE: To Be Announced

EFFECTIVE DATE: Fall 1994
COURSE DESCRIPTION: This course covers current microcomputer topics. The course is designed to have variable credits (1 - 4) to coincide with the rigor of the topic. A student may enroll and receive credit for this course more than one time (for different topics). A course description will be on record to designate the various topics for a student’s transcript.

HOURS PER WEEK: Lecture and/or Lab hours will be determined by the course offered.

SPECIFIC COURSE OBJECTIVES:

Upon completion of this course, the student should be able to:

1. Identify the strengths/advantages brought about because of this topic (verses the previous way of doing the same operation)
2. Discuss the origin of this topic.
3. Solve several problems using this topic.

COURSE CONTENT: To be determined by the topic.

TEXTS AND SOFTWARE: To be determined by the topic.

EVALUATION: This course will consist of several projects, one test, and one final (if the course is conducive to this). A student must average 60% on both exams.

The letter grade for the course will be given as follows:

A  90 - 100% of possible points
B  80 - 89%
C  70 - 79%
D  60 - 69%
F  Below 60%