UNIVERSITY OF HAWAI'I COMMUNITY COLLEGES

PROPOSAL TO INITIATE, MODIFY OR DELETE A COURSE

1. TYPE OF ACTION
   A. Addition □ Regular □ Experimental □ Other
   B. Deletion
   C. Modification □ in credits □ in title □ in number or alpha □ in prerequisites □ Other

2. NEW ALPHA, NUMBER AND TITLE

3. CREDITS

4. OLD ALPHA, NUMBER AND TITLE
   ENG 021, Intermediate Reading

5. CREDITS 03

6. NEW CATALOG DESCRIPTION
   See attachment.

7. PREREQUISITES
   Completion of LSK 035, or placement into ENG 021, or consent of instructor

8. STUDENT CONTACT HOURS PER WEEK
   Lecture 3 ___ Lecture/Lab ___ Lab ___ Other (specify) ___

9. PROPOSED DATE OF FIRST OFFERING
   Fall 1998

10. THIS COURSE □ IS REQUIRED □ IS AN ELECTIVE FOR THE WCC
    □ CAN FULFILL ___________________________ PROGRAM/CORE
    (Please specify) ____________________________ (Circle appropr.) REQUIREMENT
    (Please specify) ____________________________ (Please specify)

11. THIS COURSE □ INCREASES □ DECREASES □ MAKES NO CHANGE IN NUMBER OF CREDITS REQUIRED FOR THE PROGRAM/CORE

12. SIMILAR COURSES OFFERED ELSE WHERE:
    College(s):                Alpha, Number, Title:
    Haw CC                    ENG 021, Intermediate Reading
    Kap CC                    ENG 021, Intermediate Reading
    Leeward CC                ENG 021, Intermediate Reading

13. THIS COURSE IS
    □ ALREADY ARTICULATED with ___________________________
    □ APPROPRIATE FOR ARTICULATION with ___________________________
    □ NOT YET APPROPRIATE FOR ARTICULATION
    (Provide details of existing or desired articulation (date, college(s), purposes, pre-major or major, etc.)

N/A

14. REASON FOR INITIATING, MODIFYING OR DELETING COURSE OR OTHER PERTINENT COMMENT:
   ENG 009 and ENG 010 which were prerequisites for ENG 021 are no longer offered. They have been replaced by LSK 035. Also, a new placement test will replace the ND and place-ment-scores will change system-wide.

REQUESTED BY:  
Elizabeth Young  3/10/98
Department Chairperson

APPROVED BY:  
David Dening  3/11/98
Curriculum Committee

Elizabeth Ashley  3/17/98
Faculty Senate

Nanako Tanaka  3/15/98
Dean of Instruction

K. Kiyono  3/19/98
Ho'opua

CCCMM #6100
(Amended for WCC use Sept. 1991)
<table>
<thead>
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<th>Signatures</th>
<th>Dates</th>
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<tr>
<td>1. Subject Area (one or more instructors in the area)</td>
<td>3/4/98</td>
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<td>Alexis Aylm</td>
<td>3/4/98</td>
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<td>2. Department</td>
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<td>Elizabeth Young</td>
<td>3/4/98</td>
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<td>Department Chairperson</td>
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<td>Was this course discussed in a dept. mtng.</td>
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<td>3. Division</td>
<td>3-5-98</td>
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<td>Assistant Dean of Instruction</td>
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<td>4. Curriculum Committee Review</td>
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<td>3/11/98</td>
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<td>Curriculum Committee Chairperson</td>
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WCC FORM FOR COURSE MODIFICATIONS

Course: ENG 022, Introduction to Expository Writing
Submitted by E. Ishida-Babineau
Date: 3/5/98

1. What change is proposed in the course? Provide specific information comparing both the “new” and “old” course.

- The old prerequisite reads:
  ENG 010 or score of 59 to 79 on the Nelson-Denny Reading Test, or consent of instructor.
  The new prerequisite will read:
  Completion of ENG 021 or placement into ENG 022, or consent of instructor.

- The old catalog description reads:
  A refresher course focusing on grammar, punctuation, well-formed sentences, and paragraphs. Required for Business majors before taking ENG 055 Business Communications. Concurrent registration in English 021 is highly recommended. Course requires three hours of lab work per week in addition to class time.
  The new catalog description will read:
  A refresher course focusing on grammar, punctuation, well-formed sentences, and paragraphs. Required for Business majors before taking ENG 055 Business Communications. Course requires three hours of lab work per week in addition to class time.

2. What is the rationale for the change?

ENG 010, a prerequisite in the current catalog, is no longer offered on this campus. In addition, concurrent registration in ENG 021 is no longer recommended because new placement criteria will be in place in Fall 1998. All community colleges will be switching over to a new placement test (COMPASS) in reading and writing. This change will widen the range of ability in these developmental reading/writing courses (ENG 021 and ENG 022). In order to accommodate these students, ENG 021 will be required (if the student scores between 49 and 69) before enrolling in ENG 022. Students who place between 70 and 78 will not be required to take ENG 021 (if they choose not to), but can enroll in ENG 022. The department believes that those who place in ENG 022 on COMPASS will have the minimum reading skills necessary to function in 100-level courses.

3. Is the change substantive enough to require a change in course identification? If so, explain thoroughly. If so, explain thoroughly.

No
4. Is the course articulated with any 4-year program?

   No

5. Provide details of any additional staff, equipment, facilities, library/media material, faculty preparation and other financial considerations that would be required to implement this course modification. What has been done to provide for these additional costs? Who will teach the course? Is additional preparation needed?

   There will be no additional costs or financial considerations that will be required. Current faculty members of the Language Arts department will be teaching this course. No additional preparation will be needed.

6. Will this course modification result in any alterations in the number of hours required to attain a certificate or degree? If yes, provide details and justification for these alterations.

   No

7. If the course is renumbered to 100 or above, does it meet the criteria for transfer level courses? (See attached criteria for transfer courses.)

   N/A
COURSE NAME: Intermediate Reading
COURSE NUMBER: English 021
CREDIT HOUR: 03

CATALOG DESCRIPTION:
Course designed to help the student improve his/her ability to read. Emphasizes vocabulary development, improving reading comprehension, and a more positive attitude toward reading.

PREREQUISITES:
Completion of LSK 035, or placement into ENG 021, or consent of instructor

ACTIVITIES REQUIRED AT OTHER THAN REGULARLY SCHEDULED CLASS TIME:
1. Additional lab time will be needed to complete reading assignments in the Learning Center (TLC), Manaleo 113.
2. Two conferences will be required-- a mid-semester and a final conference.

INSTRUCTOR: Ellen Ishida-Babineau
OFFICE: Manaleo 105
Office Hours:

TELEPHONE: 235-7486, Office
235-0077, Switchboard; leave message with switchboard operator.

EFFECTIVE DATE: Fall 1998
GOALS OF THE COURSE

Upon completion of the course, the student will:
1. Increase his vocabulary while using various vocabulary techniques.
2. Improve his reading comprehension by refining reading comprehension skills, including the reading/study skills essential in academic reading.
3. Have a more positive attitude toward reading and will have broadened his reading experience.
4. Attain a reading level of 11.0 grade level.

OBJECTIVES OF THE COURSE

Course Requirements:

♠ Attendance: Class sessions are designed to give you the opportunity to practice and review skills and concepts. Therefore, attendance will be taken at the beginning of each session. **A total of 5 or more absences before the official withdrawal date, excused and unexcused, may result in an N for the course.**
   
   a. If you are unable to attend the class session (for verifiable medical or emergency reasons), please contact the instructor immediately. If you are unable to reach the instructor, please leave a message with the switchboard operator. Phone numbers are on the first page of this course outline.
   
   b. Be on time.

♠ Homework: Make sure you complete the homework assignments when they are due. Class participation will be difficult if you are not prepared to share your work with the rest of the class. If you are absent, make sure you get the assignments from your instructor or a classmate. **You are responsible for homework assigned during your absence.**

♠ Testing: You must complete all tests when scheduled. Make-up tests will only be administered if the student has contacted the instructor before the test and has a verifiable medical or legal excuse. Make-up tests must be completed by the next class session unless prior arrangement has been made with the instructor.

♠ You are responsible for your own learning. Ask questions and seek clarification when things are not clear to you.

♠ Keep track of deadlines and assignments with a weekly plan or a monthly planner.

Vocabulary Tasks:

2. Complete other *World of Words* assignments, including paragraphs for chapters covered this semester. Please type your *WOW* Chapter assignments, double-spaced.
3. Complete all WOW Chapter and Review Tests.
4. Complete the WOW Final.
English 021, Page 3

Comprehension Tasks:

Class Activities:

1. Complete all assigned chapters in the text Reading for Thinking and additional homework assignments; homework will be counted in the final grade.
2. Complete all Mastery Tests for chapters assigned in Reading for Thinking.
3. Complete all reading selections assigned from Reading for Thinking.
4. Maintain a weekly reading-writing journal.

TLC (lab) Assignments:

5. Complete a total of 30 Reading for Understanding, General cards by _______________. Keep record sheet in TLC lab folder.
   • A score of 70% or higher is required for a card to be counted.
6. Complete all assigned TLC Reading Selections: Timed Readings, Book 9/10 (deadline to be determined later).

Assessment:

1. Complete the Reading for Understanding, General Placement Test by:
   TTH class:
   MWF class:
2. Complete the Nelson-Denny Posttest in class during the Final Exam period.
3. Complete WOW Exam during the Final Exam Period.
4. Submit all class and TLC assignments.
5. Meet with instructor for mid-session and final conference.

MODE OF INSTRUCTION

Since the course's objectives are to refine reading skills and to integrate these skills in general and academic reading, the primary mode of instruction will be lecture/discussion. It is essential that the student complete all assignments for class participation to ensure the development of these skills. Individual lab work will be assigned to supplement the class activities.

GRADING

Grades will be assigned with the successful completion of all course objectives and the reading level achieved by the end of the semester. You must show proficiency at approximately the 11.0 grade reading level in class/lab work and the Nelson-Denny post-test.
Grades available:  
A = 90% or better  
B = 80% - 89%  
C = 70% - 79%  
D = 69% or below  

CR/NC Option Available: You must have the official CR/NC form signed by the instructor before the withdrawal deadline. ____________________.
Grades will be based on the following:

- WOW Chapter Tests ................................................................. 15%
- WOW Review Tests ............................................................... 10%
- WOW Final ........................................................................ 15%
- WOW Chapter Paragraphs ...................................................... 10%
- Comprehension Mastery Tests ............................................... 15%
- Journal .................................................................................. 10%
- Homework Assignments ......................................................... 20%
  (Vocabulary and Comprehension)
- TLC Assignments .................................................................. 5%

Total: 100%

Required Text/Materials

1. Flemming: Reading for Thinking, 2nd ed
2. Richel: World of Words: Vocabulary for the College Student, 4th ed
3. American Heritage College Dictionary or other college-level dictionary.
4. Handout: Synonyms and Antonyms; available in WCC Bookstore.
5. 1 portfolio with gussets.
6. Pens: blue or black ink for writing assignments (if not typed); red or green for correcting work.