# PROPOSAL TO INITIATE, MODIFY OR DELETE A COURSE

## 1. TYPE OF ACTION
- **A. Addition**
  - Regular
  - Experimental
  - Other
  - (specify)
- **B. Deletion**
  - (specify)
- **C. Modification**
  - in credits
  - in title
  - in number or alpha
  - in prerequisites
  - Other
  - (specify)

## 2. NEW ALPHA, NUMBER AND TITLE
- Same

## 3. CREDITS
- Same

## 4. OLD ALPHA, NUMBER AND TITLE
- **ECON 131, Principles of Economics**
- (Macroeconomics)

## 5. CREDITS
- 3

## 6. NEW CATALOG DESCRIPTION
- Study of the economic forces which determine a country's income, employment, and prices, roles of consumers, businesses, banks, and governments are explored. (3 hrs. lect.)

## 7. PREREQUISITES
- NONE

## 8. STUDENT CONTACT HOURS PER WEEK
- Lecture 0.3
- Lecture/Lab
- Lab
- Other (specify)

## 9. PROPOSED DATE OF FIRST OFFERING
- N/A

## 10. THIS COURSE
- □ IS REQUIRED
- □ IS AN ELECTIVE FOR THE WCC AA, AS, Accounting PROGRAM-Core
- □ CAN FULFILL elective

## 11. THIS COURSE
- □ INCREASES
- □ DECREASES
- □ MAKES NO CHANGE IN NUMBER OF CREDITS REQUIRED FOR THE PROGRAM/CORE

## 12. SIMILAR COURSES OFFERED ELSE WHERE:
- **College(s):**
  - LCC
  - HCC
- **Alpha, Number, Title:**
  - **ECON 131, Principles of Macroeconomics**
  - **ECON 131, Principles of Economics II: Macroeconomics**

## 13. THIS COURSE IS
- □ ALREADY ARTICULATED with UHM/UC's
- □ APPROPRIATE FOR ARTICULATION
- □ NOT YET APPROPRIATE FOR ARTICULATION

(Provide details of existing or desired articulation (date, college(s), purposes, pre-major or major, etc.)

- Course articulated at UHM, with sister community colleges

## 14. REASON FOR INITIATING (MODIFYING) OR DELETING COURSE OR OTHER PERTINENT COMMENT:
- Removal of prerequisite for ECON 131 (see above). Both LCC and HCC have no course designated as prerequisite. The prerequisite is unnecessary and its removal will facilitate student choice.

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**REQUESTED BY:**
- David Almora
  - Department Chairperson
  - Date: 11/3/93

**APPROVED BY:**
- Cheryl Mantie
  - Curriculum Committee
  - Date: 11/30/93
- Budget Staff
  - Date: 2/11/94
- Facility Senate
  - Date: 2/19/94
- Dean of Instruction
  - Date: 12/19/94
- Provost
  - Date: 2/01/94

**CCC# 6100**
(Amended for WCC use Sept. 1991)
## Levels of Review of Course Proposals at WCC

<table>
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<tr>
<th>Signatures</th>
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<tr>
<td>1. Subject Area (one or more instructors in the area)</td>
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<td>2. Department</td>
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<td>Department Chairperson</td>
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<td>Was this course discussed in a dept. mtg. No</td>
<td>Each department member reviewed the request and has indicated support.</td>
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<td>3. Division</td>
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<td>Assistant Dean of Instruction</td>
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<td>4. Curriculum Committee Review</td>
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<td>5. Curriculum Committee Chairperson</td>
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WCC FORM FOR COURSE MODIFICATIONS

Course: ECON 131 Submitted by: Norma S. Higa Date: 10/19/93

1. What change is proposed in the course? Provide specific information comparing both the "new" and "old" course.

   Remove prerequisite from ECON 131

2. What is the rationale for the change?

   Unnecessary

3. Is the change substantive enough to require a change in course identification? If so, explain thoroughly.

   No

4. Is the course articulated with any 4-year program? Yes. UHM

   If yes, give details of the agreement(s) and explain any impact the proposed modifications may have on articulation.

   None

5. Provide details of any additional staff, equipment, facilities, library/media material, faculty preparation and other financial considerations that would be required to implement this course modification. What has been done to provide for these additional costs? Who will teach the course? Is additional preparation needed?

   N/A

6. Will this course modification result in any alterations in the number of hours required to attain a certificate or degree? No

   If yes, provide details and justification for these alterations.

   N/A

7. If the course is renumbered to 100 or above, does it meet the criteria for transfer level courses? (See attached criteria for transfer courses.)

   N/A

WCC 9/91
spreadsheets, graphics, and database management systems. (2 hrs. lect.; 3 hrs. lab)
Prerequisite: ENG 22 or placement in ENG 100; Math 25 or equivalent; Keyboarding/Typing skills, or consent of instructor.

DP 120 Spreadsheet Fundamentals (3)
This course introduces the student to the disk operating system (DOS). Students will design and develop spreadsheets and templates for problem-solving. Formulas, functions, graphs and printer options will be emphasized. (2 hrs. lect.; 3 hrs. lab)
Prerequisite: Math 25 or equivalent or consent of instructor.

DP 121 Microcomputer Topics: Desktop Publishing (4)
This course is an introductory course in desktop Publishing. Basic typography and layout and design on the computer is presented. Students will develop skills to produce simple publications such as flyers, newsletters, and a chapter for a book. (2 hrs. lect.; 2 hrs. lect/lab)

DP 140 Elementary Operating Systems (3)
This course examines and compares several operating systems used on microcomputers. Although the emphasis will be on MS and PC DOS, comparisons will be made to Unix, Xenix, and Vax/VMS operating systems as well as the Macintosh Operating System, Multifinder. (2 hrs. lect.; 3 hrs. lab)

DRAMA (DRAMA)

DRAMA 101 Introduction to Drama and Theatre (3)
Study of changing forms in theatre and dramatic literature via representative plays; introduction to theatrical production. Attendance at 3 plays is required. (3 hrs. lect.)

DRAMA 221 Acting I (3)
Performance course concentrating on voice, relaxation, body-awareness, and freedom from self-consciousness through theatre games, improvisation, and exercises. Emphasis on ensemble work. Attendance at 4 plays is required. (3 hrs. lect.)

DRAMA 222 Acting II (3)
Performance course concentrating on exploration of character creation; continued work on voice, relaxation, and self-realization. Attendance at 4 plays is required. (3 hrs. lect.)
Suggested preparation: DRAMA 221 or consent of instructor.

DRAMA 260 Dramatic Production (3)
Introduction to process of converting a play into performance. Students are required to participate in at least one aspect of an actual production. (3 hrs. lect.)

ECONOMICS (ECON)

ECON 101 Consumer Economics (3)
A review of basic economic concepts including consumer behavior, and the interrelationship between consumers, businesses, and government. An application of economic principles to consumer issues and personal finance. (3 hrs. lect.)

ECON 120 Introduction to Economics (3)
Nature of economic problems and economics; price system, supply and demand, competition, market failure, role of government, national income, monetary system, unemployment, and inflation. (3 hrs. lect.)

ECON 130 Principles of Economics (Microeconomics) (3)
(Formerly: ECON 151)
Study of how individuals make decisions which affect their income and wealth; how firms make decisions which affect profits and production. Relationship to demand, supply and prices of goods, and natural resources. (3 hrs. lect.)
Recommended that students also take ECON 131 but not necessarily the same semester.

ECON 131 Principles of Economics (Macroeconomics) (3)
(Formerly: ECON 150)
Study of the economic forces which determine a country's income, employment, and prices. Roles of consumers, businesses, banks, and governments are explored. (3 hrs. lect.)
Recommended that students also take ECON 130 but not necessarily the same semester.
Prerequisite: ECON 120 or 130 or consent of instructor.

Note to students: At the University of Hawaii, Manoa campus, generally no more than 6 credits for ECON 120, 130, and 131 will be accepted. Students planning to attend the College of Business Administration at UH M should not enroll in ECON 120.

ENGLISH (ENG)

ENG 1 Reading I (3)
Provides individualized instruction in phonics, word attack skills, vocabulary, spelling, reading comprehension, and basic writing. (3 hrs. lect.; 3 hrs. lab.)
Prerequisite: Nelson-Denny Reading Test score of 46 or lower or recommendation of instructor.

ENG 9 Basic Reading Skills (3)
A basic reading course. Concurrent registration in ENG 10 required. Emphasis is placed on developing basic comprehension skills and vocabulary. Course requires lab work in addition to class time. (3 hrs. lect.)
Prerequisite: ENG 1 or score of 47 to 58 on the Nelson-Denny Reading Test.
WINDWARD COMMUNITY COLLEGE

OUTLINE OF COURSE OBJECTIVES

COURSE NAME: Principles of Macroeconomics
COURSE ALPHA: Economics 131
CREDIT HOURS: 03

CATALOG DESCRIPTION:

Macroeconomics will cover supply and demand, and emphasize modern theory of income determination indicating how and why national income, production, employment and price levels fluctuate; the structure of the banking system and its role in the economy; and public policy questions arising from changes in these aggregates. This course is required for Business and Economics majors at UHM.

(NO: At the University of Hawaii Manoa campus, no more than 6 credits for Economics 120, 130, and 131 will be accepted. Students planning to attend the College of Business Administration UHM should enroll in Economics 130 and 131.)

REQUIREMENTS COURSE SATISFIES:

AT WCC: Meets AA degree Social Science requirements
        Meets AS degree Social Science requirements

AT UHM: See Catalogue

RECOMMENDED BASIC SKILL LEVELS:

Reading level of text(s):

College level reading ability required.

Other:

Ability to do mathematical computations.
Ability to communicate effectively in acceptable standard English at the English 100 level.

ACTIVITIES REQUIRED AT OTHER THAN REGULARLY SCHEDULED CLASS TIMES:

To be announced.

INSTRUCTOR: Norma Higa
OFFICE: WAIPA 135
OFFICE PHONE: 235-0077 Switchboard Operator: Ext: 468
               235-7468 Direct dial
EFFECTIVE DATE: Spring 1993
A. GOALS OF THE COURSE

1. Provide the student with a basic understanding of Macroeconomics concepts and tools.
2. Apply basic macro and micro economic concepts and tools to selected economic issues.
3. Provide a learning environment in which the student is motivated to inquire further into economic problems and/or issues.
4. Requirements:
   a. The student will demonstrate application of basic macro economic concepts and tools.
   b. The student will demonstrate application of basic macro economic tools in the analysis of selected economic problems/issues.
   c. The student will demonstrate application and interpretation of statistical data, graphs and charts.
   d. The student will demonstrate application of the problem-solution method.
      1. definition of the problem
      2. definition of the criteria
      3. identification of alternative solutions
      4. analysis of the consequences of the alternatives
      5. decision based on the criteria

B. OBJECTIVES OF THE COURSE

1. Each student will participate in the lectures and discussions on basic economic concepts and tools of the American economic system.
2. Each student will complete the required readings for the course.
3. Each student will identify and apply basic concepts and tools of supply and demand.
4. Each student will identify and apply basic concepts and tools of aggregate supply and aggregate demand.
5. Each student will identify and apply basic concepts and tools of fiscal and monetary policy.
6. Each student will identify and apply basic concepts and tools of the market structure.

7. Each student will apply economic concepts and tools in the analysis of economic problem/issues by application of the problem-solution method.

8. Each student will select and prepare one of the projects which will demonstrate his/her application and analysis of macroeconomic concepts and the market economy.

9. Each student will successfully complete 3 quizzes, 3 examinations and the required project(s).

C. MODE OF INSTRUCTION

This course is technical in nature and will employ lectures, films, filmstrips, graphs, charts, statistical data, and worksheets. Use of the library and library reserve materials are required. Small group work is required. Announced examinations and quizzes are required.

D. METHOD OF GRADING

A Complete all required readings. Complete all required examinations, quizzes and worksheets on the scheduled dates. Earn a minimum of 450* points or higher on required examinations, quizzes, worksheets and/or projects out of 500 possible points.

B Complete all required readings. Complete all required examinations, quizzes and worksheets on the scheduled dates. Earn a minimum of 400* points on required examinations, quizzes and worksheets out of 500 possible points.

C Complete all required readings. Complete all required examinations, quizzes and worksheets, on the scheduled dates. Earn a minimum of 350* points on required examinations, quizzes and worksheets out of 500 possible points.

D Complete all required readings. Complete all required examinations, quizzes and worksheets on the scheduled dates. Earn a minimum of 260* points on required examinations, quizzes and worksheets out of 500 possible points.

F Earn less than a minimum of 259* points on required examinations, quizzes and worksheets out of 500 possible points.

*Minimum points
Formal withdrawal. It is the student’s responsibility to refer to the current catalog/schedule of classes for the details, requirements, fees, and deadline dates.

The student must formally submit his/her written request for "I" grade consideration to the instructor. The instructor shall review the request and consult with the student. This option shall be granted only at the discretion of the instructor. All requests for incomplete must be received no later than April 13, 1993. No verbal requests will be accepted. The student should refer to the Windward Community College catalog for further information on the "I" grade policy. Students are responsible to follow-up any "I" request with the instructor.

Students are required to complete all assignments in order to earn credit for the course. Students not completing the required examinations, quizzes and/or worksheets regardless of points earned shall not pass the course. (See late work section for further clarification.)

All students are required to take both the pre and post test. The pretest will be given during the first 2 weeks of the course. The post test will be given during the last 2 weeks of the course.

EXAMINATIONS:

ALL EXAMINATIONS WILL BE TAKEN ON THE SCHEDULED DATE AND TIME. Only on rare occasion, at the discretion and convenience of the instructor, will medical and/or extenuating circumstances be considered for a change in examination date or time. These requests must be accompanied by written documentation/verification, i.e., medical certificates, employer’s verification. This option shall be granted only at the discretion of the instructor.

QUIZZES:

Announced graded quizzes will be given throughout the semester. Only those in attendance on the date and time of the quiz will be allowed to take the quiz. Those not present, for any reason, forfeit the quiz points. NO MAKE-UP QUIZZES WILL BE GIVEN.

WORKSHEETS/PAPERS (PROJECTS):

All worksheets assigned will be due on the date and time specified by the instructor. NO LATE WORK WILL BE ACCEPTED for credit or a grade.
STUDENT WORK:

Student work is due on the date and at the time indicated by the instructor. NO student work is accepted after the due date or time for credit/points. However, ALL assigned/required work must be completed in order to pass the course.

Short answer essay: Penmanship

Any writing by the student must be legible to the reader. If any question should arise regarding legibility, the readers decision is final. All writing must be in acceptable standard English at the College level.

Return of Papers

Return of corrected examinations, quizzes and worksheets will be prompt and returned as soon as possible. Students not claiming above materials on the day of return are responsible to pick up all materials within 5 calendar days of the return date at the office of the instructor. Corrected materials will not be kept by the instructor after the 5 calendar day period. Unclaimed materials will be destroyed.

Students are responsible for keeping a personal record and maintaining cumulative points and progress in the course.

F. REQUIRED TEXTBOOK AND OTHER ASSIGNED INSTRUCTIONAL MATERIALS:

Spencer, Milton - Contemporary Macroeconomics, 7th ed., 1990

G. NO ELECTRONIC RECORDING DEVICES PERMITTED

H. FINAL EXAMINATIONS

Class: Examination date:
MWF 10:30-11:20 Mahi 101 Wednesday, May 12, 1993 10:30-12:20 Mahi 101
STUDENT RESPONSIBILITIES

1. Take responsibility for your own learning.
2. Be self-responsible.
3. Earn your grades.
4. Attend class regularly and on time.
5. Turn in assignments.
7. Bring necessary equipment to class.
8. Do your best in the course.
9. Keep a record of your performance during the course.
10. Maintain a positive attitude toward yourself and your learning process.

POINT SHEET

1. 3 objective examinations - 100 points each
2. 4 quizzes - 50 points each

Total points 500