Charter for the Gallery 'Iolani Advisory Committee

Enacted March 21, 2013

1. Name
Gallery 'Iolani Advisory Committee

2. Relevant System and College Policies
none

3. Sanctioning Authority
The Vice Chancellor of Academic Affairs is the sanctioning authority for this committee.

4. Oversight
The Vice Chancellor of Academic Affairs has will have oversight over this committee.

5. Purpose
To provide input from college and community sources to improve Gallery 'Iolani.

6. Membership
Faculty members of the advisory committee shall be appointed by the Vice Chancellor of Academic Affairs

Other members of the advisory committee shall be appointed by the Vice Chancellor of Academic Affairs with the advice of the faculty members of the committee.

7. Leadership
The Vice Chancellor of Academic Affairs shall appoint the chair of the committee.

8. Compensation
There is no compensation for serving on this committee.

9. Meetings
The meetings shall be called, as needed, by the chair of the committee. The committee can also communicate informally by other means as desired.

10. Decision-Making Procedures
The meetings shall be largely informal. Meeting notes should be circulated to members.

11. Subgroups
The committee can create subgroups as needed.

12. Documentation
Any official documents, such as memos, will be posted on the committee's website. Meeting notes will be kept by the chair of the committee but may be posted at the discretion of the committee.

The group's website will be http://windward.hawaii.edu/committees/Gallery_Iolani

13. Assessment of the Group
The group can choose to be assessed as desired. It will not be part of the regular college assessment of groups.

14. Dissolution of the Group
The group can be dissolved with a memo to that effect from the Vice Chancellor of Academic Affairs.

15. Modification of a Group’s Charter
The advisory committee's charter can be modified by the Vice Chancellor of Academic Affairs.