Faculty Senate Meeting  
Tuesday April 5th, 2011  
12:40-1:30 PM Palanakila 117

Members present
Robert Barclay (LANG), Pam DaGrossa (SOC SCI), Gerri Kabei (CCE/OCET), Ross Langston (Presiding Chair), Malia Lau-Kong (HUM), Floyd McCoy (NAT SCI), Peggy Regentine (MAT/BUS), Tara Severns(SUP), Charles Whitten (Student Services), Libby Young (Off Campus Chair), Kathleen Zane (Recording Chair)
Kathleen French (CCAAC Chair)

Guests
Ellen Ishida-Babineau (LANG) and Ardis Eschenberg (Dean of Academic Affairs Div. I)

1) Call to Order: 1:45
2) Approval of Minutes- March 15’ 2011 meeting
        Unanimous

3) Revised Course-Level Assessment Form (Ellen Ishida-Babineau and Ardis Eschenberg)
   Tara S. and Malia LK of the Planning and Budget Committee began the discussion with their comments and questions concerning how the assessment form will be used and what the results will be. Ardis E. reported that it will provide a future data base and that there will be benefits of linking SLOs with Gen Ed courses to consider what was done well and what can be improved. A commonality of outcomes can be expressed among the 10 Gen Ed outcomes. After completion the assessment goes to the department chairs to complete the annual assessment and make budget recommendations. There is a question of what to do with this information as there is not yet an in depth analysis of what’s working. In the past, the ways in which Gen Ed is related to the AA degree has been vague. Ardis E. confirmed that the process is not to be used for assessing the assessment, or for making tenure promotion decisions.

   Tara S. suggested returning to the previous format rather than using boxes and rows. Ellen I-B. proposed having workshops to help utilize the forms, so that the emphasis can be on analysis, not on numbers. There was a discussion of whether courses are all linked to Gen Ed, or sometimes to specific programs. After approval and revisions of the form, there will be an attempt to implement the process this semester and to facilitate discussion across the college.

   Motion to accept the revised course-level assessment form
   Robert B. 1st; Libby Y. 2nd; Unanimous

4) Increase in Department Chair Assigned Time
   Charles W. asked Dean Eschenberg for clarification of release time for department chairs. There is to be a reduction to 9 and 6 credits going forward for the workload of department chairs. In the past, release time credits has been subtracted from 30 credits—12 and 12--and subsequently, there was no benefit in the Spring Semester. Since the workload issue is regarded as a teaching equivalency, department chairs’ release time will be computed from 27, not 30 credits. Questions may be posted and information provided online.
5) Reports

A) Senate Chairs Meeting with the Chancellor
There was a discussion of the Faculty Senate comments on the GSIEC and privacy issues. Also covered were the issues of the form for reallocation of faculty, which faculty positions are going to be open, and the emphasis on offering full-time, not only part-time positions.

B) CCAAC (Kathleen French)
Kathleen F. presented proposed changes to MSCI and ANSC courses, and to the CA in Veterinary Assisting.
Robert B. inquired whether a modification form is needed for a change of SLO. Kathleen F. responded that it would if it changes the course but added that getting it online has the advantage of making it easier to change and more transparent.

Motion to accept the following proposed deletions, modification, and additions:
   i. Deletions: MSCI Courses (105, 105L, 106, 106L, 205, 206)
   ii. Modifications: CA Veterinary Assisting
   iii. Additions: ANSC 141, 152, & 152L
Tara S. 1st; Robert B. 2nd; Unanimous

C) Planning, Budget & Accreditation
No report

D) Procedures & Policies none
No report

E) ACCFSC/CCFSC (Libby Young)

1. Google@UH
Libby Y. asked if there were any other questions from the forum on the migration to Google, or if anyone wanted to see the recordings. According to David Lassner, half the accounts will have moved over, but assistance with completing implementation is needed at the campus level. There was a discussion of the university email accounts being subject to the freedom of information act as seen in the recent Wisconsin incident. It was noted that Google accounts are non-blendable. Peggy R. urged asking for workshops in a lab, not just informational sessions on the conversion. There is a choice of the Hawaii.edu address remaining the same. A vote for endorsement means we are ready for workshops.

Motion to endorse the migration to Google users are given appropriate support.
Endorsement Unanimous

2. GSIEC-sharing information
   There was a discussion of how to evaluate administrators. Libby Y. reported consulting the UH General Counsel on the privacy issue. UH-GC responded that if the evaluation was of a committee, program, or unit, then it could be disseminated publicly. Although evaluations of individuals may be shared with that person and her/his immediate supervisor, it is not advisable to disseminate on the web for everyone to see unless there is a waiver of one’s right to privacy first. Libby Y. added that if our organization wanted an opinion specific to our process, we could pursue the matter further. Since the suggested use of an intranet could also violate someone’s privacy, it is safest to keep the evaluation private to the office involved;
Kathleen F. commented that only a few questions on the survey speak to the individual in the office. There is an opportunity to do an assessment which could be part of a person’s evaluation. Even if results are not posted, a person has a chance to put forth a narrative of goals. At present, data numbers can be viewed, but not the comments. Pam D. advocated for keeping an evaluation public to encourage self-assessment and change. Libby suggested that the issue could be pursued through tweaking the input from the General Counsel, with the focus being on the office, not the person. There was a discussion of the defining purpose of the GSIEC survey. Ross L. commented that he was not in favor of releasing everybody’s information. He summarized three options for action: Waive right to privacy; remove references to people when evaluating offices so that only the reply is made public; take the matter to the departments.

3. Campus-Wide Articulation Memo
Kathleen F. reported on the CCAAC committee’s response concerning GED commonality: As the memo contains no formal proposal, but only notes, it would not be appropriate to ask the community colleges to weigh in at this time. Although it is beneficial for students to have a common numbering of courses, the SLOs and who would oversee the process would be an issue. There is a question of how seriously UH-Manoa would take our recommendations. The disciplines need to have a discussion about alignment to resolve the differences, a strategy which is already working in some disciplines. The proposal is sketchy, yet we may agree to its principle, but not on how to implement it. It might be feasible to make up a working group to have input as to how the process would take place. Kathleen F. reported that the CCAAC committee, while in agreement that the students’ interests are foremost, questioned whether common numbering is a crucial issue for articulation. Libby Y. responded that it is important to ensure a course description isn’t changed unilaterally.

*Motion to endorse the principle of common numbering, with the stipulation that pursuit of the action must have system-wide representation*
*Charles W. 1st; Floyd M. 2nd; Unanimous*

F) Assigned Time Committee
The committee has been given 24 applications to be rated high, medium, or no, all of which were recommended by the Deans.

G) (Re-)Revised Request Form for New Faculty Positions
Tabled for further discussion

6. Announcements
A. Floyd noted that today was the day in which floating special funds might be raided by the Legislature, and that there had been nothing publicized on this campus. He commented that better communication on fiscal affairs was expected from the all campus council. Libby reported that she had been asked for testimony and summarized her testimony: tuition and fees should not be included in rescindable funds; the university system is experiencing double digit growth; the fund is helping deliver courses to students; college education is the best investment in our state’s future; it is an issue for accreditation to have some reserve funds.

B. Libby Y. announced the results of Senate Chair Elections: Ross Langston, Presiding Chair and Paul Briggs, Off-Campus Chair.

Adjourned at 12:48