Faculty Senate Meeting Agenda  
Tuesday March 15th, 2011  
12:40-1:30 PM Palanakila 117

Members present: Robert Barclay (LANG), Pam DaGrossa (SOC SCI), Gerri Kabei (CCE/OCET), Ross Langston (Presiding Chair), Malia Lau-Kong (HUM), Floyd McCoy (NAT SCI), Peggy Regentine (MAT/BUS), Tara Severns (SUP), Charles Whitten (Student Services), Libby Young (Off Campus Chair), Kathleen Zane (Recording Chair)

Guests: Rick Murray (Director of Campus Security)

1) Call to Order 12:41 pm

2) Approval of Minutes- February 15th & March 1st meetings
   
   Unanimous

3) Reports
   
   A) CCAAC (Kathleen French) 
   Kathleen F. announced that this Committee has decided against putting a schedule into the catalog and will no longer be doing scheduling.

   B) New Initiatives (Robert Barclay & Charles Whitten)
   Robert B. recommended dissolving the New Initiatives subcommittee as it is redundant and since Brian Richardson posts this information on the web site. Libby Y. expressed the concern of ensuring items don’t get overlooked and the importance of reminding the Senate of things that come up for discussion. It was generally agreed that this subcommittee would continue to monitor the discussion board.

   C) Planning, Budget & Accreditation
   There was nothing new to report.

   D) Procedures & Policies
   The results of the Faculty Forum & Poll about Modifications to the Faculty Senate Constitution were a 100% response in favor of accepting these changes. The Senate will send a memorandum to this effect to Chancellor Dykstra.

   E) Campus Safety Committee: Rick Murray

   Rick Murray proposed to answer questions from the Faculty Senate about the formation of a Campus Safety Committee. Charles W. inquired about the current capabilities for lock down and the status of the policy and procedure at WCC. Floyd M. asked for a clarification of the concept of a lock down. Rick M. emphasized the need to institute procedures for a lock down soon, given the recent incidents at HPU and Le Jardin. A discussion was held on the fact of a “lock down” being a “lock in,” the problems of securing individual building doors and offices, the question of WCC being adjacent to the State Hospital, and the necessity for the hospital to contact its neighbors when a patient is missing from Hospital grounds.
Rick M. offered assurance of the relative safety of being in close quarters with the hospital and will reinforce with his counterpart, Bill Elliot the policy of having WCC immediately informed in any urgent situation.

Pam D. asked for clarification of membership on the Safety Committee and the length of terms. Rick replied that the committee is still being developed, so no definite answers are yet available, although the committee is expected to be open to non-voting members as well. Safety includes preparation for such factors as personal accidents, lighting, terrain, fallen branches, weather, air systems, earthquakes, tsunamis, floods, emergency, demonstrations (campus emergency plan) and those directly charged with putting the plan in effect (not the Safety Committee).

Motion to approve the formation of a Campus Safety Committee.
1st Pam D.; 2nd Floyd M.; Unanimous

E) ACCFSC/CCFSC (Libby Young)

1. WCC adoption of Google
Libby Y. announced the HIF session at Akoakoa on migrating to Google. It is an opportunity to question David Lassner on what the Google adoption means. Libby Y. sent the proposal to Faculty Senators. The session will be recorded for Web view for non-attendants; there may also be another Q&A on this topic. Students have already had their email migrated but faculty are being asked for their endorsement. Any faculty who choose not to migrate may have another service, but D. Lassner wants an endorsement and wants to know if anyone absolutely doesn’t want to adopt Google.

2. GE Course articulation endorsement
Libby Y. reported on the proposal to endorse having Gen Ed courses with the same alpha share descriptions and similar SLOs in order to better serve students in counseling. There is a concern about who drives the decision. In case of differences, it is proposed to have relevant instructional faculty meet face to face. The principle that no campus may unilaterally change a course name must be part of the agreement in order to avoid such a situation. Kathleen F. raised concerns that the current proposal is weakened by many missing stipulations, e.g., who decides on a similarity and the formulation of a time line. Libby Y. asked those with recommendations or stipulations for clarifying the proposal to put them in writing.

4) Further Business
A) Hokoana Resolution (Peggy Regentine)

Motion to approve the Resolution Requesting Lui Hokoana to Stay at WCC
1st Pam D.; 2nd Tara S.; Unanimous

B) FS and CCAAC meeting times for 2011-2012:
There was a discussion of possible changes to meeting times, given the new class schedules for the Fall.

Motion to continue Faculty Senate meetings on Tuesdays
5 in favor; 3 against. The motion passed.
C) **Online Voting System** for Campus Elections and Polls (Ross Langston)
Changing from the currently used Ballotbin to an online voting system was discussed. The possibility of breaches of confidentiality and the appropriateness of a system being maintained by a member of the administration led to a consensus for retaining the present system.

D) **Revised Request Form for New Faculty Positions**
Ross L. asked Faculty Senators to submit any items for revision in the next few days. Malia L-K pointed out that on the current form no numbers were given for a fill rate.

E) **Open Senate Leadership positions**
The nominees for open Senate Leadership positions were announced. Paul Briggs and Elizabeth Ratliff have been nominated for Off Campus Chair; Ross Langston has been nominated for Presiding Chair.

F) **Assigned Time Ad Hoc Committee**
Applications will be coming in by the 18th of March.

F) **Results of GSIEC on IR web site**
Libby Y. raised the issue of possible violations of privacy in posting evaluations of faculty, staff, and administrators online. There was a discussion questioning what the law says and how much can be said on a public site. The discussion is to be continued following a clarification of the legal issues.

**Adjourned at 1:45 pm**