Faculty Senate Meeting  
Tuesday February 15\textsuperscript{th}, 2011  
12:40-1:30 PM Palanakila 117

Members present  
Robert Barclay (LANG), Pam DaGrossa (SOC SCI), Ross Langston (Presiding Chair), Malia Lau-Kong (HUM), Floyd McCoy (NAT SCI), Peggy Regentine (MAT/BUS), Tara Severns(SUP), Charles Whitten (Student Services), Libby Young (Off Campus Chair), Kathleen Zane (Recording Chair) 
Kathleen French (CCAAC Chair)

Guests  
Jan Lubin (Director of Planning and Program Evaluation; Mission, Vision, Core Values Subcommittee), Clifford Togo (Vice Chancellor of Administrative Affairs), Brian Richardson (Dean of Academic Affairs Division II)

1. **Call to order:** 1:47pm

2. **Approval of minutes** of February 1, 2011 and of January 18, 2011  
1\textsuperscript{st}. Charles W.; 2\textsuperscript{nd} Peggy R.; Unanimous

3. **Reports**

A. **Report on energy consumption:** Clifford Togo  
Cliff T. reported that over a 20 year period, WCC will see savings on the Oahu-based contract with Johnson Controls. A chart of energy conservation measures was distributed to faculty senators summarizing the following measures: the upgrade of lighting controls; the replacement of the energy management system for air conditioning; measures of energy and emissions; the changeover to a loop system for chilled water instead of cooling of individual buildings (biggest project); the replacement of exhaust fans on Imiloa; electrical submetering for food service; irrigation controls; the replacement of toilets for water conservation; PC monitoring; vending machine controls. Electrical vehicle charging stations are needed by 2012. The project schedule is outdated; LLC and JCI updates are on the website. Kiosks on campus will identify how much energy is being saved to see how the system is performing.

B. **A campus safety committee** is being formed; it will be put up on a discussion page.

C. **Fall schedule:** Brian Richardson  
The Fall schedule is set; 33 courses are offered at 8 am and 77 at 11 am. The option of moving classes back a half hour was sent to the discipline coordinates. Three options are available. Evening or weekend classes are not affected; as no conflict
exists with evening classes, the starting hour is up to the instructor. The Faculty Senate’s advice is sought.

Charles W. questioned moving back class times. Brian R. stated that the Chancellor will give the bus company the schedule to alleviate travel time problems. Brian R. recommended keeping the Fall schedule as is and starting at 8:30 for the Spring 2012 semester. Pam D. stated that it would be better to plan a whole academic year at the same starting time. Only anecdotal information is available on the repercussions of change. Charles W. stated that the available data is not representative because there are now 700 more students. However, there is insufficient time to survey students for next semester’s schedule.

Motion to support a schedule change to 8:30 am starting in the Spring of 2012 6 in favor, 3 opposed; motion passed.

D. **Planning, Budget & Accreditation:** Jan Lubin
Jan L. reported that the Gen Ed SLOs will be revisited and that current General Ed, AA degree, ASC and Certificate SLOs will be done in the 2011-2013. In the future, there will be discussion on whether the “new” Core Values will be used as general SLOs. Discussion in the IEC has found it advisable to limit the SLOs to 5 so that the same attribute is not being assessed twice. Tara S. reported that the assessment philosophy will be presented next week.

E. **New Initiatives** (Robert Barclay & Charles Whitten)
Robert B. indicated there will be more to report at the next meeting.

F. **Assigned Time** (Charles Whitten, Kate Zane, & Robert Barclay)
Nothing to report.

G. **CCAAAC** (Kathleen French) New Courses: ICS 50, ANSC 251, ANSC 262

ICS 50: Basic Computer Skills
There was a discussion of the reasons for offering a course below the 100 level. Peggy R. responded that the course is needed for adults without skills and that the content does not meet a 100 level. Jan L. added that the results of surveying the community indicated that a course in developmental computer skills was needed.

Motion to approve ICS 50
1st Robert B.; 2nd Tara S.; Unanimous

Motion to accept ANSC 251: Applied Pharmacology for Veterinary Technicians and ANSC 262: Clinical Procedures for Large Animals
E) **Policies & Procedures** (Pam DaGrossa, Floyd McCoy, and Jan Lubin)

Pam D. reported on the issue of prioritizing faculty positions. The comments of the PBC and PP committees on policies were identical. Charles W. questioned the term “temporary” as pertaining to lecturers. Pam D. will ask the committees for clarification. The question of who is responsible arose. Jan L. reported that the planning and budget council is, and then the Chancellor.

The first draft submitted by Vice Chancellor needs clarification, and will be returned to him by Friday. The item pertaining to new positions needs its own explanation as it only addresses item #3. Faculty senators are requested to give feedback to Pam D. by Monday. The edited draft will be forwarded to the Faculty Senate before being sent to the Vice Chancellor. After answers to questions have been provided, the draft needs to come back to the Faculty Senate.

F) **ACCFSC/CCFSC** (Libby Young)

Libby Y. reported on the status of the proposal of a common course numbering for general education, foundation, and basic courses. Kauai Community College has opted out because the SLOs are being defined by UH-Manoa. An MOA has already been signed as an agreement for transferable courses. The Senate discussion focused on whether there was more of a benefit to students or if the current agreement was sufficient. More discussion is needed within the disciplines. There is a further problem of UH-Manoa not accepting transfer credit even with the MOA. Remaining issues concern what problem is being solved and who benefits from the agreement. It was emphasized that consistency is needed for articulation.

4. Nomination of a CC representative to serve on the UH Panel of Referees: no volunteers

5. Policies and procedures for the Excellence in Teaching Award are needed soon.

6. An election must be held by the faculty in her unit for Faculty Senate representative nominee Gerry Kabei (CCE).

7. **Revision of Faculty Senate Constitution** (Malia, Pam, & Tara)

   The approval of constitutional changes was deferred for the inclusion of CCE unit representation.

8. Nominations for Faculty Senate Chairs for academic year 2011-2012 were requested.
The meeting was adjourned at 2 pm.