Faculty Senate Meeting Agenda
Tuesday February 1st. 2011
12:40-1:30 PM Palanakila 117

Members present
Robert Barclay (LANG), Pam DaGrossa (SOC SCI), Ross Langston (Presiding Chair), Malia Lau-Kong (HUM), Floyd McCoy (NAT SCI), Peggy Regentine (MAT/BUS), Tara Severns(SUP), Heipua Kaopua representing Charles Whitten (Student Services), Libby Young (Off Campus Chair), Kathleen Zane (Recording Chair) Kathleen French (CCAAC Chair)

Guests
Jan Lubin (Director of Planning and Program Evaluation; Mission, Vision, Core Values Subcommittee), Kalawaia Moore (Ke Kumupali Chair), Toshi Ikagawa (Chair, Schedule Review Task Force), Brian Richardson (Dean of Academic Affairs, Division II)

1) Call to Order 12:40

2) Approval of Minutes- January 18th meeting (deferred)

3) Reports

A. MVCV recommendation
Motion to recommend Version 1 of the MVCV statement, following the results of the campus poll.
Charles W., 1st; Peggy R., 2nd; Unanimous

B) Changes in the class scheduling process (Brian Richardson)
Toshi I. (Chair of the task force for review of schedule change) summarized the history of the process of adopting a conversion to a 75 minute schedule. A student survey was taken (2006), resulting in a majority preference for 75 minute classes. The results of the faculty survey were similar. Since the language faculty preferred more meetings per week, it was decided to stipulate the accommodation of other schedule preferences within the proposal of 75 minute slots, This proposal was sent to Faculty Senate and then to the Chancellor (Angela Meixell). The reasons given for her not wanting to implement the recommendation was that there was no guarantee that it wouldn’t reduce enrollment, and that the surveys were inadequate even though she had previously approved the questions. The request for a re-study resulted in Richard Fulton’s report but the proposal was again turned down.

Heipua K., on behalf of Charles W., expressed his concerns that 1) the surveys are outdated 2) the impact on enrollment, tuition, and student access is unknown and
needs to be considered 3) the proposal should be thoroughly discussed by senators with their departments before a vote is taken.

The Faculty Senators discussed the objections to 75 minute classes from math and developmental courses and faculty concerns about timing, the loss of some sections, the space allotment. Brian R. provided a clarification of the conflicts for Eng 100 and referred these issues to the resolution handout, noting that a 50 minute class in a 75 minute slot allows time for Supplemental Instruction.

It was noted that the proposal had been vetted and discussed by the Faculty Senate previously. The question about the vacant T, Th hour reserved for meetings was raised. It was suggested that the Faculty Senate meetings could be moved to Fridays and a consensus was reached about the need for a clear slot to be open for meetings. The mid-day slot is also used by student government and for transfer workshops. A three-year trial period is planned to see if the proposed schedule is workable. As the proposal had been previously discussed and passed, it was agreed that it should proceed to a vote in Faculty Senate.

*Motion to accept the resolution to modify the WCC Class Schedule to a 75-minute format for a trial period of 3 years.*
*Floyd M., 1st, Malia L-K, 2nd.*
*With 6 in favor and 3 abstentions, the motion passed.*

C. New Initiatives (Robert Barclay & Charles Whitten)

Robert B. reported that the spam attack on the web page has been cleared.

D. Assigned Time (Charles Whitten, Kate Zane, & Robert Barclay)

No new requests have been received.

E. CCAAC (Kathleen French)

i. **ATPs: Vet Assisting & Agripharmatech** – Authorization to Plan (ATP valid for one year after approval)

*Motion to approve ATPs for a Certificate of Achievement in Agripharmatech and an Associates of Science degree in Veterinary Technology*  
*Robert B., 1st, Floyd M., 2nd; Unanimous*

ii. **ANSC 252 & 263**

*Motion to approve ANSC 252: Diagnosis Imaging for Veterinary Technicians*  
*Floyd M., 1st; Peggy R., 2nd; Unanimous*

*Motion to approve ANSC 263: Laboratory Animal Procedures*  
*Floyd M., 1st; Tara S., 2nd; Unanimous*
iii. **Online Course Proposal**

The online form may be used in lieu of the paper form; kinks in the system will be worked through with Brian R.

iv. **Wording and measurement of contact and credit hours will be standardized.**

**F. Planning, Budget & Accreditation**

The creation of new faculty positions and policy and procedures are under discussion. Carla Rogers (Student Services) is also on the committee.

**G. Procedures & Policies** (Pam DaGrossa, Floyd McCoy, Jan Lubin)

The committee’s recommendations will be known on Thursday and followed by an email vote.

**H. CCCFSC (Libby Young)**

There will be a Friday meeting of the Strategic Planning Council with updates from John Morton.

Libby Y. conveyed requests from Academic Affairs at the system level to standardize course numbering. The process entails senate chairs carrying the request to their senates to take it up or have a committee address the issue of differences in numbering and course content. Little debate about GE courses is anticipated.

Libby Y. reported that David Lassner has provided an update on upgrading to Google. There will be campus by campus consultations on a migration to Google. UH-Manoa appears resistant, but no faculty will be forced to be moved against their wills. The argument for a unified migration is to save money that would be lost if it is done piecemeal. Pam D. raised the question of whether the switch to Google would render the account a personal, rather than a restricted UH account.

Libby Y. has forwarded an invitation for Faculty Senators to attend an informal session with legislators at WCC. RSVP to Ivy in the Chancellor’s office.

3) **Unfinished Business**

**A. Revision of Faculty Senate Constitution**

Information is still being gathered.

**B. Sabbatical Leave Committee**

The committee (composed of the last 3 recipients of sabbatical leaves) has not yet been organized.
4) New Business

A. Future electricity expenses for LLC:
As the rising future expenses are a serious concern, the contract conditions need to be reviewed. Asking Johnson for an update, as well as meeting with Cliff Togo about the shared account, was recommended.

B. Prioritization of new faculty positions
There was a brief discussion about the order of ranking, and a request for further information from the Chancellor’s office.

C. Robert B. raised the issue of WCC’s policy on smoking boundaries, inasmuch as Hale ‘Akoakoa appears to have become a smoking station for staff/residents from the State Hospital.

E) Jan L. conveyed a request from the system office for a Faculty Senate leader to sit on a committee to ask questions during a mock accreditation visit. Ross L. volunteered to serve as a questioner.

Adjourned at 1:27pm

Respectfully submitted,
Kathleen Zane
Faculty Senate Recording Chair