Faculty Senate Meeting
Tuesday January 18th, 2011
12:40-1:30 PM Palanakila 117

Members present
Robert Barclay (LANG), Pam DaGrossa (SOC SCI), Ross Langston (Presiding Chair), Malia Lau-Kong (HUM), Floyd McCoy (NAT SCI), Peggy Regentine (MAT/BUS), Tara Severns(SUP), Charles Whitten (Student Services), Libby Young (Off Campus Chair), Kathleen Zane (Recording Chair)
Kathleen French (CCAAC Chair)

Guests
Jan Lubin (Director of Planning and Program Evaluation; Mission, Vision, Core Values Subcommittee)

1) Call to Order: 12:48
2) Approval of Minutes- December 7th & January 4th Meetings

   December 7, 2010; 1st, Robert B; 2nd, Peggy; Unanimous
   January 4, 2011: 1st, Robert B; 2nd, Libby Y; Unanimous

3) The question of who, besides Faculty Senators, should receive a draft of the minutes was discussed. A policy was suggested in which all in attendance, including guests and presenting administrators, should be sent the draft in order to possibly correct or clarify the representation of their comments.

   Motion to adopt policy of sending draft of minutes to all in attendance.
   1st, Peggy R.; 2nd, Robert B.
   The vote was 6 in favor and 4 opposed; the motion carried.

4) Reports
   A) New Initiatives (Robert Barclay & Charles Whitten)
   Robert B. reported that a massive spam attack has closed down the New Initiatives website until further notice.

   B) Assigned Time (Charles Whitten, Kate Zane, & Robert Barclay)
   There was no new activity reported although, as there was insufficient time for the committee to assess the application, the administration has already approved assigned time to Ellen Ishida-Babineau because a lecturer was assigned to teach her class.

   C) CCAAC (Kathleen French)
   i. Modification- Veterinary Assisting Certificate of Achievement (VACA)
Remove HLTH110 (2 credits) since HLTH 125 will suffice for the VACA, as it covers the medical terminology necessary.

*Motion to remove HLTH 110, reducing the number of credits for the CA in Veterinary Assisting to 29:*
*1st, Charles B.; 2nd, Tara S.; Unanimous*

ii. Modification- ASC in Psycho-Social Development
   Addition of FAMR 230 as an alternative to PSY 240

   FAMR 230 can be taken as an alternative to PSY 240 for the PSDS, as both classes cover similar information.

   *Motion to accept either FAMR 230 or PSY 240*
   *1st, Robert B.; 2nd, Tara S.; Unanimous*

iii. BUSN 164: Career Success Addition

   *Motion to accept addition of BUSN 164*
   *1st, Peggy R.; 2nd, Malia L-K; Unanimous*

iv. Busn 120: Unarchive
   Charles W. noted that this course doesn’t meet the Manoa requirement although it can be accepted for transfer.

   Robert B. commented on the language of the proposal as not demonstrating “educational demand.” He suggested rewording #14.

   *Motion to accept unarchiving BUSN 164*
   *1st, Charles W.; 2nd, Peggy R.; Unanimous*

D) Planning, Budget & Accreditation
   Malia K-L reported that there is a new assessment form and that the policy on assessment has been shortened.

E) Procedures & Policies (Pam DaGrossa, Floyd McCoy & Jan Lubin)
   Pam D. reported that there has been no meeting to date, and that no chair has been named.
   Jan L. reminded the senate that Brian Richardson has posted procedures for the Excellence in Education award.
F) CCCFSC (Libby Young)
   For the meeting on Friday, Libby Y. asked for issues to address from WCC.

G) Summary of Budget Workshop (Libby Young)
   Libby Y. reported that WCC was well represented by Letty Colmenares, Kalawaia Moore, Libby Young and Paul Briggs. The participants found the workshop informative and were able to view budgets of other colleges. They also discovered that faculty representatives from these colleges held defined positions regarding such issues as the UH’s Moody report. In this regard, presenters said that its flip side is the UH’s position that there is no money and that the colleges need to survive with the cuts. Letty C. and Libby Y. will ask more detailed questions of Cliff Togo, such as why WCC spends twice as much on non-instructional items than on instructional ones. Do non-instructional items include lights, labs, and other resources needed to teach? Libby Y. reported that there were 40-45 persons present at the workshop, the majority from Manoa, and that it was also tele-conferenced,

5) New Business

A) Selection of Sabbatical Leave Committee

   Ross L. announced that the senate will need to appoint three members to review sabbatical applications. It was noted that current procedures state that the committee should be composed of the three faculty members for whom the most recent sabbatical leaves were approved. Ross will ask the administration for the names of those recipients and alert them of their responsibilities.

B) Selection of Non-credit Senator (1 member)

   The senate leadership will ask the CCE/VCE faculty to nominate and elect a senate representative.

6) Unfinished Business

A) ETC Reorganization

   Libby Y. and Ross L. emailed out several files regarding the reorganization of ETC. The reorganization plan was subsequently approved by Vice President John Morton.

B) Revision of Faculty Senate Constitution

   Due to the demise of ETC, the faculty senate constitution needs revision to reflect the changes in the committee membership and the minimum quorum. Pam D., Tara S. and
Malia L-K agreed to edit the constitution for submission to the senate before the end of the semester.

C. Mission, Vision, & Core Values Statement

Faculty, Staff (0.5FTE) and members of student government will have the opportunity to participate in a campus poll to provide input to the senate regarding the MVCV statement. The poll will open to eligible participants on 1/13/11 and will close at 5PM on 1/20/11. The senate will use the results of this poll to make its final recommendation to the Chancellor. The senate expects to finalize its recommendation during the next senate meeting.

7. Meeting adjourned at 1:30 pm.

Respectfully submitted,
Kathleen Zane
Faculty Senate Recording Chair