

ENGLISH 22 INTRODUCTION TO EXPOSITORY WRITING
3 credits
M, W, F 9:30 – 10:20 A.M.; Mānaleo 102

INSTRUCTOR: Desi Poteet
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EFFECTIVE DATE: Fall 2009

WINDWARD COMMUNITY COLLEGE MISSION STATEMENT

Windward Community College is committed to excellence in the liberal arts and career development; we support and challenge individuals to develop skills, fulfill their potential, enrich their lives, and become contributing, culturally aware members of our community.

CATALOG DESCRIPTION

A refresher course focusing on grammatical form and writing well-formed sentences and paragraphs. Use of reference materials and dictionaries is stressed. Prerequisite: Credit for ENG 21 or placement into ENG 22, or consent of instructor.

STUDENT LEARNING OUTCOMES (SLO)

The student learning outcomes for English 22 are:

1. Use a writing process to produce organized and grammatically correct papers and summaries.
2. Apply analytical, study, and life skills to course tasks.
3. Apply strategies that include finding, evaluating, and documenting information from various sources.

Welcome to English 22!

COURSE CONTENT

Acquiring new skills is a life-long activity and is not limited to the classroom experience. In whatever career path you choose, writing and reading are foundational skills that will support and serve you in achieving your personal and professional goals. Through a variety of activities, this course will add to your existing literacy toolbox and help you improve your composition skills, no matter what your academic or professional intentions may be.

Over the course of this semester we will explore territories of words, images, and sounds. We will be adventurers, explorers, detectives – actively discovering our world through a variety of activities. In the process of meeting diverse people, traveling to different places, encountering

new experiences, and all the while sharpening our writing skills, we will undoubtedly encounter new facets of ourselves. We will discover that reading and writing are not only necessary skills, but can be amazing and rewarding adventures.

Your writing will improve with practice, practice, and yes, more practice. In class, we will be writing, increasing and refining our mechanical/technical skills, and discussing the readings. Since writing also improves with reading, we will read a variety of texts.

*****Activities required outside of class:** Library Units, two conferences with the instructor, and homework assignments.

LEARNING RESOURCES

Textbook: Langan, John. *Exploring Writing Paragraphs and Essays*, 2008.

Required Tools: USB/thumb flash drive, composition journal, pens (no pencils, please), 3-ring binder, paper, access to a computer and the Internet, and a college-level dictionary.

COURSE TASKS (*We will meet the SLO through a variety of tasks*)

Class Discussions – I look forward to informed and enthusiastic class discussions based on our readings, activities, experiences, and insights.

Conferences – Two conferences (minimum) with the instructor.

Exploring Writing by John Langan – This text will provide a foundation for our work throughout the semester, as well as an important resource that will serve you long after you leave this classroom. It includes readings, exercises, and quizzes – all designed to strengthen your reading and writing skills!!!

Journal – You will keep a journal throughout the semester. It will be the bank into which you deposit ideas, insights, responses, discoveries, etc. regarding your journey this semester.

Library Units – You must pass all three units with a score of 10 or better within the first four weeks of class!

Portfolio – At the end of the semester you will prepare a portfolio by selecting various writing samples to represent your journey through English 22.

Quizzes – You will take quizzes in class to assess your progress.

Readings – These snippets will introduce you to a wide assortment of voices and topics.

Writing Assignments – Expect to write in every class. With practice comes improvement.

ASSESSMENT TASKS AND GRADING

Grades will be based on your participation and work during the semester. Since everyone enters this classroom carrying a different skill set, our focus will be on growing, strengthening, and improving our skill sets. Your final grade will reflect how you've developed and refined that skill set over the course of the semester. Your final grade will be based on your timely completion of assignments, journal work, final portfolio, and class participation. *If everyone works at an A level, then everyone will receive an A.*

Required: Attendance and Participation and All Assignments Completed

Class Attendance/Participation	200 points
Journal	100 points
Library Units	30+ points
Mid-term and Final Exams (2 @ 50 points)	100 points
Portfolio	300 points
Research Report	50 points

A – 700+ above

B – 600+

C – 500+

D – 550+ (You must earn at least a C to enroll in ENG 100.)

F – 549 and below

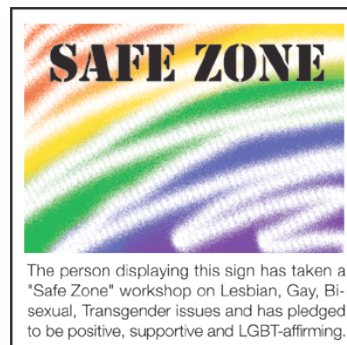
ADDITIONAL INFORMATION

Absences

Our classroom will be an exciting site of activities. **Attendance is mandatory.** Unavoidable absences (due to illness, for example) require that you make up missed class work. If you are absent, (1) please contact me by e-mail to let me know the reason for your absence; (2) contact your class buddies to find out (a) what you missed in class and (b) what is due. **Missing more than 5 classes will affect your grade, and you may be asked to repeat this course.**

Classroom Etiquette

Our classroom is a collaborative learning community. We each bring to this classroom a unique and valuable set of life experiences. We can learn from one another and in the process discover who we are... who we are still becoming. **In order for us to take advantage of this exciting opportunity to discover, learn, and evolve, we must create an environment in which we respect, celebrate, and support our differences.**



Mutual respect – at all times. No exceptions.

Course Schedule

Aug. 24, 26, 28: Introduction to: course, teacher, students, syllabus, classroom expectations, goal letter, etc.); “Grammar” (380-453)
 Aug. 31, Sep. 2, 4: “An Introduction to Writing” (1-15) and “The Writing Process.” (16-47); “Grammar” (380-453) continued
 Sep. **7 (Labor Day)**, 9, 11: Library Units; “Grammar” (380-453) continued
 Sep. 14, 16: “The First and Second Steps in Writing” (50-81); 18: “Capital Letters” (457-463)
 Sep. 21, 23: “The Third and Fourth Steps in Writing” (82-118); 25: “Numbers and Abbreviations” (464-467)
 Sep. 28, 30: “Four Bases for Revising Writing” (119-145); Oct. 2: “Apostrophe” (468-480)
 Oct. 5, 7: “Exemplification” (146-156), “Process” (157-166), “Cause and Effect” (167-174); 9: “Quotation Marks” (481)
 Oct. 12, 14: “Compare or Contrast” (175-187) and “Definition” (188-196); 16: Mid-term Exam
 Oct. 19, 21: “Division-Classification” (197-207) and “Description” (208-217); 23: “Comma” (481-484)
 Oct. 26, 28: “Narration” (218-226) and “Argument” (227-242); 30: “Comma” (484-489)
 Nov. 2, 4: “Intro. to Essay Development” (243-255); 6: “Other Punctuation Marks” (490-491)
 Nov. 9: “Introductions, Conclusions, and Titles” (286-300), **11 (Veteran’s Day)**; 13: “Other Punctuation Marks” (492-493)
 Nov. 16, 18: “Writing the Essay” (256-285) and “Writing a Research Paper” (353-380); 20: “Manuscript Form” (455-456) and portfolio information
 Nov. 23: Selecting and Revising; 25: “Commonly Confused Words” (380-453);
27 (Thanksgiving Recess)
 Nov. 30: PORTFOLIO PREPARATION & PEER FEEDBACK; Dec. 2: Tying up loose ends;
 Dec. 4: “Effective Word Choice” (508-513);
 Dec. 7: PORTFOLIO PRESENTATIONS & PEER EVALUATION; 9: Final Exam review
 Dec. 14: FINAL EXAM 9:30 – 11:20

TRACKING ASSIGNMENTS & RESPONSIBILITIES

ATTENDANCE & PARTICIPATION (45 days x 4 = 180, plus 10pts. bonus for Mid-term and Final Exam, which are both mandatory = 200 pts. possible)

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 (?/15)

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 (?/15)

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 (?/15)

Mid-term.....Final
 Exam.....

CONFERENCES

#1.....#2.....

JOURNAL (100 pts. possible)

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LIBRARY UNITS (at least 10 points per unit)

#1.....#2.....#3.....
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MID-TERM EXAM (50 pts.
possible).....
FINAL EXAM (50 pts.
possible).....
RESEARCH REPORT (50 pts. possible).....
FINAL PORTFOLIO (300 pts. possible).....