DATE: June 24, 2011

MEMO TO: CEOs, ALOs, CIOs, CSSOs and Academic Senate Presidents

FROM: Barbara A. Beno, President

SUBJECT: 1. Clarification of the ACCJC Rubric, Part III Student Learning Outcomes (SLOs);
          2. Revised ACCJC Substantive Change Manual

1. Revised ACCJC Rubric for Evaluating Institutional Effectiveness, Part III Student Learning Outcomes: With input from the field via an SLO/Assessment Task Force, the Commission has clarified and revised language in Part III Student Learning Outcomes (attached). This revised rubric describes institutional good practices with respect to learning outcomes and assessment.

As previously stated in a letter to the field introducing the rubric in 2009, the purpose of the rubric is to provide common language that can be used to describe a college’s status vis-à-vis full adherence to the Accreditation Standards, as well as to provide a developmental framework for understanding each institution’s actions toward achieving full compliance with Standards.

The Commission hopes the revised rubric will be a useful tool for colleges and evaluators as the 2012 SLO/Assessment ten-year anniversary date approaches, along with the Commission’s expectation that ACCJC colleges will then be operating at the Proficiency level.

2. Revised ACCJC Substantive Change Manual: The Commission has updated the Substantive Change Manual to include the U.S. Department of Education’s new regulations for substantive changes, as well as clarifying the required elements of a Substantive Change Proposal. The Manual will be effective for substantive change reviews beginning fall 2011. It is available on the ACCJC web site at www.accjc.org.

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